  
**Faculty Senate Agenda**  
**December 2, 2019**  
**3:30 p.m.**

**CALL TO ORDER**

**ATTENDANCE**

**APPROVAL OF MINUTES**

November 4, 2019

**PRESIDENT'S REPORT: Senator Benson**

**GUEST SPEAKERS:**

- Joan Beck – Ombud Minute

**UNFINISHED BUSINESS:**

- Policy 4.6.8 – Visiting Faculty (*Action*)

**NEW BUSINESS:**

- Rules Committee Motion to Limit Service to no more than two Senate Standing Committees
- Elections for Committee Vacancies (*Contingent on approval of Rules Committee motion*)
  - Academic Quality Committee – 1 vacancy to replace G. Nachtwey
  - Elections & University Nominations Committee – 1 vacancy to replace G. Nachtwey
  - Information Technology Committee – 1 vacancy to replace T. Gooch
  - Rules Committee – 1 vacancy to replace B. Woodruff
- Report from Council on Academic Affairs – Vice Provost Robinson  
(See separate [PDF file](#) for the curriculum forms – 15 pages)
- Other (*if any*)

**REPORTS & QUESTIONS:**

Executive Committee: Senator Ciocca  
Faculty Regent: Senator Marion  
COSFL Representative: Senator Nowak  
Provost: Senator Pogatshnik

**STANDING COMMITTEES:**

Academic Quality Committee: Senator Jones, Chair  
Budget Committee: Senator Woodruff, Chair  
Elections/University Nominations Committee: Senator McCardle  
Information Technology Committee: Senators Fleischer & Nachtwey, Co-Chairs  
Rights & Responsibilities Committee: Senator Cizmar, Chair  
Rules Committee: Senator Bishop-Ross, Chair  
Welfare Committee: Senator Grempe, Chair

**AD HOC COMMITTEES:**

Review Open Textbook Resources: Senator Szabo (*reporting for Kelly Smith, Chair*)  
EKU Forward: Senator Ciocca, Chair

**ADJOURNMENT**

## FACULTY SENATE MINUTES

November 4, 2019

3:30 p.m.

The Faculty Senate of Eastern Kentucky University met on Monday, November 4, 2019, in the South Ballroom in the Keen Johnson Building. Chair Ciocca called the third meeting of the academic year to order at approximately 3:30 p.m.

The following members were absent: C. Budano\*, R. Byrd\*^, C. Cassidy, C. Edwards\*^, D. Fifer, A. Gossage\*, C. Hausman, M. McKinney\*, E. Meiners\*, I. Powell\*^, J. Marion\*, D. Quan\*^, J. Schept\*

*\* Indicates prior notification of absence*

^ ALT Nathan Jasinski attended for R. Byrd

^ ALT Alison Connell attended for C. Edwards

^ ALT Esther Randall attended for I. Powell

^ ALT Margaret Ndinguri attended for D. Quan

### APPROVAL OF MINUTES:

Senator Crosby moved approval of the October 7, 2019 minutes, seconded by Senator McCardle.  
**Motion carried.** (YES = 52 votes NO = 0 votes ABSTAIN = 1 vote) (See also: [Individual Votes](#))

### REPORT FROM THE PRESIDENT: Senator Benson

Congratulations to Dr. Jerry Pogatshnik who has agreed to serve as Provost through the 2020-21 academic year before transitioning into a well-earned retirement in June 2021. His commitment and service in this position is deeply appreciated.

Congratulations to our academic faculty on their outstanding work. Below are a few recent highlights:

- EKU piano professor and director of the Foster Academy for Musical Excellence Dr. Rachel Taylor was awarded 2019 Teacher of the Year by the Kentucky Music Teachers Association (KMTA)
- Dr. Marcel Robles, Professor of Corporate Communication & Technology in the College of Business and Technology received the Fellow of ABC Award from the Association for Business Communication
- Dr. Amy Thieme, associate professor of Communication Studies, was presented the Excellence in the Art of Teaching Award at the 88th annual meeting of the Kentucky Communication Association (KCA)
- Dr. John Fitch III, professor of Broadcasting and Electronic Media/Film Techniques and Technology, was recognized by KCA with the Excellence in the Practice of the Communication Arts Award
- Department of Communication Senior Lecturer Krista Kimmel was elected to a three-year term as KCA secretary and executive council member
- Dr. Qaisar Sultana, professor emeritus in the Department of Special Education received her fifth Fulbright Award

Thank you to our faculty, staff and students who led and participated in recent campus programs recognizing the diversity of our campus including events for Hispanic Heritage Month and the annual Diversity Breakfast.

We are continuing to explore and enhance our campus culture related to diversity and inclusion. This month we are looking to finalize the structure of the newly formed President's Inclusive Excellence Advisory Council. The council is led by a Steering Committee of both faculty and staff representatives including:

President's Inclusive Excellence Advisory Council - Steering Committee Members  
 Co-Chairs: Dr. Abbey Poffenberger and Kristi Middleton  
 Dr. Melissa Bartsch  
 Betina Gardner  
 Dr. Wardell Johnson  
 Dr. Ida Kumoji  
 Dr. Tom Otieno  
 Dr. Socorro Zaragoza

The search committee has been formed for our next EKU Director of Athletics. The committee members are: Betina Gardener (Chair), Dr. Scotty Dunlap, Dr. Tom Otieno, Dr. Abbey Poffenberger and Dr. Timothy Wiggins who will all provide a faculty voice to the search process. We welcome Mark Sandy back to campus as he has agreed to exit retirement temporarily and serve in the interim A.D. role.

Also, admissions has been leading a whirlwind tour of high schools in our service regions. We have been to several local schools already to meet with students and alumni and will continue these face-to-face interactions to boost our recruitment efforts to identify future Colonels. Our visit to Scott County last year resulted in a 40% increase in applications from Scott County. Earlier today we visited George Rogers Clark High School in Winchester and learned that we are the only university to ever schedule this type of visit with them.

Finally, remember to vote on Tuesday, November 5. Please exercise your right to vote, and avoid the pain of inaction.

### **GUEST SPEAKERS:**

Ombud Minute. Ombud Beck shared a recent personal experience where she was upset and took it out initially on the person in front of her who was simply in the wrong place at the wrong time and had nothing to do with the situation. As Ombud Beck stormed off to confront the decision makers, she thought about why she was mad and why the action hurt so. She realized the hurt had much less to do with the action and much more to do with other events going on in her life. So during the walk to cool down she applied ombudsman techniques to her situation. Through self-examination and consideration of the facts, the conclusion reached was that she had been treated fairly.

This is an example of why alternative dispute resolution takes a little bit of time. Through conversation and reflection, a complainant eventually finds the route cause and can determine or adopt a solution that truly addresses the concern. Every interaction has the potential to be explosive or to be healing. If you find yourself in the midst of a conversation that suddenly goes sideways, take a moment to breathe deeply and respond with kindness. Call on an intermediary to facilitate the conversation, but you might allow that other person the opportunity to work through and find a better solution.

### **NEW BUSINESS:**

Policy for First Read. The following policy was presented for first read and will be on the December agenda for action.

- [Policy 4.6.8 – Visiting Faculty](#)

[Report from Council on Academic Affairs](#). Vice Provost Robinson presented the following materials.

**Program Revisions**

**COLLEGE OF BUSINESS AND TECHNOLOGY**

*Accounting, Finance, and Information Systems*

1. **Minor in Banking and Financial Services** - Revise the number of hours that are required to be earned in residence at EKU. Make wording consistent with other minors.
2. **Minor in Computer Information Systems** - Change the number of hours that are required to be earned in residence at EKU. Remove the GPA requirement and replacing it with a “C” or better in all courses. Make wording consistent with other minors.
3. **Minor in Personal Finance** - Change the number of hours that are required to be earned in residence at EKU. Remove the GPA requirement and replacing it with a “C” or better in all courses. Make wording consistent with other minors.
4. **Minor in Risk Management and Insurance** - Change the number of hours that are required to be earned in residence at EKU. Remove the GPA requirement and replacing it with a “C” or better in all courses. Make wording consistent with other minors.

*Management, Marketing, and International Business*

Change the number of hours that are required to be earned in residence at EKU for the following programs. Make wording consistent with other Certificates.

5. **Certificate in Corporate Communication**
6. **Certificate in Global Supply Chain Management**
7. **Certificate in Marketing Research and Analytics**
8. **Certificate in Sales**

**COLLEGE OF LETTERS, ARTS, AND SOCIAL SCIENCES**

*Psychology*

9. **BS Psychology** - Revise core with new/dropped courses; revise hours and free electives

Senator Woodruff moved approval of items #1-9, seconded by Senator Wilson. **Motion carried.** (YES = 50 votes NO = 0 votes ABSTAIN = 2 votes) (See also: [Individual Votes](#))

**REPORT FROM SENATE CHAIR:** Senator Ciocca

The position of parliamentarian is still vacant. Please share the information on the vacancy with your colleagues.

Executive Committee met on October 21<sup>st</sup> at 3:30pm. One of the things discussed was Policy 4.7.6 – Political Activity of Faculty. This is a new policy that is being prepared. Once the policy becomes available for vetting, the Rights and Responsibilities Committee has been charged with reviewing the policy and providing feedback to the Executive Committee. Also discussed was Policy 1.3.1, the animals on campus. An email was sent to senators to make them aware that the policy was posted for comments.

The committee also discussed the continued work on the Ad Hoc Committee on Open Textbook Resources. Senator Woodruff suggested that the committee look at low-income resources as well as free resources. Senator Marion asked that they also review the process used by Barnes and Nobles which almost seems to demand listing a textbook. There needs to be a section added to the excel spreadsheet for comments for such things as “no textbook required” or “using outside resources” in order to avoid continued late textbook notices. Senator Pogatshnik suggested asking Steve Caudill to attend either an Ad Hoc Committee meeting or an XC meeting to talk about textbooks and to answer questions.

**REPORT FROM REGENT:** Senator Marion

Senator Marion shared the following in his written report to Senate.

Many thanks for the Executive Committee their thorough work on completing the annual administrative review of the president. Lastly, thank you for your participation and/or encouragement of your faculty peers to participate. The response rate was 51.8%.

Lynnette Noblitt, Chair and Professor of Government, and I have been appointed to serve on Madison County's/EKU's Census 2020 Complete Count Committee. Over the next few months, your support and encouragement of Professor Noblitt and the Complete Count Committee's work will be appreciated as federal financial resources entering our community depend upon our headcount during the 2020 Census.

A "Red [Maroon] Tape Reduction Initiative Committee" has been established to help find savings and remove unnecessary roadblocks that may be slowing our work. In the coming weeks or months, the committee will be listening to ideas and gathering feedback for making recommendations. Your ideas and suggestions will be valuable.

The next regularly scheduled meeting of the BoR is November 19<sup>th</sup> at 12:30 p.m. The planned location will be in Martin Hall.

**REPORT FROM PROVOST:** Senator Pogatshnik

Dr. Sherry Robinson has submitted her request for retirement from EKU effective May 31, 2020. Given the importance of the position, an immediate search will begin for her replacement. The search committee members are: Dean Sara Zeigler (Chair), Drs. Richard Crosby, Garret Yoder, Tanea Reed, Kellie Ellis and Ms. Melinda Compton.

EKU offers eight annual faculty awards through the Noel Faculty Awards program. Award recipients are announced and recognized during Scholars Week held each year in April. Applications for all awards are due on February 1. All faculty are encouraged to nominate and apply. Additional information and applications for the awards are available at <https://studio.eku.edu/noel-faculty-awards-program>.

The CPE Program Review Process is still moving forward but the timeline has been extended considerably. Gray and Associates has modified their data request to make it somewhat less onerous. We have a conference call scheduled for this Thursday afternoon and hopefully more details will be available after that.

The EKU basketball season begins this week. It would be nice to see more faculty at these events, if schedules permit. The first men's game is tomorrow night and the women have their first game on Wednesday.

When schedules permit, spend a few minutes reviewing an article published in the "Chronicle" last week entitled, "[4 Ways to Have More Fun as a Faculty Member](#)." Although this isn't the entire solution and it is not meant as a panacea, it is well-documented that having more control over our own personal lives promotes a sense of satisfaction.

**STANDING COMMITTEES:**

Academic Quality Committee. Senator Jones stated that the committee continues to investigate and expand on last year's work on large classroom sizes.

Budget Committee. Senator Palmer stated that the committee working on information-gathering at this stage.

Rights & Responsibilities Committee. Senator Cizmar announced that the committee has a new charge to review the political activities policy when it becomes available to move through the vetting process.

Rules Committee. Senator Bishop-Ross moved approval of the [revisions to Part 7 in the Faculty Handbook](#). As the motion comes from committee, a second is not required. **Motion carried.** (YES = 49 votes NO = 1 vote ABSTAIN = 2 votes) (See also: [Individual Votes](#))

Welfare Committee. Senator Grempe stated that the committee is currently working on the charge to gather data on the number of faculty who have left the university in the last couple of years because of budgetary reductions.

Ad Hoc Committee on ECU Forward. Chair Ciocca noted that the committee on ECU Forward met on Monday, October 28, in the FCTL at 3:30 PM. Senator Daniel Enz was in attendance. Senator Engebretson was represented by Professor Bill Phillips. Semester scheduling possibilities were discussed, especially in the context of Winter and Summer terms. Of note, during this meeting, was consideration of morale, given the current financial situation. It was felt, by participants, that even simple gestures of recognition would have a significant impact. The subject will be discussed again in future meetings. Further, possible safety issues late in the evening in the Combs building were discussed. Provost Pogatschnik will follow up.

Ad Hoc Committee on Open Textbook Resources. Senator Szabo reported that the committee continues to review open education resources and other ways to reduce textbook costs for students.

Chair Kelly Smith has applied for an Innovation Fund grant through the Board of Regents geared toward incentivizing faculty to use existing open education resources in their classes or to develop new ones.

Chair Smith would like to add additional faculty to the committee. Faculty interested in serving should contact a member of the committee.

**ADJOURNMENT:**

Senator Pogatschnik moved to adjourn at approximately 4:15 p.m.

**Session Name:** New Session 11-4-2019 3-32 PM

**Date Created:** 11/4/2019 3:17:46 PM

**Average Score:** 0.00%

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## **Results By Question**

1.) Attendance 11-4 (Multiple Choice)

|               | Count     |
|---------------|-----------|
| Yes           | 46        |
| Yes           | 2         |
| Yes           | 1         |
| <b>Totals</b> | <b>49</b> |

2.) Approval of October minutes (Multiple Choice)

|               | Count     |
|---------------|-----------|
| Yes           | 52        |
| No            | 0         |
| Abstain       | 1         |
| <b>Totals</b> | <b>53</b> |

3.) Program Revision from the presented by the Council of Academic Affairs (Multiple Choice)

|               | Count     |
|---------------|-----------|
| Yes           | 50        |
| No            | 0         |
| Abstain       | 2         |
| <b>Totals</b> | <b>52</b> |



**4.) Faculty Handbook Part 7 Revisions (Multiple Choice)**

|               | Count     |
|---------------|-----------|
| Yes           | 49        |
| No            | 1         |
| Abstain       | 2         |
| <b>Totals</b> | <b>52</b> |

**Session Name:** New Session 11-4-2019 3-32 PM

**Date Created:** 11/4/2019 3:17:46 PM      **Active Participants:** 53 of 75

**Average Score:** 0.00%      **Questions:** 4

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## **Results By Participant**

**Name:** Richard Crosby

**User Id:** 01

**Total Points:** 0.00

**Responding Device:** 1

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Heather Beirne

**User Id:** 02

**Total Points:** 0.00

**Responding Device:** 2

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Jens Arneson**User Id:** 03**Total Points:** 0.00**Responding Device:** 3**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Anne Fleischer**User Id:** 04**Total Points:** 0.00**Responding Device:** 4**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Renee Causey-Upton

**User Id:** 05

**Total Points:** 0.00

**Responding Device:** 5

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Amy Schilling

**User Id:** 06

**Total Points:** 0.00

**Responding Device:** 6

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Clint Pinion

**User Id:** 07

**Total Points:** 0.00

**Responding Device:** 7

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Jon Endonino

**User Id:** 08

**Total Points:** 0.00

**Responding Device:** 8

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Don Yow

**User Id:** 09

**Total Points:** 0.00

**Responding Device:** 9

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Rachel Bishop-Ross

**User Id:** 10

**Total Points:** 0.00

**Responding Device:** 10

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Allison Noland

**User Id:** 11

**Total Points:** 0.00

**Responding Device:** 11

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Timothy Smit

**User Id:** 12

**Total Points:** 0.00

**Responding Device:** 12

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |



**Name:** Kristen Wilson

**User Id:** 13

**Total Points:** 0.00

**Responding Device:** 13

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Philip Boutin

**User Id:** 14

**Total Points:** 0.00

**Responding Device:** 14

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Eugene Styer**User Id:** 15**Total Points:** 0.00**Responding Device:** 15**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | B. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Gerald Nachtwey**User Id:** 16**Total Points:** 0.00**Responding Device:** 16**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Erin Eliassen

**User Id:** 17

**Total Points:** 0.00

**Responding Device:** 17

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Lynn Squicciarini

**User Id:** 18

**Total Points:** 0.00

**Responding Device:** 18

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Lisa Jones

**User Id:** 19

**Total Points:** 0.00

**Responding Device:** 19

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Jerry Palmer

**User Id:** 20

**Total Points:** 0.00

**Responding Device:** 20

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Scott Hunt

**User Id:** 21

**Total Points:** 0.00

**Responding Device:** 21

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Melissa Powell

**User Id:** 22

**Total Points:** 0.00

**Responding Device:** 22

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Ken Engebretson**User Id:** 23**Total Points:** 0.00**Responding Device:** 23**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Thomas Jarvis**User Id:** 24**Total Points:** 0.00**Responding Device:** 24**Score:** 0.00%

| Question   | Response   |
|--|------------|
| 1.Attendance 11-4  | C. Yes     |
| 2.Approval of October minutes  | A. Yes     |
| 3.Program Revision from the presented by the Council of Academic Affairs | C. Abstain |
| 4.Faculty Handbook Part 7 Revisions                                      | C. Abstain |

**Name:** Daniel Enz

**User Id:** 25

**Total Points:** 0.00

**Responding Device:** 25

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Esther Randall (Alternate)

**User Id:** 26

**Total Points:** 0.00

**Responding Device:** 26

**Score:** 0.00%

| Question   | Response   |
|--|------------|
| 1.Attendance 11-4  | A. Yes     |
| 2.Approval of October minutes  | C. Abstain |
| 3.Program Revision from the presented by the Council of Academic Affairs | C. Abstain |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes     |

**Name:** Brian Clark

**User Id:** 27

**Total Points:** 0.00

**Responding Device:** 27

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Todd Gooch

**User Id:** 28

**Total Points:** 0.00

**Responding Device:** 28

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |



**Name:** Scott Self**User Id:** 29**Total Points:** 0.00**Responding Device:** 29**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Bryan Dyer**User Id:** 30**Total Points:** 0.00**Responding Device:** 30**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Eric Sokolowski

**User Id:** 31

**Total Points:** 0.00

**Responding Device:** 31

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Cynthia Harter

**User Id:** 32

**Total Points:** 0.00

**Responding Device:** 32

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Steve Szabo**User Id:** 33**Total Points:** 0.00**Responding Device:** 33**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Carter Sickels**User Id:** 34**Total Points:** 0.00**Responding Device:** 34**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Todd McCardle**User Id:** 35**Total Points:** 0.00**Responding Device:** 35**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Joanne McGlown**User Id:** 36**Total Points:** 0.00**Responding Device:** 36**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Javier Alvarez-Jaimes

**User Id:** 37

**Total Points:** 0.00

**Responding Device:** 37

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Carla Hagan

**User Id:** 38

**Total Points:** 0.00

**Responding Device:** 38

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Anne Cizmar

**User Id:** 39

**Total Points:** 0.00

**Responding Device:** 39

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Radhika Dasari

**User Id:** 40

**Total Points:** 0.00

**Responding Device:** 40

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Michelle Grempp

**User Id:** 41

**Total Points:** 0.00

**Responding Device:** 41

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | B. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Margaret Ndinguri (Alternate)

**User Id:** 42

**Total Points:** 0.00

**Responding Device:** 42

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Lindsay Calderon

**User Id:** 43

**Total Points:** 0.00

**Responding Device:** 43

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Joel Cormier

**User Id:** 44

**Total Points:** 0.00

**Responding Device:** 44

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |



**Name:** Theresa Nowak**User Id:** 45**Total Points:** 0.00**Responding Device:** 45**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Brent Shannon**User Id:** 46**Total Points:** 0.00**Responding Device:** 46**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Pat Calie

**User Id:** 47

**Total Points:** 0.00

**Responding Device:** 47

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Melanie Johnson

**User Id:** 48

**Total Points:** 0.00

**Responding Device:** 48

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  | A. Yes   |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | B. No    |

**Name:** Nathan Jasinski (Alternate)

**User Id:** 49

**Total Points:** 0.00

**Responding Device:** 49

**Score:** 0.00%

| Question   | Response   |
|--|------------|
| 1.Attendance 11-4  | A. Yes     |
| 2.Approval of October minutes  | A. Yes     |
| 3.Program Revision from the presented by the Council of Academic Affairs |            |
| 4.Faculty Handbook Part 7 Revisions                                      | C. Abstain |

**Name:** William Dooley

**User Id:** 50

**Total Points:** 0.00

**Responding Device:** 50

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  |          |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      |          |

**Name:** Alison Connell (Alternate)

**User Id:** 51

**Total Points:** 0.00

**Responding Device:** 51

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  |          |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** John Fitch

**User Id:** 52

**Total Points:** 0.00

**Responding Device:** 52

**Score:** 0.00%

| Question   | Response |
|--|----------|
| 1.Attendance 11-4  |          |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

**Name:** Benjamin Woodruff

**User Id:** 53

**Total Points:** 0.00

**Responding Device:** 53

**Score:** 0.00%

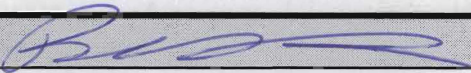
| Question   | Response |
|--|----------|
| 1.Attendance 11-4  |          |
| 2.Approval of October minutes  | A. Yes   |
| 3.Program Revision from the presented by the Council of Academic Affairs | A. Yes   |
| 4.Faculty Handbook Part 7 Revisions                                      | A. Yes   |

| Device # | Device ID | Name<br>(PRINT)                     | Signature          | Returned<br>(INITIAL) |
|----------|-----------|-------------------------------------|--------------------|-----------------------|
| 1        | 65FB26    | Richard A. Crosby                   | Richard A. Crosby  | RAC                   |
| 2        | 65FABA    | Heather Beirne                      | Heather Beirne     | AKB                   |
| 3        | 65FB5F    | Jens Arneson                        | Jens Arneson       | JA                    |
| 4        | 65FA7B    | Anne Fleischer                      | Anne Fleischer     | AF                    |
| 5        | 65FA42    | Renee Causey-Upton                  | Renee Causey-Upton | RRC                   |
| 6        | 65FB57    | Amy Schilling                       | Amy Schilling      | AS                    |
| 7        | 65FA3D    | Clint Pinion Jr.                    | Clint Pinion Jr.   | CP                    |
| 8        | 65FB53    | Jon Eppelwind                       | Jon Eppelwind      | JE                    |
| 9        | 65FAB7    | Don Yow                             | Don Yow            | DY                    |
| 10       | 65FAA7    | Rachel Bishop Ross                  | Rachel Bishop Ross | RBR                   |
| 11       | 65FA81    | Allison Noland                      | Allison Noland     | AN                    |
| 12       | 65FAAA    | Tim Fox                             | Tim Fox            | TF                    |
| 13       | 65FA1A    | Kristen Wilson                      | Kristen Wilson     | KBW                   |
| 14       | 65F9FC    | Philip Boutin                       | Philip Boutin      | PJB                   |
| 15       | 65FA1D    | Eugene Styer                        | Eugene Styer       | ES                    |
| 16       | 65FAF3    | Geoff Natchwey                      | Geoff Natchwey     | GN                    |
| 17       | 65FA97    | Enn Eliassen                        | Enn Eliassen       | EE                    |
| 18       | 65FA79    | Lynn Squicciarini                   | Lynn Squicciarini  | LS                    |
| 19       | 65FA85    | Lisa Jones                          | Lisa Jones         | LJ                    |
| 20       | 65FA2D    | Jerry Palmer                        | Jerry Palmer       | JP                    |
| 21       | 65FA4C    | Scott Hunt                          | Scott Hunt         | SH                    |
| 22       | 65FAB8    | Melissa Powell                      | Melissa Powell     | MP                    |
| 23       | 65FB0E    | Ken Eppelwind                       | Ken Eppelwind      | KE                    |
| 24       | 65FB4A    | Tom Lewis                           | Tom Lewis          | TL                    |
| 25       | 566E50    | Daniel Ehrz                         | Daniel Ehrz        | DE                    |
| 26       | 0345BA    | Esther Randall - Alternate + Powell | Esther Randall     | ER                    |

| Device # | Device ID | Name<br>(PRINT)       | Signature          | Returned<br>(INITIAL) |
|----------|-----------|-----------------------|--------------------|-----------------------|
| 27       | 04AFF4    | Brian Clark           | <i>[Signature]</i> | BGC                   |
| 28       | 0704F9    | Todd Gooch            | <i>[Signature]</i> | TG                    |
| 29       | 02882D    | Scott Self            | <i>[Signature]</i> | SS                    |
| 30       | 073F1E    | Bryan Dyer            | <i>[Signature]</i> | BD                    |
| 31       | 0345A4    | Eric Sokolowski       | <i>[Signature]</i> | ES                    |
| 32       | 563A21    | Cynthia Harter        | <i>[Signature]</i> | CH                    |
| 33       | 083D2A    | Steve Seabo           | <i>[Signature]</i> | SS                    |
| 34       | 035D88    | Carter Sigh           | <i>[Signature]</i> | CS                    |
| 35       | 02EDD6    | Toll McCardie         | <i>[Signature]</i> | TM                    |
| 36       | 035D49    | K. Jones McGowan      | <i>[Signature]</i> | KJ                    |
| 37       | 02DB5F    | James Alvarez         | <i>[Signature]</i> | JA                    |
| 38       | 03D527    | Carla Hagan           | <i>[Signature]</i> | CH                    |
| 39       | 083D83    | Anne Gzmar            | <i>[Signature]</i> | AG                    |
| 40       | 097CBF    | Realika Dasen         | <i>[Signature]</i> | RD                    |
| 41       | 566DF0    | Michelle Gremp        | <i>[Signature]</i> | MG                    |
| 42       | 0663DD    | Maryann Ndungu        | <i>[Signature]</i> | MN                    |
| 43       | 06E47B    | Lindsay Calder        | <i>[Signature]</i> | LC                    |
| 44       | 097F7E    | Joel CORMIER          | <i>[Signature]</i> | JC                    |
| 45       | 563AA5    | Theresa Nowak         | <i>[Signature]</i> | TN                    |
| 46       | 07B2F5    | BRENT SHANNON         | <i>[Signature]</i> | BAS                   |
| 47       | 023BC8    | Pat Calie             | <i>[Signature]</i> | PC                    |
| 48       | 565453    | Melanie A Johnson     | <i>[Signature]</i> | MJ                    |
| 49       | 566ECE    | Nathan Jasinski (ALT) | <i>[Signature]</i> | NJ                    |
| 50       | 0843CF    | William Dooly         | <i>[Signature]</i> | WD                    |
| 51       | 069027    | Alison Connell ACT    | <i>[Signature]</i> | AC                    |
| 52       | 0167E3    | J. Patch              | <i>[Signature]</i> | JP                    |

Turning Tech Checkout Sheet

DATE: \_\_\_\_\_

| Device # | Device ID | Name<br>(PRINT) | Signature   | Returned<br>(INITIAL) |
|----------|-----------|-----------------|---|-----------------------|
| 53       | 03F427    | Ben Woodruff    |  | BR                    |
| 54       | 02ED67    |                 |   |                       |
| 55       | 40761     |                 |   |                       |
| 56       | 5698A6    |                 |   |                       |
| 57       | 56942F    |                 |   |                       |
| 58       | 3453D     |                 |   |                       |
| 59       | 27480     |                 |   |                       |
| 60       | 18FD4     |                 |   |                       |
| 61       | 345DC     |                 |   |                       |
| 62       | 40883     |                 |   |                       |
| 63       | 5693CA    |                 |   |                       |
| 64       | 152CD     |                 |   |                       |
| 65       | 35CB7     |                 |   |                       |
| 66       | 3459A     |                 |   |                       |
| 67       | 4FB8F     |                 |   |                       |
| 68       | 25F9E     |                 |   |                       |
| 69       | 3F548     |                 |   |                       |
| 70       | 569191    |                 |   |                       |
| 71       | 34571     |                 |   |                       |
| 72       | 94CA5     |                 |   |                       |
| 73       | 35CC4     |                 |   |                       |
| 74       | 7491A     |                 |   |                       |
| 75       | 29B7      |                 |   |                       |
|          |           |                 |   |                       |
|          |           |                 |   |                       |
|          |           |                 |   |                       |
|          |           |                 |   |                       |



To: EKU Faculty Senate

From: Senator Michael T. Benson

RE: December Faculty Senate Report

Date: December 1, 2019

With just two weeks left in the fall semester, I hope the Thanksgiving break offered a well-earned respite to recharge before heading into finals. I am thankful for the sense of family shared among colleagues last week as more than 700 of our faculty, staff and their guests enjoyed a pre-Thanksgiving meal at Case Dining Hall, complete with the #hardestworkingprovostinamerica clad in a hairnet to serve. I still refuse to give up on this hashtag!

Last week also marked the end of our fall high school tour. This was a wonderful opportunity to connect not only with thousands of prospective students but also hundreds of alumni who are representing EKU in our local schools. It is inspiring to think those educators will now help pass the torch on to another generation of “future Colonels.” At the end of this report is an infographic with preliminary details of these visits.

With the November elections now in the books we await the next legislative session, still unclear of funding levels for public higher education and what lies ahead for pension reform. With those uncertainties, we do know there has never been more priority placed on recruiting and retaining students to maintain and grow tuition revenue. With an increasingly competitive college landscape it is imperative we tell the story of what EKU has to offer our students.

While we have seen a significant enrollment shift in recent years, we are encouraged by some early indicators trending positively in admissions. At the end of November:

- we have received more than 33,000 inquiries through various outreach, including direct mail campaigns, digital marketing and communications, on-campus recruitment events, and nearly 500 national, regional, state and individual high school college fairs college fairs

- we have generated nearly 800 more fall admissions applications for first-time freshmen and have admitted more out-of-state first-time freshmen compared to this point in time last year
- specifically, as of November 14, we have generated an increase in fall applications from students in the targeted [SMART states](#) of IN, TN, MO, MS, AL, and SC compared to this point in time last year.

I commend Dr. Gene Palka and Dr. Tanlee Wasson and their departments for their work in transitioning enrollment management and admissions to the new structure. If these numbers are any indication, I am confident we are laying the groundwork to strengthen our enrollment. Thank you to them both and their talented teams for the many outreach efforts.

One of the strongest recruitment messages we have is the strength of our faculty and academic programs. As we close out the semester some recent successes to celebrate include:

- ECU's Psychiatric Mental Health Nurse Practitioner Program won the UPCEA South Region Program of Excellence Award for quality teaching and learning.
- ECU Mock Trial celebrated a first-place finish at the 32-team Illinois State University Invitational Tournament.
- Dr. Victoria Collins, associate professor and graduate program coordinator in the School of Justice Studies at ECU, recently was named Critical Criminologist of the Year for 2019 by the American Society of Criminology's Division on Critical Criminology and Social Justice.
- The "Military Times: Best for Vets" 2020 rankings once again placed ECU in the top 10 percent of public universities in the nation and number one in Kentucky.

As we close out 2019, thank you for your continued commitment to providing a top-notch academic experience for our students. I look forward to celebrating the collective success of your contributions to prepare our newest class of ECU alumni at Commencement next week.

I wish you all the best during the upcoming holiday season and thank you for your continued service to ECU.



# EKU HIGH SCHOOL RECRUITING VISITS





## Eastern Kentucky University Policy and Regulation Library

### 4.6.8P

Volume 4, Academic Affairs  
Chapter 6, Faculty Appointments and Evaluation  
Section 8, Visiting Faculty  
**Approval Authority:** Board of Regents  
**Responsible Executive:** Provost  
**Responsible Office(s):** Provost, Deans, Departments  
**Effective:** April 7, 1980  
**Last Revised:**  
**Issued:** April 7, 1980  
**Next Review Date:**

## Visiting Faculty

### Policy Statement

Visiting Faculty appointment are primarily used as temporary replacements for faculty members who are on leave or when a vacated position cannot be filled in a timely fashion. On occasion, a visiting faculty may be appointed for a specified time period in accordance with this policy if a specialized expertise is needed. Visiting Faculty shall have appropriate qualifications that satisfy the University's credentialing standards (Policy 4.6.1P).

There are four types of visiting appointments:

- a. For individuals who are employed, usually on a one-year basis, to serve as replacements for faculty members who are on leave.
- b. For individuals who are recruited and employed in a relationship to an outside-funded project and whose continued employment is contingent not only on successful performance but also on continuation of funding.
- c. For individuals recruited for positions in units where enrollment trends are either downward or unstable or where program changes that will affect staffing needs are anticipated.
- d. For individuals who are recruited for teaching during the summer terms or for teaching assignments of a shorter duration.

With the exception of "d" above (summer terms or periods of shorter duration), visiting appointments may be made for a minimum of one semester or up to a maximum of three four one-year appointments. Because visiting faculty are year-to-year appointments, no appointment shall be made with the expectation of multi-year appointments. The fringe benefits provided individuals serving on such appointments shall be the same as those for faculty serving in regular appointments, except that they are not eligible for sabbatical leaves or continuation of benefits while on leave without pay.

Visiting faculty individuals shall be evaluated in keeping with dates established for regular faculty appointments Policy 4.6.6, Evaluation of Full-Time Faculty Not Eligible for Tenure.

If a person serving on a visiting appointment subsequently receives a tenure-track appointment, a determination will be made through appropriate channels and with the concurrence of the appointee how much, if any, of the time served in the visiting capacity will be counted toward promotion and tenure. This will be done at the time of the tenure-track appointment and will be made a matter of record with copies placed in the appropriate files.

~~Visiting appointments are limited to three one-year appointments, with at least one year to be applied toward tenure and promotion for the individual who serves three years in visiting status and is subsequently offered on a tenure-track appointment.~~

## Entities Affected

- Departments
- Colleges
- Faculty

## Procedures

1. [The Department Chair must provide a justification of need for a visiting faculty appointment to the Dean. The appointment of a visiting faculty position must be approved by the Dean and The Provost.](#)
2. [The Terms for Appointment for a visiting faculty member shall state the workload responsibilities.](#)
3. [Visiting faculty members shall be provided the tools necessary for these professionals to perform their assigned duties including appropriate office space, supplies, support services, and equipment.](#)
4. [Reappointment decisions shall be based on the following priorities:](#)
  - 1) [Department need](#)
  - 2) [Funding for position](#)
  - 3) [Performance evaluation\(s\)](#)

## Responsibilities

| Responsible Entity | Responsibilities under Policy 4.6.8 |
|--------------------|-------------------------------------|
|--------------------|-------------------------------------|

| Entity                           | Responsibility   |
|----------------------------------|--|
| <a href="#">College Dean</a>     | <a href="#">The Dean is responsible for</a> <ul style="list-style-type: none"> <li>• <a href="#">Ensuring that funding is available for the visiting position prior to approving a position</a></li> <li>• <a href="#">Ensuring the Terms of Appointment states the workload responsibilities</a></li> <li>• <a href="#">Submitting to the Provost annually a reappointment recommendations</a></li> </ul>                                 |
| <a href="#">Department Chair</a> | <a href="#">The Chair is responsible for</a> <ul style="list-style-type: none"> <li>• <a href="#">Documenting the need for a visiting position</a></li> <li>• <a href="#">Ensuring visiting faculty have the appropriate qualifications</a></li> <li>• <a href="#">Determining the workload, based on the needs of the Department</a></li> <li>• <a href="#">Submitting to the Dean annually a reappointment recommendation</a></li> </ul> |

## Interpreting Authority

Executive Vice President for Academic Affairs and Provost

|  |
|--|
| <b>Policy Adoption Review and Approval</b> |
|--|

**Visiting Faculty**

**Revised Policy**

| <u>DATE</u> | <u>ENTITY</u>  | <u>ACTION</u> |
|-------------|--|---------------|
|             | Board of Regents<br>President<br>Provost Council<br>Faculty Senate |               |

**Policy Issued**

| <u>DATE</u>   | <u>ENTITY</u>  | <u>ACTION</u> |
|---------------|----------------|---------------|
| April 4, 1980 | Faculty Senate | Adopted       |

To: Faculty Senate

From: The Committee on Rules

Date: 11/26/2019

The Committee on Rules requests that the Faculty Senate adopt the following motion at its meeting on Monday, December 2, 2019.

MOTION:

The Committee on Rules moves the following:

In the Elections & University Nominations Committee internal procedures under “Faculty Senate Committees”, add the following statement after the first paragraph:

Membership on Faculty Senate Standing Committees: Senators (excluding the Chair and Vice Chair) are limited to serving on no more than two Senate standing committees.

JUSTIFICATION OF THE MOTION:

Faculty are limited to serving on two University standing committees, so it makes sense to use the same rule for Senate standing committees. This will prevent faculty from being taken advantage of because they are willing to serve and trying to help fill committees. It is unfair to the faculty member who graciously agrees to serve on more than two committees. On the other hand, serving on so many committees may give a faculty member and the unit they represent unfair representation on committees. Whatever the case may be, more senators should be involved in committee work. The more people involved, the more perspectives we will have.



**EASTERN KENTUCKY UNIVERSITY**  
*Serving Kentuckians Since 1906*

Office of the Provost  
 for Academic Affairs

CPO 46, 212 Coates Building  
 521 Lancaster Avenue  
 Richmond, Kentucky 40475-3102  
 Phone: (859) 622-8812

TO: Members of the Faculty Senate  
 FROM: Sherry Robinson, Chair, Council on Academic Affairs  
 DATE: November 25, 2019  
 SUBJECT: CAA Items for December Faculty Senate Meeting

As a result of the Council on Academic Affairs meeting on November 21, 2019, the following items are presented for the Faculty Senate's agenda on December 2, 2019.

**Curriculum Proposals**

**Program Revisions**

Page

**COLLEGE OF EDUCATION**

*Curriculum & Instruction*

1. **B.S. Education of the Deaf and Hard of Hearing** - Update EME 552 with EME 452 and replace SED 510 with SED 450. Remove ELE 302 course, which is an editorial update. Add TEC 314 as an option, which is cross-listed with EDC 314. **CAA 1**

*Educational Leadership, Counselor Education, and Communication Disorders*

2. **Master of Arts in Education (M.A.Ed.) Communication Disorders** - Change the master's degree to Master of Arts; Remove the embedded requirements for teacher certification in the graduate program in Communication Disorders; Change the admission requirements related to the GRE. **CAA 5**

**COLLEGE OF LETTERS, ARTS, AND SOCIAL SCIENCES**

*Communication*

3. **B.A. Broadcasting & Electronic Media**: Increase practicum experience; remove BEM 375 **CAA 11**

**COLLEGE OF SCIENCE**

*Biological Sciences*

4. **B.S. Forensic Science** **CAA 13**  
 Remove PLS 316 as a supporting course requirement. Add BIO 112 as a concentration requirement and additional restricted elective options to forensic biology concentration. Add elective hours and additional options for electives to forensic chemistry concentration. Remove the maximum number of allowed retaken hours and change the GPA requirement to apply once the student has earned 60 hours. Require a C or better in MAT 234.



## Executive Committee Report

11-30- 2019

Marco Ciocca, Senate Chair

The Executive Committee met on November 18 at 3:30 PM. After approval of the minutes for the October 21st meeting, the following issues were discussed

### Guest Speakers:

- [2020 Census for College Students](#) (flyer)  
**Lynnette Noblitt**, on behalf of the ECU Complete Count Committee, was in attendance to promote college-level participation in the April 2020 Census and shared ways faculty can help encourage students to participate. This because ECU would be eligible to apply for additional federal grants if 100,000 or more individuals in Madison County participate in the Census.

I suggested posting a notice along with the flyer in Blackboard and will share the information with senators, as well as send an email to the faculty-at-large. Senator Pogatshnik suggested placing a countdown board in the Case Hall dining area ten days prior to 2020 Census day and having a kiosk on site on Census day.

### New Business:

- *Policy Updates*  
A drafting team is currently working on the pre-final examination week policy. After some discussion, the team has decided to repeal the policy rather than to revise it. Instead of having a policy, language could be added to the faculty handbook to encourage faculty to think about pre-final examination week but not mandating that they do anything with regard to that. It is anticipated that something will be brought forward to Faculty Senate in February. The Syllabus policy will be reviewed again next year.
- *Discussion Item* – MPA class survey to faculty/staff/students to assist in writing 5-year comprehensive plan for ECU
- *IRB issue*  
Chair Ciocca received an email asking for assistance from an MPA graduate student to promote the survey. After sharing the email with XC for feedback, Chair Ciocca sent an email to senators encouraging them to complete the survey.

Provost Pogatshnik stated that the requestor did not follow the proper procedure and should have sent the information to the [Institutional Review Board](#) (IRB) for approval before moving forward with the survey. He will mention this in his report to Senate along with the proper process that should be followed.

### Ad-Hoc Committees:

- *Ad Hoc Committee on Textbook Resources:*  
**Steve Caudill** shared with the Ad Hoc Committee on Open Education Resources that textbook adoptions at ECU is about 35% complete vs. the 85% average for the same period for Barnes and Noble nationally. Further discussion with the committee centered on ways to improve that percentage.

The Bookstore is looking at two different OER options—traditional OER and managed OER. In traditional OER, Barnes & Noble will make sure the materials for a course is available for any online orders as well as on the shelves in the bookstore. In a managed OER, Barnes & Noble has staff that will basically work to pull all the pieces together for the curriculum so that it's more like a traditional textbook which interfaces with Blackboard. Materials could be printed in-house in ECU's Printing Services which would help decrease the overall cost.

#### *First-Day Solution*

Another option which has proved to be a significant savings for students. Barnes & Noble negotiates preferred pricing with publishers and the materials are provided digitally through Blackboard to the students. It is prepaid with tuition. Advantage of this option is that the materials are available on or before the first day of class.

Provost Pogatshnik suggested having faculty choose textbooks for a 3-year period which would help reduce costs, assure textbooks are available by the start of classes, and would eliminate the need for adoption every year. Faculty would still have the option to opt out. While this may not work for every course, it would work well for introductory classes.

Kelly Smith, chair of the ad hoc committee, asked Mr. Caudill if data could be provided at some point on the cost differential between regular textbooks and first-day solutions.

Faculty Regent Marion also asked for data on the cost difference of printing 100 pages versus 300 pages through EKU's in-house printing service for OER options.

Faculty Regent Marion noted that the ad hoc committee expressed concerns about how faculty are being educated to keep costs low on textbook orders. In addition, he recommended that an option should be created on the backend that would allow for selecting an OER or low-cost product instead of a regular textbook on the textbook adoption form. Having that option would cut down on the number of late adoption notices sent out to faculty.

Kelly Smith stated that the ad hoc committee applied for an innovation grant with the Board of Regents and has been selected to present to the Board. This would be an incentive grant for faculty who either adopt existing open education resources for their courses or create new ones.

Kelly Smith announced that several faculty have been added to the Ad Hoc Committee on Open Education Resources; but, a representative is still needed from the College of Justice and Safety.

- *Ad Hoc Committee on EKU Forward*

The committee met on Wednesday, November 30, in the FCTL at 3:30 PM. Senator Beirne was in attendance. Also present Faculty Regent Marion, Provost Pogatshnik, Dean of Library George, Dean of Science Otieno and Dr. Callahan (Anthropology, Sociology & Social Work)

Dr. Callahan suggested the possibility of using virtual (as in via video) meetings as a recruiting tools for on-line instructors. It is difficult right now to attract outstanding candidates and this could help. This would necessitate a longer discussion on how to frame tenure track faculty with faculty not being on campus physically. The tenure policy requires working with students here at EKU. Conversation needs to be brought forward to see if this is feasible. One possible issue for those teaching on-line exclusively: how to ensure exclusive commitment to EKU.

Further, in order to move virtual meetings forward, the issue of hardware needs, and how to comply with open meeting laws need to be resolved. Inventory of capabilities would be needed. Also, the Semester length was discussed. There is a sense that the current subdivision of Fall, Winter, Spring and Summer terms needs revisiting, as is the duration of each individual term, to accommodate the students and their requirements with outside agencies. This, of course, will include a discussion of the Dead Week policy.

**Other:**

- I attended the Chairs Association meeting on Friday, November 15. David McFaddin was in attendance to discuss the pension issue and how to proceed on that.

**Marco Ciocca**

**November 30 2019**

## Faculty Regent Report to Faculty Senate

December 2, 2019

Dear Senators,

As we embark upon the final two weeks of the term, I remain grateful for the community that we have here at the university. Last week, it was uplifting to join so many of our faculty, staff, and students at several of the campus Thanksgiving events, and I am particularly appreciative of President Benson, Provost Pogatshnik and all the folks who helped make the Tuesday night EKU Thanksgiving dinner in upper Case Dining Hall possible.

For business updates, below are a two items of interest since the Faculty Senate's last meeting:

### Rescheduled Board Meeting

In regards to the Board's planned November 19<sup>th</sup> meeting, **the meeting was rescheduled to Thursday, December 12**. Once an agenda is provided to me, I will disseminate the information to all the faculty via email. The meeting will be in Martin Hall at 12:30 p.m. The board has been advised that the agenda may be shorter since Commencement exercises will occur all day on Friday and since most (or all) board members plan to attend Commencement activities.

### Open Educational Resources (OER) Ad-Hoc Committee

Upon a referral from Chair Ciocca and an invitation from Ad-Hoc Chair Kelly Smith, the OER committee has welcomed me to join their group. There is a lot of positive work being done by this dedicated group of faculty leaders in the area of textbook affordability and quality assurance. The group had a robust discussion at their last meeting with the B&N Bookstore Manager (Tammie Gilbert) and Steve Caudill, EKU's Chief Auxiliary Services Officer. Upon reflecting upon these conversations and interactions, I continue to remain grateful for the great existing library resources we currently have access to as members of the university community, such as subscriptions to the [New York Times](#), [The Chronicle of Higher Education](#), and the library edition of [Ancestry.com](#). The EKU-linked sources are hyperlinked for your use.

In closing, thank you for your individual feedback to me and your support on a number of issues. Your perspective is valuable as it is important for our board to ever strive to make our faculty experience enlightening so we as faculty may reflect such into our university's students thereby making their education true and more useful. Should you have any questions or would like to talk with me, I can be reached at [jason.marion@eku.edu](mailto:jason.marion@eku.edu) or by cell at 513-317-9508.

Sincerely,  
Jason W. Marion  
Faculty Regent