

Faculty Senate Organizational Meeting Agenda
May 7, 2012
Approximately 10 minutes after First Meeting Convenes

Call to order

NEW BUSINESS:

- Senate Chair Election
 Senator Pressley was nominated at April's meeting
- Senate Vice-Chair Election
 Senator Palmer was nominated at April's meeting
- Committee Elections

Elections & University Nominations Committee (1 vacancy)

Replace: Zhe Zhang

Continuing members from former Committee on Committee: Cynthia Frazer, David Hayes, Daniel Roush, Jing Wang

Academic Quality Committee (3 vacancies)

Replace: Kirk Jones, Claire Schmelzer, Anne Shordike

Continuing members: Donna Corley, Amy Marshall

Budget Committee (3 vacancies) **NOTE:** Budget Committee Chair also serves on FPC/SPC

Replace: Robert Biggin, Keith Johnson, Linda Wray

Continuing members: Christopher Jackson, Financial Affairs VP (ex officio), Senate Chair, Dean Representative, Amy Thieme, Provost Janna Vice

Executive Committee (6 vacancies)

Replace: Richard Day, Keith Johnson, Kirk Jones, David May, Jerry Palmer, Linda Wray

Continuing members: Malcolm Frisbie (ex officio), Senate Chair, Senate Vice Chair, Provost Janna Vice

Rights & Responsibilities Committee (2 vacancies)

Replace: Julie Hensley, Jerry Palmer

Continuing members: Erin Presley, Cathie Velotta, Debbie Whalen

Rules Committee (3 vacancies)

Replace: Julie Hensley, Kirk Jones, David May

Continuing members: Steve Barracca, Jill Parrott

Welfare Committee (3 vacancies) **NOTE:** Welfare Committee also serves on University Benefits Committee

Replace: Michelyn Bhandari, Zekeriya Eser, Keith Johnson

Continuing members: Gary Barksdale (ex officio), Louisa Summers, Amy Thieme

COSFL (1 rep & 2 alternates needed)

Replace: Louisa Summers (rep), Leandra Price and Zekeriya Eser (alternates)

Adjournment

FACULTY SENATE STANDING COMMITTEES

Committee on Elections and University Nominations

- a) The Committee on Elections and University Nominations shall consist of five members elected by the Senate from among its elected membership. Committee membership shall be for the duration of the elected senator's current term.
- b) The Committee Chair shall be elected annually by the Committee from among its membership.
- c) The Committee on Elections and University Nominations shall supervise all nominations and elections for Senate membership as provided in this Constitution.
- d) The Committee shall advise the President concerning formulation of standing committees of the Faculty-at-Large and the selection of appointed members of faculty standing committees.
- e) One week before each Executive Committee meeting, the Chair of the Committee shall submit written minutes or a progress report to the Chair of the Senate who will forward them to the Secretary of the Senate for permanent filing. The Chair of the Committee shall submit a written annual report to the Faculty Senate at the May meeting.

Committee on Academic Quality

- a) The Committee on Academic Quality shall consist of the Vice Chair of the Faculty Senate and five members elected by the Senate from its elected membership. Elected members shall serve for the duration of their current term.
- b) The Committee on Academic Quality shall elect annually a chair from among its membership.
- c) The Committee on Academic Quality shall provide a channel of communication among the Faculty Senate, the faculty-at-large, and the Administration on academic matters and the formulation of academic policy.
- d) The Committee shall be available as an advisory agency to the President of the University, to the Provost, and to the Strategic Planning Council on academic matters. The Committee shall meet with the President and/or Provost at least once each semester to share information about academic affairs and policies.
- e) The Committee shall serve as a channel of communication with the Student Government Association on matters concerning student academic responsibility and students' role within the academic community.
- f) The Committee shall make recommendations to the Senate on matters including, but not limited to, the teaching and learning environment (e.g. may survey faculty regarding their academic concerns), the responsibility of students in the learning process, advising, academic calendar issues, and student records and assessment.
- g) One week before each Executive Committee meeting, the Chair of the Committee shall submit written minutes or a progress report to the Chair of the Senate who will forward them to the Secretary of the Senate for permanent filing. The Chair of the Committee shall report to the Senate at least semiannually. After receiving its report, the Senate shall, at its discretion, provide suggestions, reactions, and comments to the Committee for subsequent Committee consideration.

Committee on the Budget

- a) The Committee on the Budget shall consist of the Chair of the Faculty Senate, five members elected by the Senate from its elected membership, and the administrative member elected by the Dean's Unit. Elected members shall serve for the duration of their current term while the administrative member shall serve a one-year term. The Vice President for Financial Affairs shall serve as a non-voting member of the Committee.
- b) The Committee on the Budget shall elect annually a chair from among its membership.
- c) The purpose of the Committee on the Budget shall be to provide a channel of communication between the Faculty Senate and the Administration on matters relating to the formulation of the University budget.
- d) The Committee shall be available as an advisory agency to the President of the University in those matters relating to the budget-formulation process. The Committee shall meet with the President at least once each semester to receive information about budgetary matters.
- e) One week before each Executive Committee meeting, the Chair of the Committee shall submit written minutes or a progress report to the Chair of the Senate who will forward them to the Secretary of the Senate for permanent filing. The Chair of the Committee shall report to the Senate at least semiannually. After receiving its report, the Senate shall, at its discretion, provide suggestions, reactions, and comments to the Committee for subsequent Committee consideration.

Executive Committee

- a) The Executive Committee shall consist of the Chair of the Senate, who shall serve as Chair of the Executive Committee, the Vice President for Academic Affairs, and five members elected by the Senate from its elected membership. Committee membership shall be for the duration of the elected senator's current term.
- b) The Executive Committee shall be responsible for maintaining communication between the Faculty-at-Large and the Administration. Once the Faculty Senate acts upon a motion, the President acting on behalf of the University shall be requested to inform the Faculty Senate of the disposition of the motion within three months.
- c) The Executive Committee shall be responsible for preparing the agenda for each regular meeting of the Faculty Senate. The Executive Committee shall receive requests from members of the Faculty-at-Large relating to items for consideration of the Senate and shall, through the chair, bring these to the attention of the President. Items submitted for inclusion on the Senate agenda shall reach the Chair or a member of the Executive Committee of the Senate at least two weeks before a scheduled meeting. The Executive Committee shall make known the time and place of meetings to set the agenda.
- d) The Executive Committee shall serve as an advisory agency to the President of the University in those matters referred to the Committee.
- e) In the designated years, the Executive Committee shall conduct a systematic review of the President as described in Part III of the Faculty Handbook (See Part III, Section VIII, A).

Committee on Faculty Rights and Responsibilities

- a) The Committee on Faculty Rights and Responsibilities shall consist of five members elected by the Senate from its elected membership. Committee membership shall be for the duration of the elected senator's current term.
- b) The Committee Chair shall be elected annually from among its membership.
- c) The Committee on Faculty Rights and Responsibilities shall make recommendations to the Senate on matters including, but not limited to, promotion, tenure, grievance, and workload.
- d) One week before each Executive Committee meeting, the Chair of the Committee shall submit written minutes or a progress report to the Chair of the Senate who will forward them to the Secretary of the Senate for permanent filing. The Chair of the Committee shall submit a written annual report to the Faculty Senate at the May meeting.

Committee on Rules

- a) The Committee on Rules shall consist of five members elected by the Senate from among its elected membership. Committee membership shall be for the duration of the elected senator's current term.
- b) The Committee Chair shall be elected annually by the Committee from among its membership.
- c) The Committee on Rules shall review and recommend to the Senate rules of procedure for the Senate.
- d) One week before each Executive Committee meeting, the Chair of the Committee shall submit written minutes or a progress report to the Chair of the Senate who will forward them to the Secretary of the Senate for permanent filing.
- e) Rules must be codified by the Committee. It is the responsibility of the Committee on Rules to distribute an updated, codified copy of the Rules to the Senate along with its annual report at the May meeting.

Committee for Faculty Welfare

- a) The Committee on Faculty Welfare shall consist of five members elected by the Senate from its elected members. Committee membership shall be for the duration of the elected senator's current term. The Director of Human Resources shall serve as a non-voting member of the committee.
- b) The Committee shall elect a chair annually from among its membership.
- c) The purpose of the Committee for Faculty Welfare shall be to:
 - (1) Review and make recommendations to the Senate on matter including but not limited to, merit/pay policies, faculty salary inequities, health insurance benefits, market salary issues, compression, as well as other university benefit policies; and
 - (2) Provide a channel of communication between the Faculty Senate and the Administration on matters relating to faculty compensation and benefits.
- d) The Committee shall be available as an advisory agency to the President of the University and/or Provost of the University on those matters relating to compensation and benefits for the faculty-at-large. The Committee shall meet with the President and/or Provost at least once each semester to receive information about faculty compensation and benefits.
- e) The Chair of the Committee shall report to the Senate at least semiannually. After receiving its report, the Senate shall, at its discretion, provide suggestions, reactions, and comments to the Committee for subsequent Committee consideration.