

**Faculty Senate Agenda**  
**February 4, 2002**  
**3:30 p.m.**

**Call to Order**

**Approval of Minutes:**

- December 3, 2001

**Reports:**

- Report from the President: Senator Glasser
- Report from the Executive Committee Chair: Senator Schlomann
- Report from the Faculty Regent: Senator Thompson
- Report from the Provost: Senator Marsden
- Report from the Student Senate: Nick Bertram
- Report from the Standing Committees
  - Budget Committee
- Report from Ad Hoc Committees
  - Ad Hoc Committee on Compensation & Benefits
  - Ad Hoc Committee on Lecturers/Part-Time Lecturers
- Report on the National Survey of Student Engagement: Karen Carey
- Report on the Council on Postsecondary Education: Richard Freed
- Report from the Alcohol Task Force

**New Business:**

- Motion on Plus/Minus Grading
- Academic Affairs Material
  - Model Laboratory School Mission Statement (Informational item only)
  - Nursing (B.S.N.) Second Degree Option
  - Health Information Management (B.S.)
  - Bachelor of Science in Leadership

**Adjournment**

# Faculty Senate Minutes

## December 3, 2001

The Faculty Senate of Eastern Kentucky University met on Monday, December 3, 2001 in the South Room of the Keen Johnson Building. Senator Schlomann called the fourth meeting of the academic year to order at approximately 3:30 p.m.

The following members were absent:

E. Fenton\*          J. Harley          M. Hodge          D. Jackson          N. McKenney\*

**\*Indicates prior notification to the Senate Secretary**

Visitors to the Senate were:

Nick Bertram, Student Government; Jim Clark, Government Relations; Rita Davis, Student Affairs; Skip Daugherty, Alumni Relations; Karen Janssen, COSFL; Ken Johnston, Finance; Erin Michalik, Academic Affairs Committee; Shirley O'Brien, Graduate Council; Jennifer Rogers, *Eastern Progress*; Chip Smith, Athletics; Vern Snyder, Advancement; Aaron Thompson, Enrollment Management; Elizabeth Wachtel, Academic Affairs; and Doug Whitlock, Administrative Affairs.

### **APPROVAL OF MINUTES:**

The November 5, 2001 minutes were approved with the following correction: (page 1, second paragraph in the President's report) President Glasser reiterated her interest in shared governance according to the AAUP Redbook guidelines and expressed her support for faculty input on issues that affect the University and faculty lives in general.

### **PRESIDENT S REPORT:** Senator Glasser

President Glasser has suggested that the Administrative Council of the Vice Presidents attend the Faculty Senate meetings in the future.

President Glasser stated that the Council on Postsecondary Education has given its budget recommendations for the next two years to the Governor. They include a 4% operating budget increase for each year for the next two years and approval for only one renovation project at EKU, the Maddox/Donovan Annex for the Education Center, which is an estimated \$11.6 million cost. These recommendations will probably not be funded. More will be known on January 22, when the Governor makes his official recommendations.

State Budget Director Jim Ramsey recently briefed the deans, chairs and Faculty Senate leaders on the state of the economy. He stated that thus far Education, at all levels, had been held harmless from the budget cuts. However, the Governor is receiving increased pressure to include Education in the next round of cuts. A 2% cut for education is likely. Early in the year, ECU set aside 2% of its funds in anticipation of possible cuts. Even so, very conservative financial decisions may need to be made. President Glasser has asked the Vice Presidents to fill only those vacancies considered essential at least for the time being.

President Glasser will hold an open forum for the campus on January 16th.

The SACS conference is this weekend in New Orleans. In addition to President Glasser, the following individuals will be attending: Virginia Falkenberg, Michael Marsden, Karen Carey, Gary Kuhnhenh, Pam Schломann, Merita Thompson and Elizabeth Wachtel. The President will share the new guidelines for the accreditation at the February Senate meeting

The next Board of Regents meeting is set for January 31 and will be held in Frankfort. There will be a reception afterwards, hosted by ECU, for all of our friends on both the House and the Senate side.

The President has visited the Corbin and Danville Centers and soon will visit the Manchester site.

President Glasser has asked Institutional Advancement and the Admissions office to look at increased advertising and marketing efforts as a means to get ECU's message out to prospective students and their families. Both of the fall on-campus Spotlights were extremely well attended. She recently attended a new students reception in Northern Kentucky, and will soon be attending a reception in Louisville for prospective students and their parents.

The President announced that Dr. Rita Davis has agreed to serve as Acting Vice President for Student Affairs; Dr. Aaron Thompson will serve as Acting Associate Vice President for Enrollment Management.

Next week President Glasser will be meeting with Dr. Lee Todd, the new President of the University of Kentucky, as part of her goal to form partnerships and collaborations with other institution. She has asked the Provost to work with the deans for suggested areas from their respective colleges in which they would most like to see future proposals for collaboration.

Last week the President attended a SCOPE meeting, which is a committee made up of the Legislature, the Executive Branch, and representatives from higher education administration. The issue of health insurance was raised including the possibility of all universities participating in a

state health insurance plan starting July 1. President Glasser shared publicly that she would like the university to maintain the flexibility to stay self-insured. She has sent a letter to all of the presidents that are self-insured and will continue to work with the other presidents to maintain this flexibility.

The President wished everyone a happy holiday season and expressed her anticipation of a wonderful new year as part of the ECU family.

**EXECUTIVE COMMITTEE CHAIR S REPORT:** Senator Schlomann

Senator Schlomann reported that the committee met on November 19. An agenda was set for today s meeting. The plus/minus grading system was discussed at length. The committee was hesitant to move to abolish a new policy without additional data. The possibility of adding A+ was discussed; again additional data was needed. The Committee will discuss the issue further at the next meeting after attempting to get more information.

Since the last Senate meeting, Senator Schlomann met with Vice President Johnston and the Provost and his staff to review the work on the salary equity proposal. Progress is being made and Senator Marsden remains hopeful that new contracts will be out prior to the end of this semester.

Senator Schlomann indicated that the Strategic Planning Committee is making progress. The committee is now working on refining drafts and showing linkages between strategic planning and budgeting. President Glasser will be formally launching discussions of the proposed plan in March. In the meantime, if anyone would like to see drafts of the plans, contact a member of the committee including Senators Flanagan, Rink and Schlomann.

Senator Schlomann indicated that she attended the presentation by Dr. James Ramsey, the state budget director. The message was that we need to start creatively thinking of how to continue to provide quality programs with less money. Senator Schlomann asked the Senators to try and set a tone on campus of responding to this challenge so that we can collectively work toward furthering the university.

**COSFL REPORT:** Karen Janssen

Dr. Janssen reported that COSFL last met on Saturday, October 1.

Merl Hackbart, from the Consensus Forecasting Group, presented the Economic/Budget Update. He concluded that, for the 2002 funding year, a reduction of 7.4% is forecasted. Because education is between two-thirds and three-fourths of the state's budget and a balanced budget is statutory, the likelihood of no cuts for education appears slim.

Dr. Richard Freed faculty representative on the Council for Postsecondary Education offered to visit campuses to meet with faculty leadership and administrators.

The process of selection of Regents and Trustees to university governing boards and the ways in which COSFL might have a role in the process was discussed. Dr. Freed was asked to request a meeting for COSFL with Bill Beam who is the liaison between the Nominating Committee and the Governor. The purpose of the meeting is to learn about the process and offer assistance from COSFL.

**STUDENT SENATE:** Nick Bertram

Mr. Bertram reported that the extended campus student governments are up and running with great results. The chairs of those bodies also serve as senators on the Student Senate.

The 100 yards of food program went very well. 10,000 families were fed; 5 1/2 tons of food were donated.

Mr. Bertram reported that Jodey Corben King was chosen as the student speaker for the December commencement.

Mr. Bertram announced the recipients for this year's Dell Award: Outstanding Service Award - Dave Henemier; Exceptional Classroom Performance Award - J.C. Thompson; Excellent Student Support Award - Dean Barnhart; and Most Outstanding of the Year - Mr. Michael Lewis. These professors were nominated by students in their classes.

Mr. Bertram passed out a final report prepared on the plus/minus grading system.

**COMMITTEE REPORTS:**

Ad Hoc Committee on Compensation & Benefits. The committee will present a motion later in this meeting to create a standing committee for Faculty Welfare.

The committee is planning open forums next semester for all faculty to have the opportunity to voice their opinions on the present and possible future merit pay policies and on the possibility of the future salary equity policies.

Committee on Rules. Senator Yoder reported that the Rules Committee met October 31 at 3:30 p.m. Discussion began on the possible creation of a new standing committee and the committee's comments were forwarded to the Ad Hoc Committee on Compensation and Benefits.

Senator Yoder indicated that the committee is reviewing the Faculty Senate Rules and Internal Procedures to make sure all approved changes have been made.

**UNFINISHED BUSINESS:**

Intercollegiate Athletics Motion. The following motion was approved for discussion at the November 5 meeting and postponed until today.

1. To create an Ad Hoc Committee to be appointed by the Executive Committee to:
  - A. Examine the role of intercollegiate athletics at Eastern Kentucky University;
  - B. Determine the relationship between intercollegiate athletics and academics at ECU; and
2. The committee should report its finding and a recommendation back to the Senate no later than February, 2002.

As requested Senator Collins met with Janna Vice, chair of the Athletics Committee and Athletics Director Chip Smith for a briefing on the history of the Athletics Committee. The Athletic Committee's scope and charge include most of the things discussed by the Senate. The only issue the committee hasn't dealt with in recent times is personnel matters. The committee includes four faculty members. Dr. Vice indicated that the committee would be willing to assist the Senate with a study of Athletics.

The motion to create a new ad hoc committee on Intercollegiate Athletics was defeated by the Senate.

**NEW BUSINESS:**

New motion on Intercollegiate Athletics. Senator Rainey made the following motion, seconded by Senator Reed:

Whereas, the Faculty Senate has a primary concern to enhance the quality of academic programs and to further the overall mission of the University;

Whereas, the contribution of Athletics to the University is acknowledged and supported;

Whereas, the role and financing of Athletics in universities appear to be in a period of flux, as evidenced by comments by Gordon Davies, president of the Council of Postsecondary Education for Kentucky, who has expressed concern about state general fund revenues and student tuition being used to support intercollegiate athletics and further evidenced by the action of many Faculty Senates to review the role of athletics;

Whereas, Eastern's Athletic Department has experienced major restructuring both within itself and with its relationship with the larger University structure;

Whereas, the University Athletics Committee, which has broad representation and is mandated by the NCAA for the oversight of athletics has done studies in the past which consider the role of athletics at ECU and is willing to work with the Faculty Senate to do a study now;

Be it moved that the Faculty Senate request the University Athletics Committee to conduct a study of the role of athletics at Eastern Kentucky University. This study would include, but not be limited to:

1. Exploring and defining the appropriate role of athletics at comprehensive regional universities.
2. Comparing Athletics at ECU to this, including, but not limited to
  - a. Review of trends of revenue/expenditures
  - b. Exploration of value added and contribution of Athletics to the mission of the University
  - c. Exploration of the impact of organizationally removing intercollegiate athletics from an academic unit on furthering Athletics' ability to contribute to the overall mission of the University
3. Making recommendations, as appropriate, and report to the Faculty Senate by its April Meeting.

In conducting this study, the Committee is further requested to compare Athletics at ECU to other Kentucky regional, comprehensive universities, OVC schools, and its benchmarks.

Senator Schlomann indicated that this is a new motion and either discussion needs to be postponed until the next meeting or a motion made to suspend the rules. Senator Dunston moved to suspend the rules and approve the motion today, seconded by Senator Johnson. The motion to suspend the rules and proceed on the new motion was approved by the Senate.

Senator Siegel made a motion to amend #3 to change the report time from April to May, seconded by Senator Spears. The motion was defeated.

Senator Kristofik made a motion to change the following statement from:

Be it moved that the Faculty Senate request the University Athletics Committee to conduct a study of the role of athletics at Eastern Kentucky University. This study would include, but not be limited to:

to:

Be it moved that the Faculty Senate request the University Athletics Committee to conduct a study of the role of athletics at Eastern Kentucky University. This study might include, but not be limited to:

The motion was defeated.

The original motion was approved by the Senate.

Motion to create a Faculty Welfare Standing Committee. Senator Johnson made a motion to approve the following proposal, seconded by Senator Miranda.

Over the past 4-6 months it has become evident to the Faculty Senate Ad Hoc Compensation and Benefits Committee that the issues of salary equity/compression, merit pay, and faculty benefits are issues that cannot be definitively settled in a short period of time, and that the issues will be fluid as changes in the economy of the Commonwealth and the budgets of our University fluctuate. It is our belief that the faculty should be represented throughout these processes and decisions. I therefore move that the Ad Hoc Compensation and Benefits committee be made a standing committee of this Faculty Senate as the Committee for Faculty Welfare as outlined by the following:

1. The Committee for Faculty Welfare shall consist of five members elected by the Senate from its elected members. Committee membership shall be for the duration of the elected senator's current term. The Director of Human Resources shall serve as a non-voting member of the committee.
2. The committee shall elect a chair annually from among its membership.
3. The Committee for Faculty Welfare shall review and make recommendations to the Senate on matters including, but not limited to, merit/pay policies, faculty salary inequities, health insurance benefits, market salary issues/compression, as well as other university benefit policies.
4. The purpose of the Committee for Faculty Welfare shall be to provide a channel of communication between the Faculty Senate and the Administration on matters relating to faculty compensation and benefits.
5. The Committee shall be available as an advisory agency to the President of the University and/or the Provost of the University on those matters relating to compensation and benefits for the faculty at large. The Committee shall meet with the President and/or Provost at least once each semester to receive information about faculty compensation and benefits.
6. The Chair of the Committee shall report to the Senate at least semiannually. After receiving its report, the Senate shall, at its discretion, provide suggestions, reactions, and comments to the Committee for subsequent Committee consideration.

Senator Thompson moved to amend the motion, seconded by Senator Callahan, to combine numbers 3 and 4 to read as follows:

3. The purpose of the Committee for Faculty Welfare shall be to:
  - I. Review and make recommendations to the Senate on matters including, but not limited to, merit/ pay policies, faculty salary inequities, health insurance benefits, market salary issues, compression, as well as other university benefit policies; and
  - II. Provide a channel of communication between the Faculty Senate and the Administration on matters relating to faculty compensation and benefits.

The motion to amend was approved by the Senate. The Faculty Senate approved the amended motion to create a new standing Faculty Welfare Committee.

Graduate Council Report. Shirley O'Brien reported that the Council membership is recommended by the Faculty Senate Committee on Committees. The Council consists of two representatives from each college, two student representatives, and the Graduate Dean. Terms are on a staggered three year basis.

The Council has initiated four working subcommittees (Faculty Review, Student Support, Graduate School Promotion, and Program and Policy Review) which are comprised of Graduate Council members and Graduate Faculty from various Colleges.

The Graduate Faculty Review Committee has instituted a twice a year review for nomination for Full Graduate Faculty--September 30 and February 28th.

The Graduate Council has been asked to provide feedback about the plus/minus grading system and its impact on graduate programs. This will be considered at the December meeting.

An Ad Hoc Task Force has been formed to discuss the use of Graduate Assistantships at ECU. The Task Force will be asking for input from the ECU Community in the early spring.

The January Graduate Council meeting will consist of a mini-retreat to identify and validate standards for graduate education at ECU.

Report from the Provost:

Council on Academic Affairs

- ¥ Senator Marsden made a motion to approve the proposal regarding course completion due to absence from classes because of Military Duty, seconded by Senator Johnson. The Senate approved the motion as presented.
  
- ¥ Senator Marsden also introduced two items as information items only. One was ECU's policy on the admission of home schooled students and the other was the conceptual framework for professional education programs at ECU which has been adopted by the Teacher Education Committee. Senator Fisher mentioned that in Health Sciences there are quite a few professional educational programs and therefore it might be more accurate to call it the Conceptual Framework for Professional Programs in Education rather than for Professional Education Programs. Senator Marsden will take that suggestion back to the Teacher Education Committee.

Salary Inequities. Senator Marsden indicated that work continues on the dispersal of the \$50,000 allotted this year for salary inequities; revised contracts should be mailed out to those affected before the end of the semester.

Cessation of Prerequisite Checking. Due to some implementation problems, prerequisites will not be checked in Banner at present. Prerequisite checking should be back in place for both the fall and summer sessions.

December Commencement. Senator Marsden reminded everyone that fall commencement will be on Saturday, December 15. College receptions for students, their families and friends, and faculty and staff will be held from 7:30 a.m. to 9:00 a.m. in Keen Johnson.

Teaching and Learning Center Report. Senator Marsden passed out an ending semester report for the Teaching and Learning Center.

President's Inauguration. Senator Marsden indicated that President Glasser's official inauguration will be on March 8 at 3:00 p.m. If anyone has suggestions for a theme for the occasion, please e-mail those suggestions to Dr. Marsden.

**ANNOUNCEMENTS:**

Internal Procedures books have been distributed. Anyone who may still need a copy should pick one up immediately following the meeting. This will probably be the last printing. The procedures will be available on line in the near future.

**ADJOURNMENT:**

Senator Marsden moved to adjourn at 5:05 p.m.



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## MEMORANDUM

TO: Pam Schlomann, Faculty Senate Chair  
FROM: R.A. Rink, Chair of the Faculty Senate Committee on the Budget  
DATE: January 18, 2002  
SUBJECT: Status Report

The Faculty Senate Committee on the Budget met three times during Fall 2001. The first meeting was on September 5, where a chair for the committee was elected as well as distributing to each member a complete copy of the EKU Budget for 2001-2002.

The committee again met on September 24 with Vice President Ken Johnston for the purpose of reviewing EKU's present budget (2001-2002). The committee also agreed upon using the time slot, Mondays at 3:30 PM as a plausible meeting time for the committee during this academic year.

The committee again met in November to discuss the status on a report to the Faculty Senate reviewing budget highlights for the past three years. At the present time the committee is waiting for the conclusion on this analysis in anticipation for writing a summary.

It is my intention as chair of this committee to again meet with this committee sometime in February. Two issues will be on the agenda. One is on discussing the summary report on the university's past budgets for the last three years, and the second is on the timetable established by Ken Johnston for completing EKU's budget proposal for 2002-2003. As a member of the Strategic Planning and Budget Counsel I plan to keep the Budget Committee informed as to the budget information shared with the Council. If needed, we will see if Ken Johnston is available for attending some of our meetings when added information is required.



## **Plus/Minus Grading**

- Whereas: There continues to be controversy over the issue of plus/minus grading, and
- Whereas: The student government perceives that it had insufficient input into the establishment of the plus/minus grading proposal, and
- Whereas: The full impact of the plus/minus grading system on the University's current recruitment and retention efforts is unknown, and
- Whereas: The full impact of the plus/minus grading system on the University's scholarship programs is unknown, and
- We Move: That, a temporary moratorium beginning Fall 2002 be placed on the continuation of the plus/minus grading scale and the University return to the previous four point grading scale by assigning the grades of A and A- four points, the grades of B+, B, and B- three points, the grades of C+, C, and C- two points, the grades of D+, D, and D- one point and the grade of F zero points,
- And: That, the University continue to collect plus/minus grades with the above grading scale for the purposes of research and expanded information for students concerning class performance,
- And: That, a special ad hoc committee be appointed by the Executive Committee of the Faculty Senate in consultation with the Student Government to study the impact of the plus/minus grading scale and report the results of that study to the Faculty and Student Senates in the Fall of 2003,

## **Model Laboratory School Mission Statement**

**To teach, to learn, to help others teach and learn.**

The mission of Model Laboratory School in collaboration with Eastern Kentucky University's education programs is to provide an environment where faculty and staff can inspire students by challenging them through traditional and innovative strategies. Consistent with that mission, Model Laboratory School, a department of the College of Education, fulfills several purposes including: (1) demonstrating and implementing best practices in Pre-K through grade 12 education; (2) offering clinical experiences for pre-and in-service educators and related professionals; (3) providing a setting for research and curriculum development; and (4) providing quality professional development for school practitioners.

**10-15-01**

APPROVED BY MODEL FACULTY 10-23-01

APPROVED BY MODEL LABORATORY SCHOOL SBDM ON 11-15-01

APPROVED BY COLLEGE OF EDUCATION 11-29-01

APPROVED BY COLLEGE CURRICULUM COORDINATING COMMITTEE 12-11-01

APPROVED BY TEACHER EDUCATION COMMITTEE ON 12-18-01

*Endorsed by the Council on Academic Affairs 12-20-01*

**Curriculum Change Form**  
**(Present only one proposed curriculum change per form)**  
**(Complete only the section(s) applicable.)**

**Part I**

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;">Department Name</td> <td>Baccalaureate &amp; Graduate Nursing</td> </tr> <tr> <td>College</td> <td>Health Sciences</td> </tr> <tr> <td>*Course Prefix &amp; Number</td> <td>_____</td> </tr> <tr> <td>*Course Title (30 characters)</td> <td>_____</td> </tr> <tr> <td>*Program Title</td> <td>Nursing (B.S.N.) 2<sup>nd</sup> Degree Option (Major __, Option <u>X</u>; Minor __; or Certificate __)</td> </tr> <tr> <td colspan="2">*Provide only the information relevant to the proposal.</td> </tr> </table>	Department Name	Baccalaureate & Graduate Nursing	College	Health Sciences	*Course Prefix & Number	_____	*Course Title (30 characters)	_____	*Program Title	Nursing (B.S.N.) 2 <sup>nd</sup> Degree Option (Major __, Option <u>X</u> ; Minor __; or Certificate __)	*Provide only the information relevant to the proposal.																	
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		Council on Postsecondary Edu.***	NA																										

**Completion of A, B, and C is required: (Please be specific, but concise.)**

**A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)  
 Add option for students who already have a baccalaureate degree in another major. This option will be added to our current Nursing (B.S.N.) Program for students who are not yet licensed to practice as Registered Nurses.

**A. 2. Effective date:** (Example: Fall 2001)  
 Fall 2002

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)  
 N/A

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**B. The justification for this action:**  
 Need to decrease degree completion time for non-traditional students who already hold a baccalaureate degree in a major other than nursing. Kentucky and the nation are experiencing a severe nursing shortage, and individuals with non-nursing degrees are interested in a new career in the nursing profession. These potential students have a proven record of academic success and are asking for an option which will allow completion of a second degree in nursing in less than two years. Many of these potential students wish to complete the B.S.N. in a timely manner, allowing them to continue studies in our graduate program and obtain a master's degree in nursing.

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**C. The projected cost (or savings) of this proposal is as follows:**  
**Personnel Impact:**  
 Full-time faculty will pick up the classroom sections. We will collapse some sections currently offered. For example, will offer online 3 hour drug therapy once a year instead of twice. Will streamline RN scheduling of seminar sections decreasing by at least two and combining on satellite courses. The most accelerated scheduling pattern allows for main streaming this new option with many ongoing nursing courses and adding full-time summer classes. We will limit initial enrollment to 20. If we choose to increase overall program enrollment based on popularity of this option and growing interest in the traditional prelicensure and RN programs, we will of course need to increase staffing.

**Operating Expenses Impact:**

None

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None

**Part II. Recording Data for New , Revised, or Dropped Course**

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide (a) the current catalog text and (b) the proposed text, reflecting the exact changes being proposed.
3. For a dropped course, provide the current catalog text.

Current Catalog Text

New or Revised\* Catalog Text

(\*Use ~~strikeout~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

**Part III. Recording Data for New , Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide (a) the current program requirements and (b) the revised program, reflecting the exact changes being proposed.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Current Program Requirements as Shown in Catalog

**Nursing (B.S.N.)**  
CIP Code: 51.1601

<b>Major Requirements</b> .....	<b>65 hours</b>
NSC 232, 242, 252, 330, 332, 350, 380, 386, 390, 392, 396, 480, 484, 486, 492, 495.	
<b>Supporting Course Requirements</b> .....	<b>29 hours</b>
BIO 171, 273, 301, CHE 105, NFA 201, PSY 200, SOC 131 and 345 or CDF 132 or approved substitution and STA 215 or approved substitution.	
<b>General Education Requirements</b> .....	<b>32 hours</b>
Standard General Education program, excluding course categories 03, 09, 13, 14, 15, 16, and 19. Refer to Section Four of this <i>Catalog</i> for details on the General Education and University requirements.	
<b>University Requirements</b> .....	<b>4 hours</b>
HSO 100 and three hours of restricted electives.	
<b>Total Curriculum Requirements</b> .....	<b>130 hours</b>

New or Revised\* Program  
(\*Use ~~strikeout~~ for deletions and underlines for additions.)

**Nursing (B.S.N.)**  
*CIP Code: 51.1601*

<b>Major Requirements</b> .....	<b>65 hours</b>
NSC 232, 242, 252, 330, 332, 350, 380, 386, 390, 392, 396, 480, 484, 486, 492, 495.	
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<b>University Requirements</b> .....	<b>4 hours</b>
HSO 100 and three hours of restricted electives.	
<b>Total Curriculum Requirements</b> .....	<b>130 hours</b>

**Plan for B.S.N. Second Degree Option**

Students who already hold a non-nursing bachelor's degree from a regionally accredited institution should have completed course work in anatomy, physiology, and microbiology prior to admission to the nursing major.

**Nursing (B.S.N.) Second Degree Option**  
*CIP Code: 51.1601*

<b>Major Requirements</b> .....	<b>62 hours</b>
<u>NSC 232, 252, 330, 332, 350, 380, 386, 390, 392, 396, 480, 484, 486,</u> <u>492, 495.</u>	
<b>Supporting Course Requirements</b> .....	<b>6 hours</b>
<u>NFA 201, STA 215 <del>or approved substitutions</del></u>	
<b>General Education and University Requirements</b> .....	<b>0 hours</b>
<u>All general education and university requirements are met with prior</u> <u>Bachelor's degree from a regionally accredited institution.</u>	
<b>Total Curriculum Requirements</b> .....	<b>68 hours</b>

**Curriculum Change Form**  
**(Present only one proposed curriculum change per form)**  
**(Complete only the section(s) applicable.)**

**Part I**

(Check one)	Department Name	Health Promotion and Administration
<input type="checkbox"/> New Course (Parts II, IV)	College	Health Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	Health Information Management
<input checked="" type="checkbox"/> Program Revision (Part III)	(Major <u>X</u> , Option <u>X</u> ; Minor ___; or Certificate ___)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	<u>9/17/01</u>	Graduate Council*	NA
College Curriculum Committee	<u>10/31/01</u>	Council on Academic Affairs	<u>As Amended</u>
General Education Committee*	NA	Approved <u>X</u> Disapproved ___	<u>12-20-01</u>
Teacher Education Committee*	NA	Faculty Senate**	
		Board of Regents**	
		Council on Postsecondary Edu.***	NA

\*If Applicable (Type NA if not applicable.)  
 \*\*Approval needed for new, revised, or suspended programs  
 \*\*\*Approval/Posting needed for new degree program or certificate program

**Completion of A, B, and C is required: (Please be specific, but concise.)**

**A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)  
 Revise the baccalaureate program by deleting the Two-Plus-Two Program option (old ISIS code B18), revising the Four Year option, adding a Health Care Administration option, and changing the program name to Health Services Administration.

**A. 2. Effective date:** (Example: Fall 2001)  
 Fall 2002

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)  
 NA – no students currently enrolled in the Two-plus-Two option

**B. The justification for this action:**

The department recently acquired the Health Care Administration program from the College of Business and is incorporating it into the department by restructuring the current Health Information Management Program. The revised baccalaureate program is entitled Health Services Administration with two program options – Health Care Administration and Health Information Management. Students who would pursue the Two-plus-Two option could be accommodated in the revised four year Health Information option.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**  
 NA

**Operating Expenses Impact:**  
 NA

**Equipment/Physical Facility Needs:**  
 NA

**Library Resources:**  
 NA

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**Part II. Recording Data for New, Revised, or Dropped Course**

(For a new required course, complete a separate request for the appropriate program revisions.)

<ol style="list-style-type: none"> <li>1. For a new course, provide the catalog text.</li> <li>2. For a revised course, provide (a) the current catalog text and (b) the proposed text, reflecting the exact changes being proposed.</li> <li>3. For a dropped course, provide the current catalog text.</li> </ol>
Current Catalog Text
<b>New or Revised* Catalog Text</b> (*Use <del>strikeout</del> for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

**Part III. Recording Data for New, Revised, or Suspended Program**

<ol style="list-style-type: none"> <li>1. For a new program, provide the catalog description as being proposed.</li> <li>2. For a revised program, provide (a) the current program requirements and (b) the revised program, reflecting the exact changes being proposed.</li> <li>3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.</li> </ol>																																												
Current Program Requirements as Shown in Catalog  Baccalaureate Degree Health Information Management (B.S.) CIP Code: 51.0706																																												
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;"><b>Major Requirements</b> .....</td> <td style="text-align: right; padding: 2px;"><b>54-68 hours</b></td> </tr> <tr> <td style="padding: 2px;"><b>Core</b>.....</td> <td style="text-align: right; padding: 2px;"><b>51 hours</b></td> </tr> <tr> <td colspan="2" style="padding: 2px;">CHS 100, 200, HNF 201, 203, 305, 306, 314, 370, 401, 404, 405, 406, 407, 409, 410, 412, and 414.</td> </tr> <tr> <td colspan="2" style="padding: 2px;"><b>Options</b></td> </tr> <tr> <td style="padding: 2px;"><b>Two-Plus-Two</b>.....</td> <td style="text-align: right; padding: 2px;"><b>17 hours</b></td> </tr> <tr> <td colspan="2" style="padding: 2px;">HNF 202, 308, 310, 312, and 332.</td> </tr> <tr> <td style="padding: 2px;"><b>Four-Year Program</b>.....</td> <td style="text-align: right; padding: 2px;"><b>32 hours</b></td> </tr> <tr> <td colspan="2" style="padding: 2px;">HNF 316.</td> </tr> <tr> <td style="padding: 2px;"><b>Supporting Course Requirements</b>.....</td> <td style="text-align: right; padding: 2px;"><b>32-35 hours</b></td> </tr> <tr> <td style="padding: 2px;"><b>Two-Plus-Two Program</b>.....</td> <td style="text-align: right; padding: 2px;"><b>32 hours</b></td> </tr> <tr> <td colspan="2" style="padding: 2px;">ACS 280, BIO 171, 273, 301, CHE 105, CIS 212 or CSC 104, MAT 105 or 107, MGT 300, 320, and STA 215 or 270.</td> </tr> <tr> <td style="padding: 2px;"><b>Four-Year Program</b>.....</td> <td style="text-align: right; padding: 2px;"><b>35 hours</b></td> </tr> <tr> <td colspan="2" style="padding: 2px;">BIO 171, 273, 301, CHE 105, CIS 212 or CSC 104, CIS 230, MAT 105 or 107, MGT 301, 320, SPE 100, and STA 215 or 270.</td> </tr> <tr> <td style="padding: 2px;"><b>General Education Requirements</b>.....</td> <td style="text-align: right; padding: 2px;"><b>28-30 hours</b></td> </tr> <tr> <td colspan="2" style="padding: 2px;">Standard General Education program, excluding course categories 03, 04, 13, 14, 15, 16 and 21. Refer to Section Four of this <i>Catalog</i> for details on the General Education and University requirements. <b>Note:</b> Four-year program also excludes course category 20.</td> </tr> <tr> <td style="padding: 2px;"><b>University Requirements</b>.....</td> <td style="text-align: right; padding: 2px;"><b>1 hour</b></td> </tr> <tr> <td colspan="2" style="padding: 2px;">HSO 100.</td> </tr> <tr> <td style="padding: 2px;"><b>Free Electives (Four-Year Program Only)</b>.....</td> <td style="text-align: right; padding: 2px;"><b>10 hours</b></td> </tr> <tr> <td style="padding: 2px;"><b>Total Curriculum Requirements</b></td> <td></td> </tr> <tr> <td style="padding: 2px;">    <b>(Two-Plus-Two Program)</b>.....</td> <td style="text-align: right; padding: 2px;"><b>131 hours</b></td> </tr> <tr> <td style="padding: 2px;"><b>Total Curriculum Requirements</b></td> <td></td> </tr> <tr> <td style="padding: 2px;">    <b>(Four-Year Program)</b>.....</td> <td style="text-align: right; padding: 2px;"><b>128 hours</b></td> </tr> </table>	<b>Major Requirements</b> .....	<b>54-68 hours</b>	<b>Core</b> .....	<b>51 hours</b>	CHS 100, 200, HNF 201, 203, 305, 306, 314, 370, 401, 404, 405, 406, 407, 409, 410, 412, and 414.		<b>Options</b>		<b>Two-Plus-Two</b> .....	<b>17 hours</b>	HNF 202, 308, 310, 312, and 332.		<b>Four-Year Program</b> .....	<b>32 hours</b>	HNF 316.		<b>Supporting Course Requirements</b> .....	<b>32-35 hours</b>	<b>Two-Plus-Two Program</b> .....	<b>32 hours</b>	ACS 280, BIO 171, 273, 301, CHE 105, CIS 212 or CSC 104, MAT 105 or 107, MGT 300, 320, and STA 215 or 270.		<b>Four-Year Program</b> .....	<b>35 hours</b>	BIO 171, 273, 301, CHE 105, CIS 212 or CSC 104, CIS 230, MAT 105 or 107, MGT 301, 320, SPE 100, and STA 215 or 270.		<b>General Education Requirements</b> .....	<b>28-30 hours</b>	Standard General Education program, excluding course categories 03, 04, 13, 14, 15, 16 and 21. Refer to Section Four of this <i>Catalog</i> for details on the General Education and University requirements. <b>Note:</b> Four-year program also excludes course category 20.		<b>University Requirements</b> .....	<b>1 hour</b>	HSO 100.		<b>Free Electives (Four-Year Program Only)</b> .....	<b>10 hours</b>	<b>Total Curriculum Requirements</b>		<b>(Two-Plus-Two Program)</b> .....	<b>131 hours</b>	<b>Total Curriculum Requirements</b>		<b>(Four-Year Program)</b> .....	<b>128 hours</b>
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<b>(Four-Year Program)</b> .....	<b>128 hours</b>																																											

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**New or Revised\* Program**  
 (\*Use ~~strikeout~~ for deletions and underlines for additions.)  
**Baccalaureate Degree**

Health Information Management Health Services Administration (B.S.)  
 CIP Code: 51.0706

Major Requirements.....	<del>54-68</del> <u>42-53</u> hours
Core.....	<del>51</del> <u>24</u> hours
CHS 100, 200, <u>HCA 370</u> , <del>HNF 201, 203, 305, 306, 314, 370, 401, 404, 405, 406, 407, 409, 410, 412, and 414.</del>	
Options.....	<del>17</del> hours
Two-Plus-Two.....	
<del>HNF 202, 308, 310, 312, and 332.</del>	
Four-Year Program.....	<del>32</del> hours
<del>HNF 316.</del>	
<u>Health Care Administration.....</u>	<u>18</u> hours
<del>CHS 250; HEA 416, 455; 463; HCA 375</del>	
<u>Health Information Management.....</u>	<u>29</u> hours
<del>HNF 203, 305, 306, 308, 314, 316, 407, 410, 412</del>	
Support Course Requirements.....	<del>32-35</del> <u>41-51</u> hours
Two-Plus-Two Program.....	<del>32</del> hours
<del>ACS 280, BIO 171, 273, 301, CHE 105, CIS 212 or CSC 104, MAT 105 or 107, MGT 300, 320, and STA 215 or 270.</del>	
Four-Year Program.....	<del>35</del> hours
<del>BIO 171, 273, 301, CHE 105, CIS 212 or CSC 104, CIS 230, MAT 105 or 107, MGT 301, 320, SPE 100, and STA 215 or 270.</del>	
<u>All Options.....</u>	<u>30</u> hours
<del>BIO 171, 301; CIS 212, 230; MAT 105 or 107; MGT 301, 320; STA 215 or 270; SPE 100, 300.</del>	
<u>Health Care Administration.....</u>	<u>15</u> hours
<del>ACC 201, 202; ECO 230, 570; MKT 301</del>	
<u>Health Information Management.....</u>	<u>11</u> hours
<del>BIO 273; CHE 105; SPE 406</del>	
General Education Requirement.....	<del>28-30</del> <u>31</u> hours
<del>Standard General Education program, excluding course categories 03, 04, 13, 14, 15, 16 and 21. Refer to Section Four of this Catalog for details on the General Education and University requirements. Note: Four-year program also excludes course category 20.</del>	
<u>Health Care Administration.....</u>	<u>31</u> hours
<del>Standard General Education program, excluding course categories 03, 04, 09, 13, 15, 20, and 21. Refer to Part Four of this Catalog for details on the General Education and University requirements.</del>	
<u>Health Information Management.....</u>	<u>28</u> hours
<del>Standard General Education program, excluding course categories 03, 04, 13, 14, 15, 16, 20, and 21. Refer to Part Four of this Catalog for details on the General Education and University requirements.</del>	
University Requirement.....	<del>1 hour</del> <u>4</u> hours
<del>HSO 100 and three hours of restricted electives.</del>	
Free Electives (Four-Year Program Only).....	<del>10</del> hours
Free Electives.....	<del>2-6</del> hours
<u>Health Care Administration.....</u>	<u>6</u> hours
<u>Health Information Management.....</u>	<u>2</u> hours
Total Curriculum Requirements	
<del>(Two-Plus-Two Program).....</del>	<del>131</del> hours
Total Curriculum Requirements	
<del>(Four-Year Program).....</del>	<del>128</del> hours

**NOTE: Students must achieve a grade of "C" or better in all Core, Option, and Support courses.**

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# Curriculum Change Form

**(Present only one proposed curriculum change per form)**

**(Complete only the section(s) applicable.)**

**Part I**

<input type="checkbox"/> (Check one)	Department Name	Department of Military Science
<input type="checkbox"/> New Course (Parts II, IV)	College	Business and Technology
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input checked="" type="checkbox"/> New Program (Part III)	*Program Title	Bachelor of Science in Leadership
<input type="checkbox"/> Program Revision (Part III)		(Major <u>X</u> , Option ; Minor ; or Certificate )
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee		Graduate Council*	
College Curriculum Committee		Council on Academic Affairs	
General Education Committee*		Approved <u>X</u> Disapproved .	12-20-01
Teacher Education Committee*		Faculty Senate**	
		Board of Regents**	
		Council on Postsecondary Edu.***	

\*If Applicable (Type NA if not applicable.)

\*\*Approval needed for new, revised, or suspended programs

\*\*\*Approval/Posting needed for new degree program or certificate program

**Completion of A, B, and C is required: (Please be specific, but concise.)**

<b>A. 1. Specific action requested:</b> (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Approval of Executive Leadership as a degree producing major
<b>A. 2. Effective date:</b> (Example: Fall 2001)
Spring 2002

**A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)**

**B. The justification for this action:**

The proposed bachelors degree in Leadership would permit students to develop their leadership skill in a broad and comprehensive fashion while developing focused skills in their chosen (but mandatory) minor. This degree would allow students who have decided to pursue a military career a Military Affairs Option to better develop a wide range of knowledge concerning the elements of national power. Students who elect not to pursue a commission may elect to pursue a Interdisciplinary Approach to Civil Affairs Option providing them a broad understanding of government and business issues necessary to serve in leadership positions. Either of these options, when combined with a focused minor, will provide ECU graduates with strong academic and leadership credentials. This proposal would not prohibit students from continuing in the ROTC program while pursuing another degree. It would provide students destined for a military career the opportunity to graduate with 128 hours vice 158 hours.

The Interdisciplinary Approach to Civil Affairs Options seeks to combine courses from various disciplines to develop a broad understanding of critical areas effecting leadership in the public and private sectors. This approach seeks to combine a foundation of organizational theory with an appreciation for governmental processes and economic policy analysis. Additional instruction in ethics, public relations, and dispute resolution helps prepare future leaders to deal with complex issues, misperceptions, and opposing viewpoints. This comprehensive approach provides graduates a solid foundation and balanced perspective from which to lead others.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact: None, all faculty will continue to be provided by the United States Army or existing faculty teaching course already offered at ECU. The Department of Military Science would also need to become involved in academic advising for its students.**

**Operating Expenses Impact: Minimal and only proportional to administrative cost associated with increased enrollment.**

**Equipment/Physical Facility Needs: Continued access to university facilities is adequate to sustain program growth for the foreseeable future.**

**Library Resources: No Impact**

--

**Part II. Recording Data for New, Revised, or Dropped Course**

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text. 2. For a revised course, provide (a) the current catalog text and (b) the proposed text, reflecting the exact changes being proposed. 3. For a dropped course, provide the current catalog text.
Current Catalog Text
New or Revised* Catalog Text
(*Use <del>strikeout</del> for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed. 2. For a revised program, provide (a) the current program requirements and (b) the revised program, reflecting the exact changes being proposed. 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.
Current Program Requirements as Shown in Catalog
New or Revised* Program
(*Use <del>strikeout</del> for deletions and <u>underlines</u> for additions.)

## Bachelors of Science

### LEADERSHIP

**University Requirements.....**  
**3 hours**

BTO 100 and two hours of restricted electives

**General Education Requirements .....**  
**37 hours**

Standard General Education program. Refer to Section Four of this Catalog for details on the General Education and University requirements excluding course categories 03, 04, 09, 10, and 12.

**Supporting Course Requirements.....**  
**21 hours**

ACS 201, CIS 212 or CSC 104, HIS 202, ECO 120, GEO 322 or POL 300, HIS 433 or MGT 320, POL 325 or 327.

**Free Electives.....**  
**10 hours**

**Major Requirements..... 39**  
**hours**

**Core..... 21 hours**

MIL101, 102, 201, 203, 303 and GST 300, MGT 301, SPE 300. MIL 210 may be taken in lieu of six hours from any of the following: MIL 101, 102, 201, 203. GSD 225 may be taken in lieu of MIL 203.

#### **Options:**

**Military Affairs .....18 Hours**

MIL 301, 302, 401, 402, 410

**Civil Affairs (Interdisciplinary Approach).....18 Hours**

ECO 315, MGT 400, PHI 380, POL 333, PUB 375, SPE 420

**Minor Required (4 hours of which must be upper division) .....**  
**18 hours**

(Any approved minor within the university. If a business minor is selected, maximum hours in business cannot exceed 32.)

**Total Curriculum Requirements.....**  
**128 hours**

(Upper Division Specified  
– 43 hours)
