

Faculty Senate Agenda

September 12, 2005
3:30 p.m.

Call to order

Approval of Minutes

May 2, 2005 Minutes (regular & organizational)

Report from the President: Senator Glasser
Report from the Executive Committee Chair: Senator Siegel
Report from the Faculty Regent: Senator Schlomann
Report from the COSFL Representative: Senator Ware
Report from the Provost: Senator Chapman
Report from the Student Government Association: Kyle Moon
Report from the Standing Committees:
 Budget Committee: Senator Eakin, Chair
 Rules Committee: Senator Johnson, Chair
 Rights and Responsibilities Committee: Chair, TBA
 Elections Committee: Chair, TBA
 Committee on Committees: Chair, TBA
 Welfare Committee: Senator Collins, Chair

Unfinished Business:

Motion to Discontinue Lecture Positions
Motion on Summer Teaching Salaries
Motion on Senate Attendance Policy

New Business:

- Elect one member to Executive Committee
- Elect Senate Secretary

- Report from Council on Academic Affairs
 1. *Revising Current Policy in Undergraduate Catalog (Informational Item)*
 2. *Creation of New Grade Codes*
 3. *Endorsement: K-12 Instructional Computer Technology - new endorsement*
 4. *Art (BA) Program Revision*
 5. *English Teaching (BA) Program Revision*
 6. *Aviation (BS) Program Revision*
 7. *Construction Management (BS) Program Revision*
- Report from Student Affairs - Dr. James Conneely, Vice President

For the Good of the Order:

Strategies for Making Faculty Advising of Students More Efficient and Effective

Adjournment

FACULTY SENATE MINUTES

May 2, 2005

The Faculty Senate of Eastern Kentucky University met on Monday, May 2, 2005, in the South Room of the Keen Johnson Building. Senator Siegel called the ninth meeting of the academic year to order at approximately 3:30 p.m.

The following members were absent:

S. Black, D. Carter*, F. Deters*^, C. Everett*^, S. Fister*, F. Jackson, B. Janeway*^, L. Kelley*, M. Marchant, N. Coyer*, M. McNew, L. Patterson, M. Pierce, S. Shasby*^, and S. Wilson.

*Indicates prior notification to the Senate Secretary

^Michael Martin attended in place of F. Deters; ^Michelle Gerkin attended in place of C. Everett

^Jaleh Rezaie attended in place of B. Janeway; ^Anne Blakeney attended in place of S. Shasby

Visitors to the Senate: Anne Blakeney, Occupational Therapy; Jim Conneely, Student Affairs; Steven Fulkerson, ITDS; Mona Isaacs, ITDS; Kenna Middleton, Housing; Rob Milde, English; Kyle Moon, SGA; Deborah Newsom, Financial Affairs; Shane Redmond, Math; Ed Riley, ITDS; Guenter Schuster, Biology; Mike Sheliga, Technology; Aaron Thompson, Enrollment Management; Virginia Underwood, Chief of Staff; Elizabeth Wachtel, Academic Affairs; Elaine Waters, Baccalaureate Nursing; June Whitler; and Marc Whitt, Public Relations and Marketing.

APPROVAL OF MINUTES:

The April 4, 2005 minutes were approved as written.

PRESIDENT'S REPORT: Senator Glasser

Senator Glasser shared her top ten list of major accomplishments for the University for the past year:

1. Enhancing our learning environment
 - a. Completion of Corbin Center and the Fitness and Wellness Center
 - b. Construction underway for Phase I of the new Business & Technology Center
 - c. Approved new funding in the amount of \$32.9 million for Phase III of the Business & Technology Center
 - d. Approved new funding of \$5 million dollars in planning money for a new science facility
 - e. Approved new funding of \$9 million for New Manchester Center

2. Focusing resources to address critical needs
 - a. 3.5% salary increases for faculty and staff and an increase in funding to address salary equity issues
 - b. Enhancing faculty professional development funds
 - c. Increased funding for need-based aid
 - d. Adding monies to the contingency fund
 - e. Increased funding for deferred maintenance

3. Increased successful sponsored research and grant funding
 - a. College of Justice & Safety received more than \$9million in grants for US department of homeland security
 - b. \$2 million grants to College of Health Sciences to help meet mental health needs of rural eastern Kentucky
 - c. A \$25,000 gift from the US Rider Equestrian plan which was matched by the Commonwealth for large animal rescue
 - d. Addition of a new Associate Vice President for Research and Dean of Graduate Education
4. Encouraging a community of open discussion and civil debate
 - a. Free speech forum
 - b. Reopening of the Faculty Club, with monthly coffee chats to discuss areas of interest, concerns and to share information
 - c. Student forum with Vice President of Financial Affairs, Provost and President Glasser to discuss areas of interest and concerns to students
 - d. Implemented EKUToday to replace mass e-mails
 - e. Opening convocation in fall and spring
 - f. Conversation with president and presentation by Vice President Debbie Newsom following April 11 Board meeting to share the Budget Planning Process for Fiscal Year 2005-06 and other updates
5. Enhancing our distinguished academic programming
 - a. Accreditation of the Forensic Science Program and School Counseling and Mental Health Counseling Programs
 - b. Expanding the Creative Writing program with author Silas House and poet Frank X. Walker
 - c. Environmental Health Science program continues to take a national leadership role in attracting more minority students and faculty
 - d. Added low-residency Master's Of Fine Arts Degree program in Creative Writing.
 - e. Accreditation for the Industrial Technology and Computer Electronic Networking Programs.
6. Celebrating the numerous successes and accomplishments of our faculty which includes but is not limited to:
 - a. English Professor Dr. Young Smith received a National Endowment For The Arts 2005 Literature Fellowship and also a Kentucky Arts Council Individual Artist Fellowship
 - b. Progress Adviser Liz Hansen received The Most Valuable Member Award from the Kentucky Press Association
 - c. In Occupational Therapy, Dr. Anne Blakeney received the Lindy Boggs Award from the American Occupational Therapy Association.
7. EKU's first ever comprehensive capital campaign passes \$10 million in leadership gifts phase
8. Celebrating our students' success
 - a. 661 students awarded degrees at Summer Commencement 2004; 992 at Fall Commencement 2004; and 1565 to be awarded degrees on May 8, 2005
 - b. Medical assisting students achieved 100% pass rate on national certification exam.
 - c. Mock trial team came in fifth in prestigious tournament at UCLA
 - d. Recognizing our Greek students who totaled 37,000+ hours of community service and raised and donated more than \$100,000 for various philanthropies
9. Continuing progress with the strategic planning process and SACS reaffirmation process
10. Celebrating the success of our student athletes with NCAA appearances by women and men's basketball teams and women's volleyball team (Most importantly the highest APR ranking for student athletes of any college or university in Kentucky.)

EXECUTIVE COMMITTEE REPORT: Senator Siegel

On behalf of the Senate, Senator Siegel thanked President Glasser for keeping the Senate well informed.

The Executive Committee met for the last meeting of the year on April 18.

Senator Siegel recently participated in EKU's annual Honor's Day event and also in the CPE statewide meeting on General Education.

Senator Flanagan reported that the Arlington Board voted to support the proposed renovation plan with the stipulation that no more than \$3 million would be borrowed through the Foundation in the issuance of bonds.

Senator A. Jones wished to make clear two points concerning the strategic planning process. First, it is a process, an on-going activity. Second, it is not just an administrative function--it concerns the entire campus community.

Senator Siegel announced that Senator Cooper has been appointed Acting Dean of Libraries.

Senators Robles, Randles and Ware have agreed to continue serving on the Ad Hoc New Senator Orientation Committee.

Senator Siegel thanked Lisa Crowe and the bookstore staff for working so conscientiously to make for a smooth start of the summer session.

Senators Siegel and Smith participated in the Midnight Breakfast. Senator Siegel encouraged faculty to consider participating in this activity in the fall semester.

This past year there were several University committee meeting conflicts with Senate meetings. Senator Glasser has indicated this will be avoided in the future, if possible.

Senator Siegel thanked the Executive Committee for their work throughout the past year and expressed her appreciation to the Parliamentarian and the secretary for their continued support.

REPORT FROM FACULTY REGENT: Senator Schlomann

Senator Schlomann reported that the Board met on April 11. The most controversial issue discussed was the tuition increase, which the Board approved at a higher percentage than the administration originally proposed. The motion approved had some guidelines that recommended that the additional monies would be used for: 1. salaries (either for new faculty or current faculty salary adjustments); 2. deferred maintenance; 3. the contingency fund; and 4. providing additional funds for need-based scholarships. The other major motion approved was the health insurance plan.

The final budget will be approved by the Board at the June meeting.

REPORT FROM COSFL: Senator Smith

COSFL met in Lexington on April 23. Tuition increases were the major topic of conversation. A CPE representative was also in attendance at the meeting.

Senator Ware reported that Richard Freed was thanked for his years of service to COSFL. The following names were submitted to the Governor as nominees for the faculty COSFL representative position: Rick Feldhoff, University of Louisville; Merl Hackbart, University of Kentucky; and Mark Wattier, Murray State.

REPORT FROM THE PROVOST: Senator Chapman

Senator Chapman reported on several issues the Provost Office has worked on during the past year. The salary equity process has been completed for the year and the monies distributed.

Several vacant positions have now been filled. Dr. Gerald Pogatshnik was hired as Vice President for Research and Dean of the Graduate School. Dr. Aaron Thompson has accepted the position of Associate Vice President for University Programs. The search for a Director of Institutional Research is almost complete and candidates will be brought to campus soon. An interim Assistant Vice President for Enrollment Management will be appointed for one year to allow for a national search. Any individuals interested in the interim position should contact Senator Chapman.

The SACS process and the strategic planning process are moving forward. This summer Senator Chapman will be looking at SACS compliance and cascading the strategic plan down into some actions. In addition, he will be reviewing the University committee structure.

Senator Chapman thanked Senator Siegel, the Executive Committee, the Senate and the President for their support during the past year.

REPORT FROM STUDENT GOVERNMENT: Kyle Moon

The following three members were recently elected: Amy Jo Smith, Senate Vice President; Lindsay Baker, Student Activities Council Vice President; and Nick Sutherland, Residence Life Council Vice President.

SGA's overall goal for next year is to improve student communications and to create ways for students to get involved in student government. This past year the development began for EKU's PACE, a blackboard site for students which will notify them of legislation going before Frankfort dealing with higher education.

In addition, an SGA Newsletter called ColonelTop is being created and will be circulated to all students. Also in the planning states is a project called Target Vision, which will provide options to inform students about various campus activities through television.

STANDING COMMITTEE REPORTS:

Budget Committee. Senator Eakin thanked the committee for their hard work this past year.

The Budget Committee was charged with looking at the current rationale and structure for summer salaries at Eastern. Benchmark institutions, regional universities, Provosts and other key administrators were contacted for their input. A motion will be presented later in today's meeting.

Rules Committee. Senator Johnson reported that the committee revised the Senate Internal Procedures during the fall semester. Those will be posted online soon and the link will be e-mailed to all Senators. The committee plans to review the Internal Procedures again during the summer.

The committee proposed and the Senate approved a motion changing the Senate Rules governing the number of Senators representing each department of the University. This will need to be presented to the Faculty-at-Large and the Board of Regents for their approval.

The committee spent considerable time deliberating possible changes to the structure and reporting responsibilities of the Council on Academic Affairs. A draft for an undergraduate council and a graduate council revision was presented to the Executive Committee. Additional revisions were suggested and both drafts will be reviewed for feedback by the present Council on Academic Affairs and the existing Graduate Council respectively.

The Committee will be proposing at this meeting a policy concerning attendance and participation of senators on senate committees as well as senate meetings.

Senator Johnson thanked the committee members for their work throughout the year.

Rights & Responsibilities Committee. Senator Kristofik reported that the committee has met with three of the original University committee members that wrote the Promotion and Tenure Recommendations report and now feels the Rights & Responsibilities Committee has a better understanding of the report. Senator Kristofik asked the Senators to again review the Ad Hoc Committee lengthy report in order to prepare for further actions in the fall.

Elections Committee. Senator DeBolt reported that the Elections Committee was charged with making the May elections run more smoothly and efficiently. An online approach is not an option at this time. It was decided that nominations would be taken at the April meeting and pre-printed ballots would be brought to the May meeting.

The Committee also held an online election during the spring semester for the part-time Senate representative. The new part time representative for the next two years will be June Whitler.

Committee on Committees. Senator Vance reported that the Committee on Committees solicited self nominations from the faculty for the standing University committees. Two or more nominations were received for each committee and those names were forwarded to Senator Siegel.

Faculty Welfare Committee. Senator Collins thanked the committee for their work during the past year.

The committee was charged with five issues this year:

1. The on-going process of salary equity
2. What to do when merit is restored. The Senate approved two motions from the Committee on what to do when merit becomes available.
3. Working with the University Benefits Committee to choose a University health care plan. A new health plan was approved for the University.
4. What role do academic coordinators play on campus. The committee surveyed benchmark institutions and solicited input from the deans. Next year the committee hopes to develop a policy to elect individuals to coordinator positions and to allow faculty input in coordinator evaluations.
5. Stopping the tenure clock. The Benchmark institutions were surveyed and the committee also reviewed recommendations from the current Promotion and Tenure Committee and the Chairs Association. The committee will continue to review this issue next year.

UNFINISHED BUSINESS:

Motion to Discontinue Lecture Positions. Senator J. Taylor moved to postpone the discussion until fall to allow the Provost Office an opportunity to come up with an alternative plan, seconded by Senator Hubbard. The Senate were in agreement and the motion passed.

NEW BUSINESS:

Council on Academic Affairs. Senator Chapman

1. Health Information Coding Certificate - Suspended

Senator Chapman moved approval, seconded by Senator J. Taylor. The Senate were in agreement and the motion carried.

Motion on Summer Teaching Salaries. Senator Eakin moved approval of the motion listed below on summer teaching salaries, seconded by Senator May. Senator Siegel ruled the motion as substantive and deferred a vote to the September meeting.

Summer School salaries should be adjusted to 10% of the salary for nine month, full time tenure track faculty for each 3 credit hour course. No salary cap should be applied. No more than 3 courses (9 credit hours) can be taught during the entire summer.

Motion on Attendance Policy. Senator Johnson moved approval of the Senate attendance policy motion, seconded by Senator May. Senator Siegel ruled the motion substantive and deferred the vote to the September meeting.

Report on Strategic Planning 2006-2010. Jaleh Rezaie gave a report on the Strategic Plan for 2006-2010, and asked the Senators to share the draft with their departments.

Report from Faculty Club Board of Governors. Senator Robles gave a brief report on the Faculty Club Board of Governors. The Board has met a couple of times to review the club. There will be a faculty club web site next fall and there may also be an online newsletter, an online forum for reserving the faculty club for different functions, and a suggestions box. If you have any ideas for the Faculty Club, please e-mail Senator Robles or one of the other committee members.

Report on ITDS. Mona Isaacs presented a report on ITDS' immediate plans for the future. A three-page summary on upcoming projects was distributed with the Senate attachments. There are a number of new services that will be offered beginning this summer. There will also be an increase in e-mail quota size for everyone. One correction on the handout is that each employee, faculty and staff, will have one gigabyte in personal web space rather than 150 megabytes. The migration to active directory should be completed sometime this summer.

Report on New Student Days. Kenna Middleton presented a report on New Student Days for Fall 2005. She distributed two handouts (green volunteer sheet and a yellow sheet listing available jobs) which are also available from the housing website. Volunteers are needed to help with new students on Thursday, August 18th from 8:00 a.m. - 3:00 p.m.

Report on Parking. Vice President James Conneely gave a brief report on parking. The Parking Transportation proposed master plan is now available on the website. The deadline for comments is May 31. Hard copies of the plan will be available for check out in the deans' offices for those who do not wish to print out the report.

FOR THE GOOD OF THE ORDER:

The topic of discussion was "Strategies for Making Faculty Advising of Students More Efficient and Effective". Due to time constraints, the discussion was postponed to the September meeting.

ADJOURNMENT:

Senator Chapman moved to adjourn at approximately 5:20 p.m.

FACULTY SENATE
Organizational Meeting
May 2, 2005

The Faculty Senate of Eastern Kentucky University met on Monday, May 2, 2005 in the South Room of the Keen Johnson Building. Senator Siegel called the organizational meeting for the 2005-2006 academic year to order at 5:30 p.m.

ANNOUNCEMENTS:

Senator Siegel announced that the first Executive Committee meeting for next year is scheduled for Monday, August 29 and the first Senate meeting is scheduled for Monday, September 12.

Senator Siegel announced that the President's convocation will be held on August 15.

NEW BUSINESS:

Faculty Senate Chair Election. At the April meeting, Senator Siegel was nominated for the chair's position. The majority of the Senate were in agreement and Senator Siegel was re-elected chair for the 2005-2006 academic year.

Budget Committee. (Two positions available.) Senators Ciocca and C. Taylor were nominated at the April meeting. Senators May and Neumann were also nominated. Senator May and Senator C. Taylor were elected.

Rules Committee. (Two positions available.) The following individuals were nominated at the April meeting: Senators Gossage, Randles, Rainey, and McKenney. Senator Gossage's term is up and her name was removed from the ballot, and Senator Randles requested that his name be removed as well. Senators Rainey and McKenney were elected by acclamation.

Elections Committee. (One position available.) Senator May was nominated at the April meeting. Senator May was elected by acclamation.

Faculty Welfare Committee. (One position available.) Senator Wright was nominated at the April meeting. In addition, Senator Hensley, Senator Waters, and Senator Ciocca were nominated. Senator Wright was elected. (In early Summer Senator Wright resigned from Eastern and Senator Ciocca, second runner-up, was asked to serve on the Faculty Welfare Committee.)

COSFL Representative. (One representative & two alternates.) At the April meeting the following were nominated: Senators P. Black, Ware and Robles. Senator Ware was elected to serve as the COSFL representative with Senators P. Black and Robles serving as alternates.

ADJOURNED:

The meeting was adjourned at approximately 6:10 p.m.

From: Faculty Senate Budget Committee
Members: Dave Eakin, [Chairperson], Allen Ault, Edmund Fenton, Jane Rainey, Alice Jones, Joyce Wolf, and Carolyn Siegel [Ex-Officio]
To: Executive Committee of Faculty Senate
Subject: Proposed Motion [April 20, 2005]

Background:

This year the Budget Committee for Faculty Senate was charged with studying the current structure and rationale for Summer Salaries at Eastern Kentucky University. As a part of this study we gathered information from our 2004-2005 Benchmark Institutions, our fellow Regional Universities, the Provost, and other key administrators charged with the administration of the Summer Program. This included Dr. James Chapman, Interim Provost and Vice President; Deborah Newsom, Interim Vice President for Financial Affairs and Treasurer; Christine Bogie, Manager, CEO Development; and Rhonda Wheeler, Senior Director of Continuing Education.

Motion:

The Faculty Senate Budget Committee makes the following motion:

Summer school salaries should be adjusted to 10% of the base salary for nine-month, full-time tenure track or tenured faculty [for each 3-credit hour course]. No salary cap should be applied. No more than three courses [9 credit hours] can be taught during the entire summer.

Rationale:

Based on our Final Report we believe that EKU is woefully behind all of our benchmark institutions – and our fellow regional institutions - with regard to Summer Salaries. 9.53% is the average salary for our Benchmark Institutions – none of which have a salary cap. This adjustment will make us more competitive in attracting the finest available instructors for our Summer Courses.

In addition, since there is no current way to monetarily reward instructors with high merit – we recommend that departments reward professors with high merit - and significant contributions to programs - by allowing them first shot at summer courses.

To: Faculty Senate
From: The Committee on Rules
Date: April 29, 2005

The Committee on Rules requests that the Faculty Senate adopt the following motion at its meeting on May 2, 2005.

MOTION:

The Committee on Rules moves that the following be added to the Faculty Senate Internal Procedures:

Except in emergencies, Faculty Senators are expected to e-mail the Senate Secretary in advance if they will be absent from a Senate meeting for a legitimate reason.

Senators who are aware of scheduling conflicts that will prohibit them from attending Faculty Senate meetings should make a request of their department that they be replaced for a semester, academic year or for the remainder of their terms. The Chair of the Faculty Senate and Executive Committee may request of a department that a Senator representing that department be replaced for lack of attendance at Senate meetings. The Chair of the Senate shall first consult with the Senator in question concerning the reasons for absences. The Senator must be notified in writing of a pending removal action and be afforded the opportunity to meet with the Senate Chair and/or Executive Committee to discuss the action.

A Faculty Senate Committee member who becomes unable to regularly attend meetings or otherwise actively participate in the committee's work should notify the committee chair of a need to step down. The committee chair shall then forward a request to the Chair of the Faculty Senate that the Senator be replaced. The Chair of a standing Faculty Senate Committee may also initiate a request that the Chair of the Faculty Senate and the Executive Committee replace a member of that Chair's committee for lack of attendance at committee meetings and/or participation in that committee's responsibilities. Supporting documentation must be provided by the committee chair along with the request to the Chair of the Senate and Executive Committee. The committee member must be notified in writing of a pending removal action and be afforded the opportunity to meet with the Senate Chair and/or Executive Committee to discuss the action. If other members of the Committee disagree with this request, they may state their reasons to the Chair of the Senate and the Executive Committee who shall make the final decision. A replacement shall serve until the committee seat is filled at the next Faculty Senate Organizational meeting elections.

JUSTIFICATION OF THE MOTION:

Since the Faculty Senate and its Standing Committees have been asked to assume more responsibilities in the shared governance model Eastern Kentucky University has adopted, it has been called to the Senate Rules Committee's attention that neither the Senate nor its committees can function well or make legitimate recommendations without adequate attendance and participation by all of their members.

Therefore, in order to promote responsibility and participation by all Senators and elected or appointed members of Senate Committees, the Faculty Senate Rules Committee presents the above motion.

APPROVED

CAA: 08-18-05



EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

Office of Academic Affairs and Research
Associate Vice President
Enrollment Management

SSB CPO 63
521 Lancaster Avenue
Richmond, Kentucky 40475-3163
(859) 622-2076 Fax (859)622-1479

Proposal:

To revise the current policy in the Undergraduate Catalog to allow students who remain in the same major to stop out for up to two years and return to the same major catalog upon reenrolling.

Rationale:

Colleges make exceptions to the current policy without any guidelines to follow. The revision of the policy will allow a longer period of time for students who return in the same major to continue in the previous catalog.

Current Catalog Text:

“Students who stop out for more than one semester but stay in the same major upon returning will meet the major requirements in place at the time they reenroll.”

Revised Catalog Text:

“Students who stop out for more than two years but stay in the same major upon returning will meet the major requirements in place at the time they reenroll.”

EM-3



Office of the Registrar
Enrollment Management

Proposal:

The grade of FN and UN be created.

Justification:

The University is currently out of compliance with the Federal government expectations that universities identify and collect attendance data on students who receive federal financial assistance – yet do not attend classes. The Federal Government requires that all students who receive Title IV funds attend class at least 60% of the term (for Eastern that would be through the 10th week of Fall or Spring and a proportionate amount for summer). Experience from other institutions suggests ECU's risk potential for non-compliance in this matter involves federally levied institutional fines in the millions of dollars (IU - \$10M, Bowling Green – \$1M).

In order to monitor non-attendance by students, the FN (Failing for Non-Attendance) and UN (Unsatisfactory for Non-Attendance) grades would identify at mid-term as well as the end of term students who fail due to “ceasing to attend.” When the FN or UN is entered for the student, the faculty will provide the date of last attendance as best determined. This would allow the Financial Aid Office to determine which student's Title IV must be returned to the Feds *as required by law*.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	College of Education
<input type="checkbox"/> New Course (Parts II, IV)	College	College of Education
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
X <input type="checkbox"/> New Program (Part III)	*Program Title	Endorsement: K-12 Instructional Computer Technology
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	February 24, 2005	Graduate Council*	May 4, 2005
<i>Is this a SACS Substantive Change?</i>	Yes****? <input type="checkbox"/> No <input type="checkbox"/>	Council on Academic Affairs	May 19, 2005
College Curriculum Committee	March 22., 2005	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	<i>Corrected Version</i>
General Education Committee*		Faculty Senate**	
Teacher Education Committee*	April 5, 2005	Board of Regents**	
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Approve new 12-hour online endorsement program comprised of EDC810, EDC811, EDC812, and EDC813 that will lead to the K-12 Instructional Computer Technology Endorsement from the Education Professional Standards Board.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2005

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: This new 12-hour program will consist of four online courses to satisfy the requirements for the K-12 Instructional Computer Endorsement from the Kentucky Education Professional Standards Board.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: Courses will initially be taught by current faculty.

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: Will use the EKU online library

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Endorsement

K-12 Instructional Computer Technology

The Instructional Computer Technology endorsement will prepare students to demonstrate proficiency in implementing various aspects of educational technology in K-12 schools. Students seeking this endorsement must hold initial teacher certification and be proficient computer users. The endorsement is offered online: EDC 810, 811, 812, 813.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Art and Design	
<input type="checkbox"/> New Course (Parts II, IV)	College	Arts and Sciences	
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number		
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)		
<input type="checkbox"/> New Program (Part III)	*Program Title	Art (BA)	
<input checked="" type="checkbox"/> Program Revision (Part III)		(Major ____, Option __X__; Minor ____; or Certificate ____)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.		
Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	11/18/04	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	04/18/05	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	08-18-05
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*		Board of Regents**	
		Council on Postsecondary Edu.***	NA
*If Applicable (Type NA if not applicable.)			
**Approval needed for new, revised, or suspended programs			
***Approval/Posting needed for new degree program or certificate program			
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.			

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To revise the Liberal Art Options available within the Art (BA) program. Specifically to eliminate Liberal Arts Option 2 from the ART (BA) program and to revise Liberal Arts Option 1, making it the only Liberal Art Option available.
A. 2. Effective date: (Example: Fall 2001)
Fall 2005
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
Spring 2009
B. The justification for this action:
Liberal Arts Option 2 offered within the ART (BA) program is redundant of the Art/Studio Option offered within the ART (BFA) program.
C. The projected cost (or savings) of this proposal is as follows:
Personnel Impact:
none
Operating Expenses Impact:
none
Equipment/Physical Facility Needs:
none
Library Resources:
none

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strike through~~ for deletions and underlines for additions.)

ART (BA)

CIP Code 50.0702

Major Requirements	<u>78-79</u> hours
Studio Foundations	15 hours
ART 100, 101, 152, 153, and 164.	
Art Core	27 hours
ART 210, 220, 230, 270, 280, 390, 391, 562, and three hours art history elective.	
Teacher Education Option	37 hours
ART 460, EDF 103, 203, EPY 319, 413, SED 401, EME 439, ESE 440, 490, and EMS 499.	
Liberal Arts Option 1	<u>37-36</u> hours
ART 240; in consultation with Art advisor, select additional 9-12 hours of art and/or art history electives, and an appropriately related non-art minor up to 25 hours; additional hours up to 37 may be taken as free electives. <u>Additional 15 hours of art or art history electives limited to the following: ART 300, 301, 312, 321, 331, 341, 371, 381, 401, 492, 493, 496, 497, 594, 595. Additional 18 hours excluding studio art courses.</u>	
Liberal Arts Option 2	37 hours
-ART 240; select additional 9-12 hours of art and/or art history electives, and up to 25 hours free electives.	
General Education Requirement	46 hours
Standard General Education program, excluding course categories 07 and 08. Refer to Section Four of this <i>Catalog</i> for details on the General Education and University Requirements.	
University Requirement	1 hour
ASO 100	
Free Electives Teacher Education Option	<u>2</u> hours
Free Electives Liberal Arts Option	<u>2-3</u> hours
Total Curriculum Requirements	128 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one)	Department Name	English and Theatre
<input type="checkbox"/> New Course (Parts II, IV)	College	Arts and Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	English/Teaching (B.A.)
<input checked="" type="checkbox"/> Program Revision (Part III)	(Major ____, Option <u>X</u> ; Minor ____; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

	Date	Date
Proposal Approved by:		
Departmental Committee	03/28/05	NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		08-18-05
College Curriculum Committee	04/18/05	Approved X Disapproved
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	06-07-05	Board of Regents**
		Council on Postsecondary Edu.***
		NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To add the 1-hour ENG 499 Senior Capstone Experience to the core requirements for the English Education major.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2005

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 The Department of English & Theatre is adding a common capstone experience for all options in the major.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~strickthrough~~ for deletions and underlines for additions.)

ENGLISH/TEACHING (B.A.)

Major Requirements.....	33 <u>34</u> hours
ENG 301, 302**; ENG 350 or 351; 352 or 353; 405, 410, 474; 499; 510 or 520; and at least nine additional upper division literature hours, three of which must be American literature and three British literature; six of these additional hours must be at the 400 level or above.	
Supporting course Requirements.....	6 hours
Six hours of one foreign language* at the appropriate level or American Sign Language.	
Professional Education Requirements.....	34 hours
EDF 103, 203, 319, 413, SED401; ESE 443, 498 499, and 574.	
General Education Requirements.....	52 hours
Standard General Education program. Refer to Section Four of this <i>Catalog</i> for details on the General Education and University requirements.	
Free Electives.....	2 <u>1</u> hours
University Requirement.....	1 hour
ASO 100.	
Total Curriculum Requirements.....	128 hours

* 3-6 hours may be waived for high school foreign language study. For details, see Foreign Language Placement and Waiver Guidelines.

** Should be taken before enrolling in upper level literature courses (with the exception of ENG 350, 351, 352, ~~and~~ 353, and 499).

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Department of Technology Business & Technology B.S. Degree in Aviation (Major <input checked="" type="checkbox"/> , Option ___; Minor ___; or Certificate ___)
Proposal Approved by:		
	Date	
Departmental Committee	4/29/2005	Graduate Council* N/A
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs 08-18-05
College Curriculum Committee	6/20/2005	Approved <input checked="" type="checkbox"/> Disapproved ___
General Education Committee*	N/A	Faculty Senate**
Teacher Education Committee*	N/A	Board of Regents**
		Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add the statement "Students must take an Aviation exit examination before graduation".

A. 2. Effective date: (Example: Fall 2001)
Spring 2006

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Instrument to be used to assess program.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~strike through~~ for deletions and underlines for additions.)

Aviation (B.S.) Area Major

CIP Code: 49.0102

University Requirement.....1 hour

BTO 100.

General Education Requirements.....34 hours

Standard General Education program, excluding courses categories 03, 04, 14, 15, 16, and 21. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

Supporting Course Requirements.....36-38 hours

CSC 104 or CSC 177 or CIS 212 or TEC 161; GEO 215; MAT 107 and 108 or 109(5); 124(4) or 211; MGT 300 or 301, 480 or INT 408; PHY 131(5), 132(5); PSY 200; and STA 215.

Free Electives.....7-12 hours

Major Requirements.....45-48 hours

Aviation Core.....15 hours

AVN 150, 315, 350, 410, 460.

Majors must also select an option in professional flight or aviation administration.

Options:

Professional Flight.....33 hours

AVN 192(5), 194A(1), 204A(1), 206A(1), 220, 220A(1), 229A(1), 230A(1), 300(2), 300A(1), 310(4), 310A(1), 320(2), 320A(1), 325(3), 400(1), 400A(1), and 425. All electives must be upper division.

Aviation Administration.....30 hours

AVN 340, 360, 370, 390, 401, 402; and *† twelve hours from the following prefixes: ACC, AFS, AVN, CIS, ECO, FIN, GBU, INS, MGT, MKT, MSL, PUB, RST.

*Selection of lower division courses may result in a failure to meet university requirement of 43 hours of upper division credits.

†May require prerequisites.

Total Curriculum Requirements.....128 hours

Students must take an Aviation exit examination before graduation.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name College	Department of Technology College of Business & Technology
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	B.S. in Construction Management
<input checked="" type="checkbox"/> Program Revision (Part III)	(Major <u>X</u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	4/29/2005	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	08-18-05
College Curriculum Committee	6/20/2005	Approved X	Disapproved
General Education Committee*	N/A	Faculty Senate**	
Teacher Education Committee*	N/A	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Delete TEC 190 from B.S. degree in Construction Management.

A. 2. Effective date: (Example: Fall 2001)
Spring 2006

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
N/A

B. The justification for this action:
Recommended change from the American Council for Construction Education (ACCE) accreditation report.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None

Operating Expenses Impact:
None

Equipment/Physical Facility Needs:
None

Library Resources:
None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strike through~~ for deletions and underlines for additions.)

Construction Management (B.S.)

CIP Code: 52.2001

University Requirement.....1 hour
 BTO 100.

General Education Requirements.....31 hours
 Standard General Education program, excluding course categories 03, 04, 09, 14, 15, 16 and 21. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

Supporting Course Requirements.....39-40 hours
 ACC 201, CCT 201, ECO 230, GBU 204, GLY 108, TEC 161; MAT 108 and MAT 261, or six hours of higher level MAT courses; MGT 301 or INT 408, PHY 131(5), 132(5) or CHE 101(4); and three upper division hours of **ACC, CCT, CIS, ECO, FIN, GBU, INS, MGT, MKT, QMB, or RST electives as approved by major advisor.

Free Electives.....2-3 hours

Major Requirements.....54 hours
 CON 121, 201, 202, 221, 294, 303, 307, 320, 322, 323, 324, 349⁺(6), 420, 421, 423, 425, and 426; ~~CON 294 or TEC 190.~~

Total Curriculum Requirements.....128 hours

The Department of Technology's Construction Management program has articulation agreements for transfer of credit and cooperation with Lexington Community College's Associate in Applied Science Degree in Architectural Technology and the Associate in Applied Science Degree in Civil Engineering Technology.

Students must take a construction assessment examination before graduation. An exam fee is required.

+Two separate summer enrollments are recommended in order to achieve a total of 6 credit hours.