

Executive Committee report

Sept. 10, 2018

Submitted by Matthew Winslow

Standing committee charges

Academic Quality Committee

The faculty has primary responsibility for such fundamental areas as curriculum, subject matter and methods of instruction, research, faculty status, and those aspects of student life which relate to the educational process. The Academic Quality Committee works to ensure that faculty input is given at the earliest stages of any discussion of academic matters that affect faculty, students, and the learning environment. This should prevent situations from arising in which administrative decisions that have an impact on teaching and learning are made without adequate faculty input.

1. The Committee on Academic Quality shall provide a channel of communication among the Faculty Senate, the faculty-at-large, and the Administration on academic matters and the formulation of academic policy.
2. The Committee shall be available as an advisory agency to the President of the University, and to the Provost on academic matters. The Committee shall meet with the Provost at least once each semester to share information about academic affairs and policies.
3. The Committee shall serve as a channel of communication with the Student Government Association on matters concerning student academic responsibility and students' role within the academic community.
4. The Committee shall review best practices for teaching large classes (>100). Investigate the types of instructional resources and/or approaches, e.g., teaching practices, instructional resources, peer mentorship, teaching assistants, classroom layout, furniture, technology, etc., that have been found to facilitate learning. Also search for and summarize scholarship that compares the effectiveness of large and small class sizes. The deadline for your report is March 4, 2019, submitted to the Executive Committee. Please prepare the report with a larger audience of faculty in mind.

Budget Committee

- Establish regular meetings between a representative of the committee and Barry Poynter to monitor and assist in budget planning.
- Coordinate with the Welfare Committee and the University Benefits Advisory to determine the cost and future rate of the Health Benefits at ECU

Elections & University Nominations Committee

- The Elections & University Nominations Committee is responsible for making recommendations to the President for General Education, Graduate Council, Intellectual Property, Library, and Research Committees (Consult committee internal procedures for detailed description of election procedures)

January: obtain from the Office of the President the updated membership list of University Standing Committees

February: contact chairs of committees that fall under the purview of the Faculty Senate Elections & University Nominations Committee (General Education, Graduate Council, Intellectual Property, Library, and Research) regarding faculty member vacancies for the following year.

March: corresponds with the Office of Institutional Research for dissemination of self-nomination survey for faculty member vacancies on specified committees

Thereafter, a ballot that includes all eligible self-nominees and their brief statements of interest and qualifications is disseminated via email to all eligible voters by the Office of Institutional Research

April: results of the elections are verified by the Faculty Senate Elections and University Nominations Committee. Those faculty with the most votes for each committee vacancy will be recommended to the President for consideration of appointment.

- Supervise the election of the Faculty Regent (2019-2022), Spring 2019.
- Supervise part-time faculty election in early fall 2018 (2-year position)
- Collaborate with the Faculty Senate Rules Committee to define "faculty-at-large."
- The committee members will stand ready to administer all Faculty Senate elections as necessary.
- Review and update internal procedures

*Former Elections & University Nominations Committee Chair Nicola Mason has agreed to assist this Committee as needed. Feel free to contact her.

Faculty Welfare Committee

- The primary function of the Welfare Committee is to sit on the University Benefits Advisory Committee, raise appropriate questions, become knowledgeable about all benefit programs and communicate (explain) that information to the Senate in a timely manner.

- Continue to monitor and inform the Faculty Senate on matters related to compensation including but not limited to IPEP, salary compression, across-the-board salary increases, and merit pay.

Information Technology Committee

- Continue monitoring Blackboard issues as necessary.
- Monitor technology issues related to PC and MAC users for effective teaching and learning.
- Continue to provide IT support during Faculty Senate meetings.

Rules Committee

- Work with the Faculty Senate Secretary to review the Faculty Handbook, Faculty Senate rules and internal practices and report any recommendations to the Faculty Senate Executive Committee for possible action.
- Review definitions of “faculty-at-large” throughout part 7 of the Faculty Handbook and determine if the language should be revised to make it consistent. Collaborate with the Faculty Senate Elections & University Nominations Committee.

Faculty Rights & Responsibilities Committee

- Continue oversight of all policies affecting faculty rights and responsibilities.