

Faculty Senate Organizational Meeting Agenda

May 2, 2022

3:30 p.m.

CALL TO ORDER

ATTENDANCE

NEW BUSINESS:

- Senate Chair Election
Senator Crosby was nominated at April's meeting.
- Senate Vice-Chair Election
Senator Kay was nominated at April's meeting

- **Committee Elections**

Academic Quality Committee (0 vacancies)

Replace: none

Continuing members: John Brent, Ann Burns, Anne Cizmar, Jessica Price, Fontaine Sands, Senate Vice Chair

(Faculty Club) Board of Governors (2 vacancies)

Replace: Clint Pinion, Steve Szabo

Continuing members: Matthew Howell [*term expires: 2023*], Thomas Jarvis [*term expires 2024*], Tricia Kelley [*term expires 2024*], Joanne McGlown [*term expires: 2023*], university president

Budget Committee (1 vacancy)

Replace: Don Yow

Continuing members: Anne Cizmar, Vonja Grabeel, Andrea Sexten, Timothy Smit, Provost, Senate Chair, Financial Affairs VP, Dean Representative

Elections & University Nominations Committee (2 vacancies)

Replace: Eric Meiners, Amy Schilling

Continuing members: Thomas Couvillon [*fall sabbatical*], Adam Lawson, Geela Spira

Executive Committee (2 vacancies)

Replace: Melanie Johnson, Sheri McGuffin

Continuing members: Rachel Bishop-Ross, Vonja Grabeel, Lisa Jones, Geela Spira, Senate Chair, Senate Vice Chair, Provost, Faculty Regent

Faculty Rights & Responsibilities Committee (1 vacancy)

Replace: Gerald Nachtwey [*step down*]

Continuing members: John Brent, Charles Hughes, Elizabeth Underwood, Carolin Walz, AAUP Representative

Faculty Welfare Committee (1 vacancy)

NOTE: Welfare Committee Chair also serves on University Benefits Advisory Committee

Replace: Joanne McGlown

Continuing members: James Blair, Marie Manning, Curtis Streetman, Carolin Walz, Human Resources Representative

Information Technology Committee (2 vacancies)

NOTE: IT Chair also serves on the University Academic Technology Advisory Committee

Replace: Gerald Nachtwey [*step down*], Amy Schilling

Continuing members: Thomas Couvillon [*fall sabbatical*], Jennifer Hight, Alexander White

Rules Committee (0 vacancies)

Replace: none

Continuing members: Rachel Bishop-Ross, Lisa Kay, Marie Manning, Fontaine Sands, Curtis Streetman

COSFL (1 rep & 2 alternates needed)

Replace: Ann Burns (rep.), Sheri McGuffin and Curtis Streetman (alternates)

Adjournment

Faculty Senate Chair

The Chair of the Senate shall be nominated annually in April and elected in May from the elected membership by the Senate. The election is to be held during the organizational meeting for the newly constituted Senate. To be eligible to serve as Chair, a Senator shall have tenure and at least one semester's prior service in the Senate. A Chair may not serve more than two terms consecutively.

The Chair of the Senate will receive one-half release time from teaching and other department and college responsibilities. The chair's home department or unit will receive funds to cover the salary of a part-time replacement for the reduced teaching load of the chair.

NOTE: Chair of the Senate automatically chairs the Executive Committee and also serves as ex officio on the Budget Committee.

Faculty Senate Vice-Chair

The Vice Chair of the Senate shall be nominated annually in April and elected in May from the elected membership by the Senate. The election is to be held during the organizational meeting for the newly constituted Senate. To be eligible to serve as Vice Chair, a Senator shall have tenure and at least one semester's prior service in the Senate.

The Vice Chair of the Senate shall preside at meetings of the Senate in the absence of the Chair.

The Vice Chair will serve as a voting member of the Senate Executive Committee.

The Vice Chair of the Senate will receive one-quarter release time from teaching and other department and college responsibilities. The vice chair's home department or unit will receive funds to cover the salary of a part-time replacement for the reduced teaching load of the vice chair.

NOTE: Vice Chair also serves on the Academic Quality Committee.

Faculty Senate Standing Committees

Academic Quality Committee

- a) The Academic Quality Committee shall consist of the Vice Chair of the Faculty Senate and five members elected by the Senate from its elected membership. Committee membership shall be for the duration of each elected Senator's current term.
- b) The Committee Chair shall be elected annually from among its membership.
- c) The Academic Quality Committee shall provide a channel of communication among the Faculty Senate, the Faculty-at-Large, and the Administration on academic matters and the formulation of academic policy.
- d) The Committee shall be available as an advisory agency to the President of the University, to the Provost, and to the Strategic Planning Council on academic matters. The Committee shall meet with the President and/or Provost at least once each semester to share information about academic affairs and policies.
- e) The Committee shall serve as a channel of communication with the Student Government Association on matters concerning student academic responsibility and students' role within the academic community.
- f) The Committee shall make recommendations to the Senate on matters including, but not limited to, the teaching and learning environment (e.g. may survey faculty regarding their academic concerns), the responsibility of students in the learning process, advising, academic calendar issues, and student records and assessment.
- g) One member of the Academic Quality Committee shall serve on the Council of Academic Affairs.
- h) For each Committee meeting, the Chair or another representative of the Committee shall submit written minutes to the Secretary of the Faculty Senate for permanent filing. When the Committee is ready to present findings on one of the Committee's charges to the Senate, the Committee Chair will submit a written report to the Executive Committee to review before it is presented to the Faculty Senate.

Board of Governors for the Faculty Center

This is a six-member standing committee charged with developing the policies and procedures for operation of the Faculty Center, formerly known as the Faculty Club or Faculty Lounge. The President of the university shall be an ex-officio member of the Board and have equal rights with other members. Faculty elected do not have to be current members of Faculty Senate.

*(Senate Standing Committees continued)***Budget Committee**

- a) The Budget Committee shall consist of the Chair of the Faculty Senate, five members elected by the Senate from its elected membership, and the administrative member elected by the Dean's Unit. Committee membership shall be for the duration of each elected senator's current term. The Vice President for Financial Affairs shall serve as a non-voting member of the Committee.
- b) The Committee Chair shall be elected annually by the Committee from among its membership.
- c) The Chair of the Budget Committee shall serve as a member of the President's Administrative Council.
- d) The purpose of the Budget Committee shall be to provide a channel of communication between the Faculty Senate and the Administration on matters relating to the formulation of the University budget.
- e) The Committee shall be available as an advisory agency to the President of the University in those matters relating to the budget-formulation process. The Committee shall meet with the President at least once each semester to receive information about budgetary matters.
- f) For each Committee meeting, the Chair or another representative of the Committee shall submit written minutes to the Secretary of the Faculty Senate for permanent filing. When the Committee is ready to present findings on one of the Committee's charges to the Senate, the Committee Chair will submit a written report to the Executive Committee to review before it is presented to the Faculty Senate.

Elections and University Nominations Committee

- a) The Elections and University Nominations Committee shall consist of five members elected by the Senate from among its elected membership. Committee membership shall be for the duration of each elected Senator's current term.
- b) The Committee Chair shall be elected annually by the Committee from among its membership.
- c) The Elections and University Nominations Committee shall supervise all nominations and elections for Senate membership as provided in this Constitution.
- d) The Committee shall advise the President concerning formulation of standing committees of the Faculty-at-Large and the selection of appointed members of faculty standing committees.
- e) For each Committee meeting, the Chair or another representative of the Committee shall submit written minutes to the Secretary of the Faculty Senate for permanent filing. When the Committee is ready to present findings on one of the Committee's charges to the Senate, the Committee Chair will submit a written report to the Executive Committee to review before it is presented to the Faculty Senate.

Executive Committee

- a) The Executive Committee shall consist of the Chair of the Senate, who shall serve as Chair of the Executive Committee, the Vice Chair of the Senate, and six members elected by the Senate from its elected membership. Committee membership shall be for the duration of each elected Senator's current term. The Vice President for Academic Affairs and the Faculty Regent shall serve as non-voting members of the Committee.
- b) The Executive Committee shall be responsible for maintaining communication between the Faculty-at-Large and the Administration. Once the Faculty Senate acts upon a motion, the President acting on behalf of the University shall be requested to inform the Faculty Senate of the disposition of the motion within three months.
- c) The Executive Committee shall be responsible for preparing the agenda for each regular meeting of the Faculty Senate. The Executive Committee shall receive requests from members of the Faculty-at-Large relating to items for consideration of the Senate and shall, through the Chair, bring these to the attention of the President. Items submitted for inclusion on the Senate agenda shall reach the Chair or a member of the Executive Committee of the Senate at least two weeks before a scheduled meeting. The Executive Committee shall make known the time and place of meetings to set the agenda.
- d) The Executive Committee shall serve as an advisory agency to the President of the University in those matters referred to the Committee.
- e) In the designated years, the Executive Committee shall conduct a systematic review of the President as described in Part III of the Faculty Handbook (see Part III, Section VIII, A).

*(Senate Standing Committees continued)***Faculty Rights and Responsibilities Committee**

- a) The Faculty Rights and Responsibilities Committee shall consist of five members elected by the Senate from its elected membership. Committee membership shall be for the duration of each elected senator's current term. The American Association of University Professors EKV Chapter President, or designee, shall serve as a non-voting member of the Committee.
- b) The Committee Chair shall be elected annually from among its membership.
- c) The Faculty Rights and Responsibilities Committee shall make recommendations to the Senate on matters including, but not limited to, promotion, tenure, grievance, and workload.
- d) For each Committee meeting, the Chair or another representative of the Committee shall submit written minutes to the Secretary of the Faculty Senate for permanent filing. When the Committee is ready to present findings on one of the Committee's charges to the Senate, the Committee Chair will submit a written report to the Executive Committee to review before it is presented to the Faculty Senate.

Faculty Welfare Committee

- a) The Faculty Welfare Committee shall consist of five members elected by the Senate from its elected members. Committee membership shall be for the duration of each elected Senator's current term. The Director of Human Resources shall serve as a non-voting member of the Committee.
- b) The Committee Chair shall be elected annually by the Committee from among its membership.
- c) The purpose of the Faculty Welfare Committee shall be to do the following:
 - (1) Review and make recommendations to the Senate on matters including but not limited to, merit/pay policies, faculty salary inequities, health insurance benefits, market salary issues, compression, as well as other university benefit policies; and
 - (2) Provide a channel of communication between the Faculty Senate and the Administration on matters relating to faculty compensation and benefits.
- d) The Committee shall be available as an advisory agency to the President of the University and/or Provost of the University on those matters relating to compensation and benefits for the Faculty-at-Large. The Committee shall meet with the President and/or Provost at least once each semester to receive information about faculty compensation and benefits.
- e) One members of the Faculty Welfare Committee shall serve as a voting member on the University Benefits Committee.
- f) For each Committee meeting, the Chair or another representative of the Committee shall submit written minutes to the Secretary of the Faculty Senate for permanent filing. When the Committee is ready to present findings on one of the Committee's charges to the Senate, the Committee Chair will submit a written report to the Executive Committee to review before it is presented to the Faculty Senate.

Information Technology Committee

- a) The Information Technology Committee shall consist of five members elected by the Senate from its elected membership. Committee membership shall be for the duration of each elected Senator's current term.
- b) The Committee Chair shall be elected annually by the Committee from among its membership. The elected chair shall so serve on the University's Academic Technology Advisory Committee as the Faculty Senate Representative to that committee
- c) The Information Technology Committee shall provide a channel of communication among the Faculty Senate, the Faculty-at-Large, and the Administration on faculty perspectives regarding information technology services and policy.
- d) The Committee shall be available as an advisory agency to the President of the University, to the Provost, and to the Strategic Planning Council on information technology matters. The Committee may meet with the President and/or Provost as necessary to share information about faculty perspectives regarding information technology.
- e) The Committee shall make recommendations to the Senate on matters including, but not limited to, information technology practices in the university environment.
- f) For each Committee meeting, the Chair or another representative of the Committee shall submit written minutes to the Secretary of the Faculty Senate for permanent filing. When the Committee is ready to present findings on one of the Committee's charges to the Senate, the Committee Chair will submit a written report to the Executive Committee to review before it is presented to the Faculty Senate.

NOTE: This committee also assists the chair with the digital voting process. One member from the committee will assist the chair with the digital voting process at each Senate meeting and as such all members will need to complete training on using Google Forms.

*(Senate Standing Committees continued)***Rules Committee**

- a) The Rules Committee shall consist of five members elected by the Senate from among its elected membership. Committee membership shall be for the duration of each elected Senator's current term.
- b) The Committee Chair shall be elected annually by the Committee from among its membership.
- c) The Rules Committee shall review, recommend, and codify procedural rules for the Senate.
- d) For each Committee meeting, the Chair or another representative of the Committee shall submit written minutes to the Secretary of the Faculty Senate for permanent filing. When the Committee is ready to present findings on one of the Committee's charges to the Senate, the Committee Chair will submit a written report to the Executive Committee to review before it is presented to the Faculty Senate.

COSFL (1 representative and 2 alternates)

The Senate also elects one representative and two alternates to serve on COSFL. Traditionally, the Senate has nominated at least three people and the person receiving the most votes serves as the representative, with the next two highest votes serving as alternates.

COSFL (Coalition of Senate and Faculty Leadership for Higher Education) is a statewide forum of senate and faculty leadership representing the eight public institutions of higher education in the Commonwealth of Kentucky and the Kentucky Community and Technical College System (KCTCS). It was formed July 13, 1979 as a collective advocacy body of public higher education faculties. Representatives meet monthly to discuss matters of shared interest about higher education in the Commonwealth of Kentucky.

COSFL provides advice to various public higher education agencies in the Commonwealth and is a clearing house for the exchange of information about member universities. The organization was instrumental in supporting passage of an amendment to the 1997 Kentucky Higher Education Reform Bill to allow for faculty representation on the Kentucky Council on Postsecondary Education (CPE). COSFL has worked with CPE staff on such issues as the Strategic Agenda, Strategic Implementation Plan, and program review.

2022-23 Faculty Senate Schedule

Executive Committee Meetings - 3:30 p.m. via Zoom for the academic year.

Faculty wishing to submit items for inclusion on the Senate agenda should contact either the Senate Chair or a member of the Executive Committee of the Senate at least two weeks prior to the Senate meeting.

Fall 2022	Spring 2023
August 29	January 23
September 26	February 20
October 17	March 20
November 21	April 17

Faculty Senate Meetings - 3:30 p.m. via Zoom for the academic year.

Fall 2022	Spring 2023
September 12	February 6
October 3	March 6
November 7	April 3
December 5	May 1 <i>Regular</i> <i>Organizational</i>

Faculty Senators for 2022-2023

NOTE: Those highlighted in RED still need to be replaced. Please review the list and contact the secretary if you have replacement names, corrections for department names, email addresses, etc.

College of Letters, Arts & Social Sciences (CLASS)

SENATOR	DEPARTMENT	TERM EXPIRES
<u>Buck, Alison</u>	Lang. & Cultural Studies, Anthr. & Sociology	(2022)*
<u>Cizmar, Anne</u>	Government	2023
<u>Couvillon, Thomas</u>	Music	(2024)*
<u>Kelley, Tricia</u>	School of Communication	2023
<u>Lawson, Adam</u>	Psychology	2024
<u>Lovin, Christina</u>	English	(2025)*
<u>Meiners, Eric</u>	School of Communication	2022
<u>Nachtwey, Gerald</u>	English	(2024)*
<u>Newhart, Laura</u>	History, Philosophy & Religious Studies	2024
<u>Parsons, Kim</u>	English	2024
<u>Slijepcevic, Nedim</u>	School of Art & Design	(2022)*
<u>Smit, Timothy</u>	History, Philosophy & Religious Studies	2023
<u>Stevenson, Erin</u>	Social Work	(2024)*
<u>Streetman, Curtis</u>	Music	(2024)*
<u>Underwood, Elizabeth</u>	Lang. & Cultural Studies, Anthr. & Sociology	2024
<u>Walz, Carolin</u>	English	2023
<u>Winslow, Matthew</u>	Psychology	2023

(*) Alison Buck will replace J. Alvarez for remainder of term [term ends 2022]

(*) Need replacement for T. Couvillon [sabbatical] for Fall Semester only [term ends 2024]

(*) G. Nachtwey serves for one year for 2021-2022 - need replacement by May, 2022 [term ends 2024]

(*) Christina Lovin replaces C. Neumann but will begin a new 3-year term [term ends 2025]

(*) Nedim Slijepcevic will replace I. Powell for the spring semester [term ends 2022]

(*) Erin Stevenson will replace P. Litzelfelner for the remainder of term [term ends 2024]

(*) Curtis Streetman will replace R. Crosby [serving as chair] during 2022-2023 year [term ends 2024].

College of Science, Technology, Engineering & Math (STEM)

SENATOR	DEPARTMENT	TERM EXPIRES
<u>Bishop-Ross, Rachel</u>	Mathematics & Statistics	2023
<u>Bussan, Derek</u>	Chemistry	(2022)*
<u>Calie, Pat</u>	Biological Sciences	2022
<u>Cormier, Lindsay</u>	Biological Sciences	2023
<u>Foltz, Kenneth</u>	Applied Engineering & Technology	(2024)*
<u>Jarvis, Thomas</u>	Physics, Geosciences & Astronomy	2022
<u>Kay, Lisa</u>	Mathematics & Statistics	2023
<u>Kong, Lan</u>	Computer Science & Information Technology	2024
<u>Sexten, Andrea</u>	Agriculture	2024
<u>Shi, Buchang</u>	Chemistry	(2022)*
<u>Yow, Don</u>	Physics, Geosciences & Astronomy	2022

(*) *Derek Bussan replaces Donghui Quan for remainder of term [term ends 2022]*

(*) *Kenneth Foltz replaces N. Wang for remainder of term [term ends 2024]*

(*) *Buchang Shi will replace Radhika Dasari for remainder of term [term ends 2022]*

College of Business

SENATOR	DEPARTMENT	TERM EXPIRES
<u>Blair, James</u>	Management, Marketing & International Business	2024
<u>Feltus, Sarah</u>	Accounting, Finance & Information Systems	2024
<u>Fore, Michael</u>	Management, Marketing & International Business	2023
<u>Harter, Cynthia</u>	Accounting, Finance & Information Systems	2022

College of Education & Applied Human Sciences

SENATOR	DEPARTMENT	TERM EXPIRES
<u>Burns, Ann</u>	Teaching, Learning & Ed. Leadership	2023
<u>Eliassen, Erin</u>	Applied Human Sciences	2024
<u>Henton, Mary Elizabeth</u>	Model	2024
<u>Hughes, Charles</u>	Clinical Therapeutic Services	2023
<u>Manning, Marie</u>	Teaching, Learning & Ed. Leadership	2024
<u>Mayer, Jana</u>	Model	2024
<u>McCardle, Jilliane</u>	Model	2024
<u>Schilling, Amy</u>	American Sign Language & Interpreter Education	2022
<u>White, Alexander</u>	Model	2023

College of Health Sciences

SENATOR	DEPARTMENT	TERM EXPIRES
<u>Clark, Brian</u>	Recreation & Park Administration	2024
<u>Cormier, Joel</u>	Exercise & Sports Science	2022
<u>Grabeel, Vonia</u>	Env. Health Science & Clin. Lab. Science	2024
<u>Hight, Jennifer</u>	Occupational Therapy	2023
<u>Johnson, Melanie</u>	School of Nursing	2022
<u>Jones, Lisa</u>	School of Nursing	2024
<u>Price, Jessica</u>	Health Promotion & Administration	2024
<u>Sands, Fontaine</u>	School of Nursing	2023
<u>Spira, Geela</u>	Occupational Therapy	2024

College of Justice, Safety & Military Science

SENATOR	DEPARTMENT	TERM EXPIRES
<u>Brent, John</u> (*)	School of Justice Studies	2024
<u>Fifer, David</u>	Fire Protection & Paramedicine Sciences	2022
<u>McClanahan, Bill</u>	School of Justice Studies	2024
<u>McGlown, Joanne</u>	Safety & Security	2022
<u>Thomas, Vincent</u>	Military Science	2024

(*) ALT Betsy Matthews will temporarily fill in for J. Brent (military deployment) during spring semester [term ends 2024]

(*) LTC Thomas replaces MSG LaPlante but begins a 3-year term [term ends 2024]

Library

SENATOR	DEPARTMENT	TERM EXPIRES
<u>Couture, Jackie</u>	Library	2023
<u>Edwards, Laura</u>	Library	2025

Academic Deans

SENATOR	COLLEGE	TERM EXPIRES
<u>George, Julie</u> (2-year appointment)	Libraries NOTE: Dean Rep automatically serves on the Budget Committee	2023

Part-Time Faculty

SENATOR	DEPARTMENT	TERM EXPIRES
<u>McGuffin, Sheri</u> (2-year appointment) *	Mathematics & Statistics	2022