

Faculty Senate Agenda  
November 2, 2009  
3:30 p.m.

**Call to order**

**Approval of Minutes**

October 5, 2009

**President's Report: Senator Whitlock**

**New Business:**

- Report on Enrollment - Linda Fossen, AVP & Dean of Enrollment
- Report from Council on Academic Affairs  
(CAA agenda is included in the Senate packet.)  
(See separate PDF file for the curriculum forms.)

**Report Overview & Questions:**

Executive Committee Chair: Senator Ware

Faculty Regent: Senator Frisbie

COSFL Representative: Senator McKenney

Provost: Senator Vice

Student Government Association: Afsi Siahkoohi

Financial Planning Council: Senator Ware

Strategic Planning Council: Senator Taylor

**Standing Committees:**

Academic Quality Committee: Senators Shordike or Schmelzer, Co-Chairs

Budget Committee: Senator Johnson, Chair

Committee on Committees: Senator Staddon, Chair

Elections Committee: TBA, Chair

New Senator Orientation

Rights and Responsibilities Committee: Senator J. Palmer, Chair

Rules Committee: Senator McKenney, Chair

Welfare Committee: Senator Ciocca, Chair

**Ad Hoc Committees**

*(if any)*

**Adjournment**

## FACULTY SENATE MINUTES

October 5, 2009

The Faculty Senate of Eastern Kentucky University met on Monday, October 5, 2009, in the Perkins Building. Senator Ware called the second meeting of the academic year to order at approximately 3:30 p.m.

The following members were absent:

M. Hesse\*^, S. Merlin\*, K. Minor\*, C. Park\*, F. Ruppel\*

**\*indicates prior notification of absence**

^ ALT Jim Gleason attending for M. Hesse

Visitors to the Senate: Jim Conneely, Student Affairs; Sarah Levy, CPE; Jerry Pogatshnik, Graduate Education & Research

### **APPROVAL OF MINUTES:**

The September 14, 2009 minutes were approved with the following correction.

On page 8, item #3 under the Provost Report, change statement to read as follows: The creation of the Academic Quality Committee by the Senate and the faculty-at-large will serve to facilitate communication and make the decisions based on curriculum and other items clear and more transparent. To help further that goal, a representative for that committee has been appointed to serve on the Council on Academic Affairs.

### **PRESIDENT'S REPORT: Senator Whitlock**

Senator Whitlock reported that Eastern's first to second year retention from freshman last year to sophomore this year has climbed from 63.2 to 68.5, which is the highest percentage in the last ten years.

The Governor's Higher Education work group is focusing heavily on transferability and student financial assistance. Most of the discussions on financial assistance are dealing with whether or not the state is using KEES money in the most effective fashion. Another financial aid issue is the fact that Kentucky is one of only two states among the 50 that allow institutions like Indiana Wesleyan to come in and receive state student financial assistance dollars. One reason transferability is being reviewed is because some students have complained that part of their coursework is nontransferable. One common reason for this is that some schools in the community college system accept non-accredited coursework and non-accredited coursework is not accepted at the comprehensive institutions. There have also been cases where some students have had issues transferring general education hours if they have earned less than the 60 hour block of gen ed certified courses.

Sue Cain, who is on loan from our University to the Council on Postsecondary Education, and others continue to work with Senate Bill I. Senate Bill I is the mandated effort to better align secondary and postsecondary curricula.

The new Commissioner of Education, Terry Holliday, will be on campus on October 28th.

The state budget process for the coming biennium continues to progress. Bob King's approach to the budget is far more transparent and collaborative than in previous years. There is much discussion about tuition setting for the next biennium. A number of institutions are considering

charging by the hour, as Morehead did last year. There are also discussions about going to a five-credit hour basis. Part of the discussion is centering around using fifteen to divide into the total tuition, rather than the twelve currently used.

Tomorrow there will be a student-led demonstration held on campus in support of the first amendment.

Senator Whitlock congratulated Senator McKenney on her appointment as the new faculty representative on the Council on Postsecondary Education.

**NEW BUSINESS:**

Election for Academic Quality Committee. The following were nominated: Senators Schmelzer, Ciocca, Jones, May, Shordike. Senator Day moved to cease nominations and accept by acclamation, seconded by Senator Noblitt. Motion carried.

Senator Ware requested that the members meet soon to select a chair. The chair will probably be the representative who will serve on the Council on Academic Affairs. The next CAA meeting is scheduled for Thursday, October 15th.

Senator May requested that the committee members meet immediately after the Senate meeting today.

Report from Council on Academic Affairs. - Senator Janna Vice

Senator Vice welcomed Sarah to the meeting. Ms. Levy is on staff with the Council on Postsecondary Education; and she is currently doing an internship at ECU to become more familiar with the curriculum processes through the University.

1. Child and Family Studies B.S. Area Major - decrease overall program requirements to 120-128 hours
2. WGS Minor - add previously-approved courses (WGS 302, 304, 378) to the minor in WGS
3. WGS Certificate - add previously-approved courses (WGS 302, 304, 378) to the minor in WGS

Senator Vice moved approval of items #1, #2, and #3, seconded by Senator May. Motion carried.

**GENERAL & STANDING COMMITTEE REPORTS**

**EXECUTIVE COMMITTEE REPORT:** Senator Ware

Senator Ware announced that Linda Fossen, the new AVP for Enrollment, will speak at the November or December Senate meeting to discuss the faculty's role as far as input and involvement in the retention and student success process.

Senator Ware expressed her appreciation to Senator Brooke Bentley for agreeing to be the Senate's representative on the University Residency Appeals Committee.

The "Faculty First" event was successful. The Paddy Wagon has agreed to host the event again for the first Thursday of November. A notice will be sent out prior to the event. There may be a different venue for December's gathering.

Senator Ware thanked the members on the Committee on Committees for their hard work to solicit names for the Provost Search Committee.

**REPORT FROM FACULTY REGENT:** Senator Frisbie

The Board met on September 19th for a regular quarterly meeting.

Three new members were welcomed into the Board: Nancy Collins from Hazard, David Slone from Fort Mitchell and Afsi Siahkoohi, SGA president. Officers were also elected, except for the chair's election, which will be held in January. Gary Abney was re-elected as the vice-chair and Steven Fulkerson will serve again as secretary of the Board.

The Board heard a joint update from Vice President Moberly and from Joanne Ewalt about the Strategic Planning Council and Financial Planning Council activities. Vice President Newsom gave a financial update, which indicated that the University is in good financial shape with a 6.4 million dollar fund balance.

The following action items were approved:

1. Seventeen curriculum changes (some of which came through the Senate)
2. The establishment of CRAFT, the Center for Renewable and Alternative Fuel Technology
3. The Senate's new standing committee, the Committee on Academic Quality
4. The drop/add fee, which was instituted last spring, was rescinded. The University will re-visit the drop/add situation and perhaps come back with a recommendation to the Board later
5. Non-student housing fees were reduced back to the levels used last year.

The Board will meet again in January.

**REPORT FROM COSFL:** Nancy McKenney

COSFL met on October 2, 2009.

Nancy McKenney gave a report on the October 1<sup>st</sup> CPE meeting. This was a special meeting to allow Council members to discuss the CPE's 2010-2012 "Operating and Capital Budget Recommendation." It was emphasized by CPE President Robert King that the development of this budget, which is actually an "appropriations request" that will go to the Kentucky General Assembly in January 2010, is a collaborative process involving numerous meetings with presidents and chief budget officers of the state universities and KCTCS.

The CPE's appropriations request is broken down into 3 categories: 1) Institutional Operating Funds ; 2) Capital Investments; and 3) Agency Operating.

The university presidents, their chief budget officers, and the CPE agreed to certain "Points of Consensus" in this process as follows:

- a) The operating and capital request will be simple and abbreviated and will include two parts--Base Funding and Capital Investments
- b) Each part of the request will directly advance the goals of the Kentucky Postsecondary Education Improvement Act of 1997 (known as House Bill 1).

- c) No redistribution among institutions of existing institutional General Fund base appropriations should occur.
- d) General Fund appropriations to institutions should continue to be lump sum with necessary accountability requirements

Also as part of this process, each university and KCTCS submitted a 2-page "Strategic Initiative Summary" describing plans for any additional funds, if available, for higher education in the next biennium.

As the faculty representative, Nancy McKenney raised a concern that only one university had listed an improvement goal to increase faculty. The CPE President indicated that graduation and retention should be the primary goals and praised UK's document, which uses the catch phrase "War on Attrition."

COSFL President Peggy Pittman-Munke recently attended a meeting of the Governor's Higher Education Work Group (HEWG). She indicated that the Work Group has taken stability of funding for higher education "off the table," and are instead emphasizing the issues of transfer and financial aid.

The remainder of the meeting was spent focusing on issues and concerns that members feel should be addressed in COSFL's recommendations to the Higher Education Work Group. The HEWG is supposed to issue its final report on November 1st, so it will be necessary for COSFL to work rapidly in order to have input into the Work Group's report.

The next meeting will be Saturday, November 21st at 10:00 a.m.

#### **REPORT FROM THE PROVOST: Senator Vice**

Although the numbers are not official until October 15, the preliminary report to CPE indicates that the retention rate for Fall 2008 to Fall 2009 is 68.5 percent. This rate will be the highest retention rate ECU has seen in a decade.

The unofficial retention rate for transfer students from Fall 2008 to Fall 2009 has dropped slightly less than 1 percent to 70.2 percent. The transfer retention rate was 71.1 percent at this point for Fall 2008 new transfer students.

Since its inception in late November 2007, Project Graduate has assisted 32 ECU adult students with degree completion. In addition over 70 new adult students are registered for fall, with 23 more adults on target to graduate in December. Approximately \$23,000 in adult learner scholarships and work study have been awarded to Project Graduate participants through Lumina funds received from the CPE in support of Project Graduate efforts.

Project Graduate, a Council on Postsecondary Education initiative, is designed to bring back adults with 90 or more hours for degree completion. To date over 400 adults at ECU have inquired about degree completion. The Project provides a variety of services from the initial inquiry through course registration, working to make a seamless process for the student. ECU Project Graduate liaison Lisa Cox credits this success to the behind-the-scenes collaborations with the offices of Admissions, the Registrar, and Financial Aid, and Academic Specialists in the various colleges.

As the year progresses, faculty will be hearing more about Senate Bill 1. College readiness (developmental education) is a key component of the Bill.

As shown in the following table, ECU retained 74 percent of the first-time students who had no developmental needs compared to the overall retention rate of 68.5 percent.

**Fall 2008 to Fall 2009 Retention Rates Compared by Number of Developmental Needs – New First-time students**

<b>Developmental Needs</b>	<b>None</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>Total</b>
<b>Retained</b>	1189(74%)	243 (58%)	148 (59%)	77 (58%)	39 (59%)	8 (44%)	4 (50%)	<b>1708 (68.5%)</b>
<b>Not Retained</b>	412 (26%)	177 (42%)	101 (41%)	56 (42%)	27 (41%)	10(56%)	4 (50%)	<b>787 (31.5%)</b>
<b>Total by No. of Dev.</b>	<b>1601</b>	<b>420</b>	<b>249</b>	<b>133</b>	<b>66</b>	<b>18</b>	<b>8</b>	<b>2495</b>

Note: Of the 2,495 first-time students entering ECU in Fall 2008, 1,601 (64 percent) entered without developmental needs.

Of the 894 (36 percent) first-time students entering in Fall 2008 with at least one developmental course need, 519 (58 percent) were retained to Fall 2009.

Source: Dr. Sue Cain, Director of ECU’s Office of Developmental Education and Academic Testing

ECU is fortunate to have Dr. Sue Cain heading CPE’s collaboration efforts with KDE and the universities. Dr. Gary Kuhnenn is representing ECU at the statewide readiness meetings. There are also a number of ECU education faculty and content specialists participating in the state meetings.

The enrollment report as of October 2, 2009, compared to October 2 data last year shows that:

- Total enrollment is up 2.3% to 16,267
- Undergraduate enrollment is up 1.9% to 13,996
- Graduate enrollment is up 4.6% to 2,271
- New Freshmen enrollment is up 6% to 2,663
- New Transfer enrollment is up 6% to 1,257
- New Graduate Student enrollment is up 3% to 501
- Black Student enrollment is up 11% to 861
- Total credit hours are up 3.9% to 198,943
- Corbin credit hours are down 8% to 8,761
- Danville credit hours are down 5% to 4,566
- Manchester credit hours are down 5% to 2,351
- Online credit hours are up 54% to 16,254

Source: ECU’s Office of Institutional Research

The Student Success Advisory Council is currently reviewing two procedures that potentially affect student success: (1) university withdrawal procedure and (2) change-of-major process. Both issues will be brought to the Faculty Senate for review and discussion.

With the support of the University’s administration, the deans are devoting considerable discussion this fall to the topic of distance education. Although the number of ECU’s online credit hours is up for Fall 2009, a comprehensive plan still needs to be developed.

In addition to the discussions involving distance education, the Council of Deans' agenda for October will also include (a) the budget preparation process, including setting course fees and (b) reports on the colleges' definitions of student success.

Faculty Senators are invited to eat lunch with the Provost on Wednesday, October 7, 11:30 a.m. – 1:00 p.m. in the Faculty Dining Room, Powell Cafeteria. Please sign in at the register.

**REPORT FROM FINANCIAL PLANNING COUNCIL: Senator Ware**

Senator Ware reported that the Council has met and continues to discuss funding priorities for the University. Senator Ware noted that while funding may not be available to address faculty and staff salaries, the Council still continues to discuss the issue at length.

Rights and Responsibilities Committee. Senator J. Palmer was elected as the chair of the committee.

Committee on Committees. Senator Staddon reported that the committee is soliciting nominations from the colleges and the library for individuals to serve on the Provost Search Committee. Deadline for nominations is October 15<sup>th</sup>. The committee will meet on October 26<sup>th</sup> to narrow the list of nominees to share with President Whitlock for his final consideration.

Senator Staddon asked the senators to: 1) nominate faculty who are motivated to serve and 2) provide feedback on how the committee should proceed with the selection process. Email comments to [bill.staddon@eku.edu](mailto:bill.staddon@eku.edu).

Welfare Committee. Senator Ciocca reminded that the open enrollment period to choose benefits is still on-going this week.

New Senator Orientation. Senator Ware thanked the committee for organizing the new faculty orientation session.

**ANNOUNCEMENT**

Senator Day announced that Commissioner Terry Holliday will be on campus on October 28<sup>th</sup> to speak in one of the education courses at 1 p.m. in the Grise room in the Combs building. Faculty are welcome to attend.

**ADJOURNMENT**

Senator Vice moved to adjourn at approximately 5 p.m.



## EASTERN KENTUCKY UNIVERSITY

*Serving Kentuckians Since 1906*

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TO: Members of the Faculty Senate

FROM: Janna P. Vice, Chair  
The Council on Academic Affairs

DATE: October 28, 2009

SUBJECT: CAA Agenda for Faculty Senate

As a result of the Council on Academic Affairs' meeting on October 15, 2009, the following items are presented for the Faculty Senate's agenda on November, 2009.

### Curriculum Proposals

#### **Program Revision – Reducing Hours Required to Graduate**

- |  | <u>Page</u> |
|--|-------------|
| 1. Social Work B.S.W. - <i>reduce hours required to graduate from 128 to 120</i>     | 1           |
| 2. Political Science B.A. – <i>reduce hours required to graduate from 128 to 120</i> | 3           |

#### **Program Revisions**

- |  |    |
|--|----|
| 3. MBA with Accounting Option – <i>revise Graduate Catalog language to allow student who complete the undergraduate accounting course requirements or their acceptable equivalents or receive the consent of the MBA Admissions Committee to pursue the MBA with Accounting Option</i> | 5  |
| 4. Criminal Justice B.S. – <i>revise supporting course requirements; add the 3-hour requirement of COR; change the 12 hours back to 9 hours, selected from APS, COR, CRJ, FSE, or PLS.</i>   | 7  |
| 5. Chemistry B.S. – <i>reflect recent curriculum changes and course revisions within the program: Several course numbers were revised to indicate the lab courses in the program.</i>  | 9  |
| 6. Chemistry M.S. - <i>reflect recent curriculum changes and course revisions within the program: CHE 772 replaced by CHE 776</i>  | 11 |

