

Faculty Senate Agenda
November 30, 2009
3:30 p.m.

Call to order

Approval of Minutes

November 2, 2009

President's Report: Senator Whitlock

New Business:

- Report on Budget – Karen Neubauer
- Budget Committee Motion on Faculty Development Funds
- Report from Council on Academic Affairs
(CAA agenda is included in the Senate packet.)
(See separate PDF file for the curriculum forms.)

Report Overview & Questions:

Executive Committee Chair: Senator Ware

Faculty Regent: Senator Frisbie

COSFL Representative: Senator McKenney

Provost: Senator Vice

Student Government Association: Afsi Siahkoohi

Financial Planning Council: Senator Ware

Strategic Planning Council: Senator Taylor

Standing Committees:

Academic Quality Committee: Senators Shordike or Schmelzer, Co-Chairs

Budget Committee: Senator Johnson, Chair

Committee on Committees: Senator Staddon, Chair

Elections Committee: TBA, Chair

Rights and Responsibilities Committee: Senator J. Palmer, Chair

Rules Committee: Senator McKenney, Chair

Welfare Committee: Senator Ciocca, Chair

Ad Hoc Committees

(if any)

Adjournment

FACULTY SENATE MINUTES

November 2, 2009

The Faculty Senate of Eastern Kentucky University met on Monday, November 2, 2009, in the South Ballroom in the Keen Johnson Building. Senator Ware called the third meeting of the academic year to order at approximately 3:30 p.m.

The following members were absent:

F. Awang*, A. Back, M. Bhandari*, Z. Eser, B. Freed, S. Godbey*^, M. Hesse, J. Lowry*^, K. Minor, L. Noblitt*^, K. Petronio*, G. Purdue*, T. Randles,

***indicates prior notification of absence**

^ ALT Darrin Smith attended for S. Godbey

^ ALT Rob Weise attended for J. Lowry

^ ALT Steve Barracca attended for L. Noblitt

Visitors to the Senate: Linda Fossen, Enrollment; Debbie Newsom, Financial Affairs; and Sherry Robinson, Provost Office

APPROVAL OF MINUTES:

The October 5, 2009 minutes were approved with the following correction.

Senator McKenney requested that on page four, first sentence in the first paragraph, add the word "salaries" after faculty.

PRESIDENT'S REPORT: Senator Whitlock

Last week the Governor's Higher Education Work Group conducted its last meeting. Wednesday the group's report will be transmitted to the governor. It includes recommendations - some for immediate action; some for future action -- in the categories of student financial assistance, transfer and student success, and economic efficiencies. Senator McKenney has been an effective representative of faculty perspectives in this process.

An announcement should be forthcoming by the end of the week on the composition of the Provost Search Committee.

University presidents will meet Wednesday. Following are some of the items on the agenda:

- Adoption of Points of Consensus Document
- Other budget issues - SBI Implementation
- Doctorate in Nursing Practice
- CPE Meeting
- Other legislative issues

Following the meeting, there is another session scheduled involving Presidents, Chief Academic Officers, Education Deans and Arts and Sciences Deans to brainstorm teacher preparation and professional development ideas

Last week Commissioner Terry Holliday, the new Commissioner of the State Department of Education, spent the day on campus. He visited with one of Senator Day's education classes and gave the students an opportunity to ask questions about pertinent issues in education.

Tomorrow nine presidents of Brazilian public universities will be here as part of their visit to America to identify partner institutions.

The EKU Foundation Board of Directors met on the morning of Homecoming and heard some encouraging news on significant recovery in our endowments investments. Also, in a very significant action, the Foundation Board invited the Board of Regents to appoint one of its members to serve as a member of the Foundation Board.

There was a kickoff breakfast today for the 2009 United Way Campaign. Jim Fisher in the College of Business and Technology is this year's campus campaign chair.

Wednesday, November 18, from 3-5pm in the Keen Johnson Building there will be a reception to honor former President Glasser. The event will feature the unveiling of her portrait, which will hang with those of her nine predecessors in the lobby.

Next Wednesday, Senator Whitlock will be in New York City, invited by the New York Times and the City University of New York, to be present at the kick off of The Launch of the 2010 Calendar Project.

Our performing arts facility has been selected by the National Construction Magazine as one of the ten most important construction projects in the south.

NEW BUSINESS:

Report on Enrollment. Linda Fossen, AVP and Dean of Enrollment, was in attendance to share her vision to increase recruitment, retention and graduation of students at Eastern. One initiative is the creation of the EMAC group (Enrollment Management Advisory Committee). Faculty representative on that committee is Charlotte Rich. The EMAC group is developing a five-year plan that will complement the University's strategic planning process. Other initiatives include improving financial aid, improving the University web presence, increasing social networking presence, and enhancing the market niches that our educational experience appeals to.

Report from Council on Academic Affairs. - Senator Vice

Program Revision – Reducing Hours Required to Graduate Page

1. Social Work B.S.W. - reduce hours required to graduate from 128 to 120
2. Political Science B.A. – reduce hours required to graduate from 128 to 120

Program Revisions

3. MBA with Accounting Option – revise Graduate Catalog language to allow student who complete the undergraduate accounting course requirements or their acceptable equivalents or receive the consent of the MBA Admissions Committee to pursue the MBA with Accounting Option
4. Criminal Justice B.S. – revise supporting course requirements; add the 3-hour requirement of COR; change the 12 hours back to 9 hours, selected from APS, COR, CRJ, FSE, or PLS.
5. Chemistry B.S. – reflect recent curriculum changes and course revisions within the program: Several course numbers were revised to indicate the lab courses in the program.
6. Chemistry M.S. - reflect recent curriculum changes and course revisions within the program: CHE 772 replaced by CHE 776

Senator Vice moved approval of items 1-6, seconded by Senator Taylor. Motion carried.

GENERAL COMMITTEE REPORTS:

EXECUTIVE COMMITTEE REPORT: Senator Ware

Senator Ware expressed her appreciation to the Committee on Committees for their work soliciting nominations for the Provost Search Committee.

The Executive Committee has briefly discussed the need for a faculty ombudsman. Please share any feedback on this issue with Senator Ware.

The next Senate meeting will be on Monday, November 30th in the Keen Johnson building.

REPORT FROM FACULTY REGENT: Senator Frisbie

Senator Frisbie reported that the next Board of Regents meeting will be in January. The Finance Committee of the Board of Regents will meet in another couple of weeks.

REPORT FROM COSFL: Nancy McKenney

Senator McKenney reported that COSFL President Peggy Pittman-Munke drafted a letter to the Governor's Higher Education Work Group on behalf of COSFL. The letter articulates ten guiding principles that COSFL wants to have included in the final report of the Higher Education Work Group.

EKU's Aaron Thompson, who is serving as Interim V.P. for Academic Affairs at the Council on Postsecondary Education, vetted COSFL's letter for us and saw that the letter was distributed to members of the Higher Education Work Group at their October 29th meeting. The COSFL letter will be included as Appendix B in the Work Group's final report to the Governor.

A copy of COSFL's letter has been distributed to all Faculty Senators today. Please share it with your faculty constituents.

The next meeting of COSFL will be Saturday, November 21, 2009 at 10:00 a.m. at the CPE's Offices in Frankfort.

REPORT FROM THE PROVOST: Senator Vice

A telephone conference was held with the Provost at Appalachian State and four other key ASU academic leaders on October 27. ECU had 22 faculty and staff in attendance. The conversation focused primarily on the strategies Appalachian State has used to enhance student success. Participants' Observations. After the call, ECU participants identified their key "take away" points from the conversation.

As a result of the first round of Map Works (e-surveying students in resident halls), Student Affairs has engaged first-year students who live in the resident halls in more than 9,000 face-to-face conversations about their becoming acclimated to ECU. Students are completing the second round of the survey now.

Work continues toward a comprehensive plan for developing, supporting, delivering, and rewarding Distance Learning at ECU.

1. ECU Faculty Panel--An ECU Faculty Panel, experienced in Distance Learning, has been formed to represent faculty's issues and input into our model. On Friday, November 20, 10 a.m., in Library 108, the Panel will hold a discussion for all interested faculty, staff, and students. The Provost Council, Deans' Council, Financial Planning Council, Strategic Planning Council, Faculty Senate, Chairs' Association, the Council on Academic Affairs, the faculty at large, and all other persons interested in Distance Learning at ECU are encouraged to attend.
2. The Sloan Consortium's annual conference, which is said to be the leading conference for distance education, was very beneficial in identifying the issues, challenges, and importance of developing an institutional model. More details will follow.

ECU has named seven Educational Extension Agents to serve throughout the University's 22-county service region. The primary role for these extension agents will be to serve as a liaison between ECU and their respective county(ies)--to "broker" the services ECU can provide. The focus will be in three primary areas: Education, Economy, and Quality of Living.

The Educational Extension Agents are:

Terry Wilson - Clay, Perry, Leslie, Jackson and Harlan counties
David Gover - Wayne, McCreary and Bell counties
Kelli Moore - Laurel, Knox and Whitley counties
Mark Reese - Powell, Estill, Lee and Owsley counties
Bob Rowland - Boyle, Pulaski and Rockcastle counties
Kimi Snowden - Garrard, Lincoln and Casey counties
Carol Gabbard - Madison County

The QEP continues to gain momentum among the academic units. This momentum was evident in October when more than 100 faculty and staff attended Dr. Peggy Maki's (author and consultant) workshop. The workshop focused on how to write course-level student outcomes that are consistent with programmatic/unit and university student learning goals.

The Provost Office is pleased to announce that Tina Davis, who has been serving as our Interim Registrar since Summer 2008, has been named **EKU Registrar**.

Faculty Senators are invited to eat lunch with the Provost on Wednesday, November 4, 11:30 a.m. – 1:00 p.m. in the Faculty Dining Room, Powell Cafeteria. Please sign in at the register.

REPORT FROM THE STUDENT GOVERNMENT ASSOCIATION: Afsi Siahkoohi
SGA's "Listen Up Legislators" meeting will be held at 5pm tomorrow. Harry Moberly will be in attendance to answer students' questions.

SGA is currently revamping their constitution and bylaws.

The student government associations at the extended campuses at Danville, Manchester and Corbin have been very active this year.

Students will be surveyed soon to see if they're interested in having off-campus shuttle routes added to some of the more student-populated neighborhoods.

There will be a midnight breakfast held during dead week. This year, SGA is attempting to set a new record in the Guinness Book of World Records for having the most people eat cereal at one time.

REPORT FROM FINANCIAL PLANNING COUNCIL: Senator Ware

The Council met this morning to consider two primary issues: undergraduate tuition and graduate tuition. On graduate tuition, a change in terminology from a graduate scholarship to tuition waivers is being considered. This is more in line with what other universities are doing.

On undergraduate tuition, there are discussions about changing to a pay-per-credit-hour model similar to what Morehead has implemented. The Council has decided to study the issues further before making recommendations.

Another issue being reviewed is how mandatory fees such as the recreation fee and the technology fee are handled. Currently ECU considers those fees separate from tuition. CPE lumps those together, and as a result of that, a lot of other universities have rolled those fees into tuition.

Senator Ware encouraged faculty to review the website at www.goforward.com to learn more about the budgeting process.

REPORT FROM STRATEGIC PLANNING COUNCIL: Senator Taylor

Senator Taylor reported that the committee will meet on November 12th.

STANDING COMMITTEE REPORTS:

Academic Quality Committee. Senator Schmelzer reported that the committee met earlier today to begin developing their charge. Senators Schmelzer and Shordike are co-chairs on the committee. At the invitation of Provost Vice, Senator Schmelzer or Shordike will be in attendance at the Council on Academic Affairs meetings each month. Senator Schmelzer attended this month's meeting. Provost Vice has suggested that the Academic Quality Committee may want to review the following items: 1) upper division hours exception; 2) withdrawal process and; 3) the change of major process. Once the committee reviews those, a report will be provided to the Senate.

Budget Committee. Senator Johnson reported that the committee met on October 7th. The meeting began with an overview of the "Recommendations for Public and Nonprofit Boards" which had been released by Crit Luallen, Auditor of Public Accounts for the state of Kentucky on May 11, 2009. It was suggested that ECU's auditor should look at this report to make sure we are in compliance with it.

VP Newsom gave a report about the finances for the University.

The committee also received an ECU Budget Planning and Process Update and Financial Planning Council Operating Budget.

The committee expressed its concerns that there should be more collaboration between the Financial Planning Council and the Strategic Planning Council.

Faculty development funding not used from the 2008-09 fiscal year was rolled over into this year's budget but was added to the college's/department's budgets as part of their M & O budgets. There seems to be little oversight of development funds. The Budget Committee plans to work on a motion to address this issue in the near future.

The committee also discussed course fees and the linking of student work with certain scholarships.

Committee on Committees. Senator Howell reported for Senator Staddon. The committee met on October 26th to review the 29 faculty nominations received for the Provost Search Committee and recommendations were forwarded to the President for his review.

The next meeting will be on November 9th to work on establishing a more formal procedure for the committee to follow.

Rights & Responsibilities Committee. Senator J. Palmer reported that the committee met with Dr. Sherry Robinson last week to discuss various policies that are being reviewed. The committee plans to review the Faculty Handbook and hope to have a full report by the next Senate meeting.

Senator J. Palmer encouraged faculty to review the policies website (www.policies.eku.edu) on a regular basis to see which policies are up for review.

Rules Committee. Senator McKenney reported that the committee met on Monday, October 26th to begin reviewing the Senate's policy on term limits which was originally approved Fall 2006. Senator McKenney asked the senators to provide feedback on the issue with the committee members.

The next committee meeting is scheduled for Monday, November 9th at 3:30 p.m.

Welfare Committee. Senator Ciocca announced that the Welfare Committee will be attending the University Benefits Committee meeting on Wednesday.

ANNOUNCEMENTS:

Senator Ware reminded senators that the next "Faculty First" is scheduled for this Thursday at the Paddy Wagon. December's "Faculty First" may be held at Arlington.

ADJOURNMENT:

Senator Vice moved to adjourn at approximately 5 p.m.

To: Faculty Senate
From: The Committee on the Budget
Date: November 30, 2009

The Committee on the Budget requests that the Faculty Senate adopt the following motion at its meeting on November 30, 2009.

Faculty development funds are intended to enhance a faculty member's academic credentials and professional capacity. The benefit of the funds should extend beyond the individual faculty member to the ultimate benefit of the discipline, the department, and/or the University.

MOTION:

The annual Faculty Development funds, which have been delegated to departments from Academic Affairs, should be delegated to individual full time teaching faculty members and should roll over from year to year for individual faculty members for a total of not more than three years. If none of the money has been spent by the individual faculty member by the end of the third year; or if the faculty member spends only a portion of the faculty development funds, the maximum amount left in the individual faculty member's account should not exceed a total of three consecutive years of rollover. The money which would have been delegated to the individual faculty member for faculty development would remain in the department's Faculty Development account.

NOTE:

The Senate Budget Committee plans to bring forward guidelines for the use of faculty development funds no later than the April Senate meeting.

JUSTIFICATION OF THE MOTION:

- Since the funding for faculty development has not increased over the years as it was originally intended to, this would give faculty the ability to "save" over a three year period and accumulate an adequate amount of funding for faculty development.
- Funding from departments is quite often not available or adequate for faculty to travel to conferences.
- Many departments have lost or gained faculty over the years and yet the funding to departments has not changed creating a situation with some departments being able to delegate more money to faculty development than others; and other departments have had their faculty development funds cut because of new hires.
- Since the money from Faculty Development funding has by practice been added to department M&O funds the Senate Budget Committee is recommending that the funding should be in a dedicated ORG. line item so it remains dedicated to individual faculty members' development.

Respectively submitted by the Faculty Senate Budget Committee: Marco Ciocca, Mike Hesse, Keith Johnson (Chair), Karen Petronio, Linda Wray, John Wade (Dean's Representative), Debbie Newsom (VP for Financial Affairs – ex officio), Janna Vice (Interim Provost ex – ex officio), Mixon Ware (Faculty Senate Chair)



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TO: Members of the Faculty Senate

FROM: Janna P. Vice, Chair
The Council on Academic Affairs

DATE: November 20, 2009

SUBJECT: CAA Agenda for Faculty Senate

As a result of the Council on Academic Affairs' meeting on November 19, 2009, the following items are presented for the Faculty Senate's agenda on November 30, 2009.

Curriculum Proposals

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New Programs	
1. B.S. Animal Studies	1
New Certificate	
2. Certificate in Intelligence Studies (Undergraduate) – establish an Undergraduate, University-level certificate.	6
3. Post-Baccalaureate Health Information Management (HIM) Certificate	9
Program Revision – Reducing Hours Required to Graduate	
4. Computer Electronic Networking B.S. – decrease number of hours from 128 to 120 hours, Revise Program title and CIP Code, revise courses within the program, reduce free elective hours to 5-6, reduce Major Requirement hours from 42 to 40.	13
Program Revisions	
5. Honors Program – establish required courses for the program to be included in the program description/ <i>Catalog</i> text	16
6. Occupational Science – revise and clarify progression and retention in the program	18
7. Moderate to Severe Disabilities Graduate Certificate – remove NSC 700 from MSD program and provide an option for students because the content is similar in SED 718 and OTS 715. Delete SED 240.	19

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8. Minor in Computer Science – update minor with current course offerings	21
9. Minor in Interactive Media – update minor with current course offerings	23
10. Computer Science: Computer Security B.S. – change option title to better reflect course offerings	25
11. Computer Science: Interactive Multimedia B.S. – change option title to better reflect course offerings	29
12. Economics B.A. – add “or its equivalent” next to ECO 220 under Economics Core in current <i>Catalog</i>	33
13. Marketing B.B.A./PGM Option – remove MGT 320, 330, and OHO 362G as requirement	35
14. Industrial Technology B.S. – revise program title, revise course prefixes INT to AEM within program, revise required courses within program core, drop credits from general electives, suspend the Industrial Distribution Option.	37
15. Technology A.A.S. – revise course prefixes and course requirements in the program, reduce total number of hours in the Computer Electronics option from 44 to 39-40.	41

Program Suspensions

16. Director of Special Education Alternate Certification	44
17. Special Education Learning and Behavior Disorders MAEd Alternative Certification	46



To: Faculty Senate
From: Malcolm P. Frisbie
Date: 30 November 2009
Re: Regent's Report

16 November 2009 Board of Regents' Finance and Planning Committee Meeting

The Finance and Planning Committee met on Monday, 16 November. This was a bit unusual in that Board committee meetings are generally held in conjunction with the full Board meetings. However, it was not possible to convene the Committee close to the September Board meeting date. This mid-quarter meeting time actually worked out well in several respects: 1) the additional time allowed EKU's auditors and internal financial staff to prepare reports after having closed the 2008-09 books and 2) because there were no additional committee or board meetings scheduled, there was time to delve more deeply into information presented to the Committee.

One major order of business was to receive the yearly audit report from EKU's external auditors, Deloitte and Touche. The Committee will recommend that the full Board accept the report at its next meeting. Deloitte gave the University a clear audit. This means that they found no substantial errors in reporting and tracking university finances and they found no significant deficiencies in our internal financial procedures. Deloitte did make some recommendations for modifications to our internal procedures, as they have in prior years. They noted that we have corrected procedures that were noted as areas of concern in past reports and we have already implemented changes in response to their current suggestions.

In 2008-09, the University increased its total assets by \$32.5M (to \$333.2M), but our liabilities increased by \$35.7M. Thus, our net assets decreased by \$3.2M to \$217.3M. In light of a mid-year reduction of \$1.5M in state funding and a loss of \$6.4M in investment income, the financial health of the University was remarkably stable in 2008-09. The University Foundation had assets valued at \$21.3M at the end of the year.

The second major order of business for the Committee was to hear a financial update from VP Debbie Newsom and the EKU financial staff. We appear to be on track in terms of revenue and expenditures relative to revenue and expenditures at this time last year. Last year we finished the year having overspent by a bit more than \$2M. A big chunk of our over expenditure last year (about \$4.5M) was generated by financial aid expenditures. These included institutional employment, employee scholarships, Beacon scholarships, and merit/entitlement scholarships. We made up for our over expenditures by using some carry forward monies, realizing some savings in other parts of the budget, and drawing upon our uncommitted funds. This year, expenditures for financial aid are being closely monitored. The budget includes an additional \$800,000 for employee scholarships. New guidelines are being developed for recruiting and retention associated with Beacon scholarships. Because recruiting has already begun for students who will begin at EKU in FY 2010, these new strategies will take effect in FY 2011. In addition, we are locked into some scholarship expenditures due to commitments we have made to students who are already here. Thus, the financial aid over expenditure situation will not disappear this year, but the University is moving to correct the problem. Overall, we look to be on track to maintain an uncommitted fund of about \$6.4M, so we are in good financial shape, with a reasonable cushion.

The Committee also heard from Academic Affairs (Provost Janna Vice, Associate Provost/VP Jim Conneely, and Associate VP/Dean for Enrollment Linda Fossen) about efforts on the recruitment/retention front. The Committee had asked to see data pertaining to recruiting yield. We have admitted 66-70% of those applying over the last 5 years. Of those admitted, 52-57% chose to enroll at EKU. (A national average for this statistic is 46%.) Last year we spent \$93/student on recruiting costs. The national average at state regional universities is about \$450/student. The Committee also wished to see data concerning effectiveness of scholarship expenditures relative to retention and graduation of students. Data are available so far only for merit-based recipients. It is reassuring that our merit-based scholarship recipients tend to stay in school (90-94% retention rates over the last 4 years) and graduate

(79%, 5-year graduation rate; general student population graduation rate was 33%). The Committee also heard about ongoing and planned recruiting and retention efforts.

The Board will next convene for a regular quarterly meeting on 29 January 2010.

Please feel free to contact me for further information about any of these items or to discuss topics of concern to you.

Respectfully submitted,
Malcolm P. Frisbie
622-1507 / malcolm.frisbie@eku.edu

COSFL REPORT FOR ECU FACULTY SENATE MEETING

Nov. 30, 2009

COSFL MEETING

Nov. 21, 2009

CPE Offices in Frankfort, Ky.

10:00 a.m. to 12:00 noon

The Coalition of Senate and Faculty Leadership for Higher Education met at the Frankfort offices of the Council on Postsecondary Education (CPE) on Saturday, November 21, 2009. The following members were present:

Nancy McKenney (EKU)–COSFL Rep. & Faculty Rep. to the CPE
Carol Bredemeyer (NKU)–COSFL Rep.
Molly Kerby (WKU)–COSFL Rep. & Treasurer
Kate Hudepohl (WKU)–COSFL Rep.
Tom McPartland (KSU)–Former Senate President
Ed Conner (KSU)–Faculty Senate President
Mollie Swanson (UK)–Senate Vice Chair
Tucker Landy (KSU)–Faculty Regent
Melissa Laning (U of L)–Faculty Senate Chair
Bob Staat (U of L)–Faculty Senate Vice Chair
Peg Pittman Munke (Murray State)–COSFL President

Minutes of the October 2nd meeting

The minutes of the previous COSFL meeting were approved as distributed by e-mail.

Report from the Faculty Representative to the CPE:

Governor's Higher Education Work Group:

Faculty Representative Nancy McKenney submitted her full report by e-mail prior to this meeting and also provided print copies. She also gave members handouts of the Executive Summary from the recently completed “Final Report of the Governor’s Higher Education Work Group” and also COSFL’s recommendations, which are in Appendix B of that report. She pointed out that she had had a concern about item 3B under “Cost Efficiencies and Cost Containment” in the HEWG report. This item says that a statewide summit should be held to bring together higher education and other professionals to discuss strategies for saving money. One of the categories to be examined is “Academic programming.” One of the original suggestions under that category was “increasing faculty course loads.” McKenney strongly objected to that suggestion even being included because most faculty already carry heavy course loads and typically work 55 to 70 hours a week; heavier course loads will simply result in less scholarship and service being done. ECU’s President Doug Whitlock suggested changing this item to “increasing faculty and staff productivity” and McKenney and the other members of the HEWG agreed.

Nov.6th Meeting of the CPE:

The most important business at the recent CPE meeting was the approval of the “2010-2012 Operating and Capital Budget Recommendation.” McKenney explained that this is a very bare bones budget request. Newspaper stories may say that the request is for an increase of 4.6 percent for the first year of the biennium and 2.7 percent for the second year. However, this assumes that money will be provided for “strategic initiatives” of each campus (the main emphasis being on improvement of graduation and retention). In the present economic climate it seems unlikely that the strategic initiatives will be funded. In that case, the budget increase would only be 2.2 percent for the first year and 0.4 percent for the second. The main concern is to replace 70 million dollars worth of federal stimulus money which will run out after the current biennium.

In answer to questions from COSFL members McKenney indicated that she thinks this budget is reasonable and that it is essentially just trying to maintain stability. The CPE’s President Bob King has done a good job of preparing the Legislature by showing the budget request to various members and getting their feedback that it looks reasonable, though at this early stage they will not commit themselves.

Legislation Being Proposed to Mandate Transfer between KCTCS and the Regional Universities:

Ed Conner, KSU Senate President, brought an urgent concern to the attention of COSFL members: It has been brought to his attention that legislation is being drafted by State Rep. Carl Rollins, with input from State Senator Tim Shaughnessy, that would mandate transfer policy for students moving from KCTCS to any of Kentucky’s 4-year public institutions. The proposed bill states that all bachelor’s degree programs must require only 120 hours, with exceptions only for programs whose accrediting agencies require them to have more hours. Because of concerns on the part of Sen. Shaughnessy that there be common course numbers and common learning outcomes, no changes in the 30-hour general education core courses could be made by 4-year institutions without their consulting KCTCS first.

Aaron Thompson and Jerry Warmouth at the CPE have proposed modifications to the Transfer Bill in an attempt to make it consistent with the CPE’s CAO (i.e. Chief Academic Officers) Transfer Action. [COSFL President Peg Pittman Munke has sent out a copy of the CAO Transfer Action and also a copy of a draft of the Transfer Bill.]

Discussion of the Transfer Bill:

Numerous concerns regarding this legislation (which would be an amendment to KRS 164) were expressed by COSFL members. It might be damaging to honors programs such as that at KSU. The University of Kentucky only recently restructured its entire general education program.

This bill undermines academic freedom. It assumes that all courses with the same number are alike. It also undermines the autonomy of our universities, all of which have their own unique missions. It was pointed out that House Bill 1 (of 1997) states that each university has its own mission.

COSFL’s President Peggy Pittman Munke emphasized that the Transfer Action plan is the CPE’s effort to circumvent harmful effects of the proposed legislation. COSFL should provide some language to the CPE and stand with them. A couple of our members might talk with Aaron Thompson. Munke noted that she has gotten herself appointed to the Transfer Committee (of the CPE).

One of the strongest objections COSFL members have to this legislation is that it might result in faculty losing their ownership of curriculum and curriculum decisions. This would be a violation of the academic freedom of faculty. Having non-academics in the Legislature micro-managing academia is a very bad idea.

We do need to acknowledge that we are concerned about graduation rates. We need to have the CPE represent us. It is reasonable for the Legislature to set the goals, but the implementation should be left to us.

One problem is the lack of comparable outcomes even among community colleges. One COSFL member deals with 4 community colleges and finds considerable variation in the students from each of these schools.

The requirement to clear changes in any of the courses that are part of the 30 hour common core with KCTCS is a bureaucratic nightmare. KCTCS' work load could increase 8-fold if this goes through. Figuring out the potential cost of this bill might be a way to counter it.

Peggy Pittman Munke asked that all the information provided today be put on the COSFL list-serv as soon as possible.

Textbook Cost Savings Recommendations:

COSFL has been given a charge by CPE President Robert King to make some recommendations for helping students to save money on textbook purchases. Peg Pittman Munke suggested that we come up with a list of recommendations and then ask our faculty senates to adopt them as a policy.

The following are some of the ideas shared in this brainstorming session:

1. Suggest that at the end of the semester bookstores post all books for courses for the following semester. Students could then look for books online, etc. Posting the list online would be good. (It was noted that getting faculty to turn in orders in time is a problem with this idea.)
2. Allow students to use older editions of texts as often the changes from edition to edition are slight.
3. Change the current practice of requiring scholarship students to buy books on campus.
4. Get campus bookstores to implement a "book match" policy, i.e. if a student can find something cheaper, the bookstore will match the price. (WKU's bookstore does this.)
5. Encourage all faculty to check book prices in *Books in Print* when selecting texts.
6. Ask if the campus bookstore will buy back all copies of an older edition if the faculty member promises to keep using them for at least 5 years.
7. Investigate consortial agreements for purchase of textbooks statewide, etc.
8. Encourage the use of library reserves (electronic or print) if only a small portion of a text is to be used for the class.

Next Meeting of COSFL:

The plan is for COSFL to meet jointly with the CPE in January 2010. Possible dates include Jan. 26, 28, or 29. COSFL's President will contact the CPE and see what date will work for their staff.

Possible agenda items:

Transfer issues and the pending legislation

Diversity issues (15 minute presentation?)

Budget issues presentation (How good is consensus forecasting and the current model?)

An open forum where we can raise issues of concern to faculty (reduction in retirement benefits, erosion of professional faculty, increasing use of adjunct faculty, etc.)

It was also pointed out that we should propose (and provide) a workshop on faculty governance for the trusteeship conference to be held in September.

Campus Reports:

Health costs have gone up at both WKU and Northern. Other campuses have apparently held the line on health costs.

KSU–Lack of raises and increasing demands on faculty are taking a toll on morale. They currently have an interim provost. The search for a provost is in limbo. They are expecting a good report with regard to their SACS re-accreditation.

UK–The revision of their general education is a good example of shared governance. The new policy regarding retirement is a “downer.” The Senate is reviewing grievance policies, and a revision of the university’s “redbook” (handbook) is in the works. They are conducting a search for a professional ombudsman.

Murray State–A registrar search is being conducted; they are seeking someone with Banner experience. They are using a national search company for the process.

EKU–A provost search is underway. Thanks to our Senate Chair, Mixon Ware, the search committee was set up in a manner appropriate for shared governance. Faculty were encouraged to nominate other faculty or to self-nominate for the committee instead of simply being appointed by the Senate Chair.

WKU–A provost search is underway. Several of their administrators got big raises and 260 faculty and staff signed a petition protesting the pay raises; a group even showed up to protest at the recent regents meeting. Another issue that has arisen is the practice of licensing the school logo (departments have to pay!) and using the money for athletics.

NKU–They are certifying all old general education courses into a new model.

U of L–Their head of Human Resources is being elevated to the V.P. level.

Minutes submitted by

Nancy McKenney, COSFL Secretary and ECU Rep.

Report to Faculty Senate

Janna P. Vice, Interim Provost

November 30, 2009

Proposed Legislation

The following two pieces of legislation, if passed, will have a significant impact on Kentucky's public universities. CPE predicts they are almost guaranteed to pass. President King and Dr. Aaron Thompson are offering suggestions to the bills' sponsors to make the bills more feasible for the universities, but the overall mandates are not likely to change.

Transferability

Be it enacted by the General Assembly of the Commonwealth of Kentucky:

+SECTION 1. A NEW SECTION OF KRS CHAPTER 164 IS CREATED TO READ AS FOLLOWS:

(1) Beginning with the 2012-2013 academic year for first time students, no bachelor degree program requirement shall exceed one hundred and twenty (120) credit hours and no associate of arts or associate of science degree program shall exceed sixty (60) credit hours. The Council on Postsecondary Education may approve exceptions to the requirements of this subsection for specialized programs that must comply with specific program standards established by external accreditation bodies.

(2) The Council on Postsecondary Education in collaboration with KCTCS and the public universities shall:

(a) Facilitate the development and implementation of a statewide agreement for alignment of KCTCS lower division coursework that shall be accepted and fully credited to related bachelors degree programs by all public universities. The agreement shall specify the general education student learning outcomes, program specific prerequisite credit hours, and comparable course titles which shall be accepted for transfer and fully credited within bachelors degree programs. The agreement shall direct that courses specified within the agreement shall be accepted for transfer and degree credit whether earned as individual courses, or within block programs, or associate degree programs;

(b) Develop, implement, and maintain a KCTCS statewide course numbering system for lower-division general education and program specific prerequisite courses that include the same student learning outcomes;

(c) Develop, implement, and maintain a statewide common classification system based upon common general education learning outcome areas for the 30 credit hour general education core for KCTCS and the public universities so that the transfer and articulation of equivalent courses or specified learning modules or units completed by students are not inhibited by inconsistent

judgment about the application of transfer credits. Coursework completed within such a system at one public postsecondary institution and transferred to another public postsecondary institution shall be applied to the student's degree requirements in the same manner as equivalent coursework completed at the receiving institution;

(d) Establish procedures under a statewide common classification system to monitor the transfer and crediting of lower-division coursework, including a system of ongoing assessment of that coursework in terms of level, content, quality, comparability, and degree program relevance;

(e) Standardize credit-by-exam equivalencies and common passing scores for general education credit-by-exam courses and program specific prerequisites credit-by-exam courses;

(f) Develop policies to align statewide articulation and transfer procedures across educational institutions, including admissions criteria, student declaration of major, and student guidance and counseling policies designed to ensure that students pursuing an associate of arts or associate of sciences degree program provide timely notification of their intention to transfer to a public university;

(g) Develop uniform data collection and reporting methods to facilitate and ensure statewide and institutional compliance with course transfer and credit requirements;

(h) Guarantee that upon admission to a public university, graduates of an associate of arts or an associate of science degree program approved by the council shall be deemed to have met all general education and program specific course prerequisites and be granted admission to related upper division degree programs of a public university on the same criteria as those students earning lower division credits at the university to which the student transferred.;

(i) Provide that graduates of approved associate of arts and associate of sciences degree programs who transfer to a bachelors degree program shall not be required to repeat or to take any additional lower-level courses to fulfill bachelors degree requirements in the same major;

(j) Provide that graduates of approved associate of arts or associate of science degree programs shall receive priority for admission to a public university over out-of-state students if they met the same admission criteria;

(k) Establish a common college transcript to be used in KCTCS and all public universities;

(l) Encourage private colleges and universities to collaborate with public educational institutions in developing programs and agreement to expedite the transfer of students and credits between institutions; and

(m) Establish an appeals process to resolve disagreements between transferring students and receiving educational institutions regarding the transfer and acceptance of credits earned at another institution.

(3) The Council on Postsecondary Education shall ensure that all articulation and transfer policies are compliant with the rules and regulations established by all appropriate institutional accrediting agencies as recognized by the United States Department of Education.

(4) [Awaiting CAO feedback]. When a public university changes the learning outcomes within any course or program identified as a transfer equivalent, the state public university must communicate the change to KCTCS within a reasonable amount of time and either identify other KCTCS course equivalencies that will satisfy the new learning outcomes or collaborate with KCTCS to develop curriculum that ensures equivalent learning outcomes and thus transferability. Transferability must be resolved before the change is implemented. If disputes arise between public postsecondary institutions due to course and program revisions, the Council is empowered to appoint a committee, chaired by the Vice President of Academic Affairs at the Council, and comprised of distinguished faculty, with equal representation from KCTCS and the public universities, to resolve the dispute through evidence-based alignment of learning outcomes.

Student Success

Be it enacted by the General Assembly of the Commonwealth of Kentucky:

➔SECTION 1. A NEW SECTION OF KRS CHAPTER 164 IS CREATED TO READ AS FOLLOWS:

- (1) By no later than December 1, 2010, each public college and university shall submit to the Council on Postsecondary Education a plan, using a common format specified by the council, which lists strategies, incentives, programs, and timelines to increase the number of students who graduate with a bachelor of arts or bachelor of science degree within four (4) years of their initial enrollment as full-time students in a postsecondary education program.*
- (2) The council shall:*
- (a) Have in place, by no later than August 30, 2011, a multifaceted tracking process with the capability of following cohorts of students throughout the public postsecondary education system;*
 - (b) Collect baseline data with the freshman class of 2011 and in subsequent years on the number of full-time students in the freshman class entering college for the first time seeking a bachelor of arts or bachelor of science degree; and*
 - (c) Collect data on the number of full-time students seeking a bachelor of arts or bachelor of science degree who transfer in the fall semester of 2011 into a public postsecondary education undergraduate degree program from other postsecondary programs.*
 - (d) No later than November 1, 2013 and annually thereafter, report to the Legislative Research Commission on the number of full-time students who transferred from other postsecondary education programs; and the number who:*
 - 1. Are on track to graduate within four (4) years of initial enrollment in postsecondary education; or*
 - 2. Are on track to graduate within five (5) years of initial enrollment in postsecondary education; or*
 - 3. Graduated within four (4) years of initial enrollment in postsecondary education; or*
 - 4. Graduated within 5 years of initial enrollment in postsecondary in a five-year specialty program.*

(e) No later than November 1, 2015 and annually thereafter, report to the Legislative Research Commission on the number of full-time freshman students who enrolled for the first time seeking a bachelor of arts or bachelor of science degree who:

- 1. Graduated within four (4) years of initial enrollment in a postsecondary education program;*
 - 2. Graduated within five (5) years of initial enrollment in a five-year specialty program;*
- (3) By no later than 2014, the board of trustees or the board of regents of public colleges and universities shall include progress on subsection 2 of this section as part of the annual evaluation of the president of the institution.*

Faculty Panel on Distance Learning

The ECU Faculty Panel held a rich discussion regarding on-line education. Over 80 people attended on November 20. Thanks to the following faculty who, in addition to sharing their own experiences, gathered input from their colleagues in order to provide a very comprehensive view of the challenges and opportunities we face in developing an ECU model for distance learning.

Richard Fern	Steve Sumithran
Mary Ann Kolloff	Mixon Ware
Brad Marcum	Tom Schneid
Rick Mott	

Lunch with the Provost

Faculty Senators are invited to eat lunch with the Provost on Wednesday, December 2, 11:30 a.m. – 1:00 p.m. in the Faculty Dining Room, Powell Cafeteria. Please sign in at the register.

Senate Budget Committee Report: November 30, 2009

The Faculty Senate Budget Committee met on November 20, 2009. Some of the members also met informally on November 9, 2009

Members present: Marco Ciocca, Mike Hesse, Keith Johnson, Karen Petronio, Linda Wray, John Wade, Janna Vice.

Non-members present: John Taylor

The meeting began at 2:30 PM and adjourned at approximately 4:15 PM.

The committee followed up on our discussion from our last report with a motion pertaining to the Faculty Development Funds (FDF) and it will be brought to the floor of the senate at this meeting.

We discussed ways of giving input to the Financial Planning Council and the Strategic Planning Council about budget matters and will continue that discussion at our next meeting.

We continued discussions of loss of faculty lines either cut or unfunded of the last 5 – 10 years and are awaiting a report being compiled by the Provost's office.

We are also gathering information about administration positions over the last 5 -10 years as well.

As mentioned in the motion for Faculty Development Funds, we will be developing guidelines for the use of FDF.

Respectfully submitted by the Faculty Senate Budget Committee:

Marco Ciocca

Mike Hesse

Keith Johnson, chair

Karen Petronio

Linda Wray

Janna Vice, Interim Provost

John Wade, Dean Representative

Mixon Ware, FS chair – ex officio

Debbie Newsom, VP for Financial Affairs –ex officio

Rules Committee Report November 30, 2009

The Rules Committee met on Nov. 9 and Nov. 23, 2009. The Committee's principal charge for this semester is to re-examine the matter of term limits for faculty senators to determine whether any change needs to be proposed.

At the November 9th meeting, committee members shared the results of their informal survey of EKU's benchmarks and also of other Kentucky public universities. Nineteen benchmark schools and seven Kentucky schools were surveyed. Of this group of 26 institutions, it was found that at least 10 do have some type of term limit for their faculty senators. (It should be noted that it is not always easy to find faculty senate by-laws, etc. online, and there may be additional institutions with term limits who simply do not provide that information online.)

Among Kentucky schools, UK, KSU, and WKU have term limits, and U of L, Morehead, Murray, and NKU do not have limits. In other words, with the inclusion of EKU, in Kentucky 50% of the public university senates have term limits.

It was decided that an e-mail survey should be sent to all EKU faculty senators asking them to poll the faculty in their departments and to submit any results no later than Nov. 23rd. The survey asked which of the following options faculty preferred:

- A) Current term limits policy (2 terms of 3 years and rotating off for at least 1 year)
- B) No term limits
- C) Letting each dept. decide individually

At the November 23rd Rules Committee meeting results of the e-mail survey of EKU faculty were shared and discussed. These results are summarized below:

Faculty from 25 of 40 departments (or 63%) responded to the survey.

The departmental breakdown according to what a majority of faculty within each department favored was:

- Option A--13 departments (52%)
- Option B--2 departments (8%)
- Option C--8 departments (32%)
- 1 department tied for Option A or C (4%)
- 1 department tied for Option A or B (4%)

At least 182 faculty (approximately 34% of total full-time EKU faculty) responded to the survey. (Some senators did not give exact numbers but indicated their department favored a certain option.) The support for the various options by faculty as individuals (regardless of dept.) was as follows:

- Option A--87 faculty (48%)
- Option B--22 faculty (12%)
- Option C--69 faculty (38%)
- The other 4 faculty (2%) answered "B or C" or "A or C".

A number of faculty made comments which showed considerable thought and reflection upon the matter at hand. Arguments in favor of term limits included concern that more faculty get a chance to serve on the senate and that senior members not get too

entrenched (too much of an insider's club) and a belief that new ideas and approaches can come from changes in membership, etc.

Arguments against term limits included the fact that departmental needs differ and that is undemocratic to force senators to step down if their departments still want them to serve, that there is a steep learning curve for functioning well on the senate, that experience and institutional memory are valuable, that forcing people to serve on the senate (via changes mandated by term limits) if they are not really interested is not beneficial for them or their departments, etc.

Because the results of the survey did not suggest any clear course of action, the Rules Committee does not plan to propose any change at this time. They, however, will welcome any further input that faculty may wish to give them.

The Senate Rules Committee,
Nancy McKenney, Chair
Ann Chapman
Margaret Foote
Julie Hensley
Jane Rainey

Report from the Faculty Senate Welfare Committee
Marco Ciocca, Chair
Faculty Senate
Tuesday, November 24, 2009 report

The committee met on November 23, 2009.

Several items were discussed, starting with the joint meeting with the University Benefits committee of November 4.

Here are the main points of November 4 meeting of the Benefits committee:

Open Enrollment Update:

65% employees completed online enrollment (788 assisted and 738 self enrolled). Last year only 36% employees enrolled online. Positive feedback was received about the new dental plan. Only 2% employees waived the dental benefit due to being covered by spouses elsewhere. Dental cards will be ordered for all participants.

Flex Spending Accounts

The participation on the Flex Spending Account (FSA) for health expenditures is still low at 30%. We need people in leadership roles to set example by using FSA and encourage people to attend the Benefits Expo. We need more consumer education on the FSA plans. Besides the tax savings by the individual (\$ amounts set aside is before taxes, thus reducing the taxable amount), the University as a whole would save on the FICA amount as well. At EKU, there are 665 participants in the FSA. Based on elections, the estimated employer and employee FICA savings are \$68,965.

Select Home Delivery:

Express Scripts provides our prescription benefits and they will be implementing a prescription home-delivering program, using emails and letters instead of phone calls. The Benefits Office will send out educational communications to employees prior to the Select Home Delivery campaign beginning.

Implementation of Select Home Delivery will begin 1 Jan 2010, provided the Benefits office has educated employees up front about the program.

Pension Protection Act 2006, New Requirements:

All 403b plans (supplemental retirement plans) must meet new compliance standards, similar to ERISA governed plans, meaning they must conduct annual audits, post plan summaries and assure fiduciary responsibilities. All providers are compliant except two, American Funds and Prudential. Twenty-six employees currently participate in these plans and will be affected due to the new requirements. These employees will be notified that EKU can no longer do business with these funds, meaning they can no longer contribute new money into them. They can roll their funds over or choose a new supplemental retirement fund that is compliant.

In the Faculty Welfare meeting of November 23, the issue of faculty morale was also discussed.

Morale of the Faculty at EKU

The Welfare committee is aware of the difficult economical situation, and understands that there are morale issues in the faculty at large. In the interest of eliciting the most faculty input without running *another* survey,

we ask the senators (and will do so likewise with the faculty at large through a posting on EKU Today) for suggestions on how to provide recognition and personal satisfaction to faculty with little or no cost. Possibilities the committee discussed were memberships to the Fitness and Wellness center or perhaps special parking accommodations. Please send any ideas and suggestion to the Chair of the committee. We will tabulate suggestions and report at the next Faculty Senate Meeting.

Respectfully submitted

Marco Ciocca, November 14, 2009