

STANDING COMMITTEE CHARGES 2022-2023

Academic Quality Committee

The faculty has primary responsibility for such fundamental areas as curriculum, subject matter and methods of instruction, research, faculty status, and those aspects of student life which relate to the educational process. The Academic Quality Committee works to ensure that faculty input is given at the earliest stages of any discussion of academic matters that affect faculty, students and the learning environment. This should prevent situations from arising in which administrative decisions that have an impact on teaching and learning and made without adequate faculty input.

1. The Committee on Academic Quality shall provide a channel of communication among the Faculty Senate, the faculty-at-large, and the Administration on academic matters and the formulation of academic policy.
2. The committee shall be available as an advisory agency to the President of the University, and to the Provost, on academic matters.
3. The committee shall serve as a channel of communication with the Student Government Association on matters concerning student academic responsibility and students' role within the academic community.
4. Coordinate with the Rules Committee and reassess and update your internal procedures.
5. Recommended charges for 2022-2023 for the Faculty Senate Academic Quality Committee include ongoing monitoring of Enrollment patterns in online and on-campus courses, Student outcomes, DFW rates, and Faculty resource and professional development needs.
6. Investigate satisfaction/issues with Bartelby.

Budget Committee

The purpose of the Committee on the Budget shall be to provide a channel of communication between the Faculty Senate and the Administration on matters relating to the formulation of the University budget. The Committee shall be available as an advisory agency to the President of the University in those matters relating to the budget formulation process and will meet with the President at least once each semester to receive information about budgetary matters. The Committee should work to complete the charges received from the Senate Chair in addition to addressing matters brought to the Committee by constituents and other stakeholders.

August: Elect a Budget Committee Chair/Co-chair and Committee Secretary and inform the Faculty Senate Chair and Secretary. The Chair also serves on the President's Administrative Council.

September: Receive charges from Faculty Senate Chair (from Chair's report or from Executive Committee's Liaison to the Budget Committee). Then accept additional monthly charges as distributed.

For the Remainder of the Academic Year: Work on charges. Coordinate with the Welfare Committee and the University Benefits Advisory Committee to determine the cost and future rate of the Health Benefits at ECU Coordinate with the Rules Committee and reassess and update your internal procedures.

Create a spreadsheet template that can be updated with new budgetary data each year. The committee should use this template to compile new data to append the report completed in Spring 2022. This will provide the basis for an updated report on the ECU budget in Spring 2023. The FS executive committee may also ask the budget committee to follow up on some of the questions that were raised following the presentation of the report in February 2022.

Monitor progress of task force working on compression/inversion issues.

Elections & University Nominations Committee

The Elections & University Nominations Committee is responsible for making recommendations to the President for General Education, Graduate Council, Intellectual Property, Library, and Research Committees (Consult committee internal procedures for detailed description of election procedures) ***** (being discussed)

- Supervise part-time faculty election ASAP if there is a vacancy (2-year position) to assure that the new member is on board in time to attend the Senate meetings.
- The committee members will stand ready to administer all Faculty Senate elections as necessary.
- Coordinate with the Rules Committee and reassess and update your internal procedures.

January: obtain from the Office of the President the updated membership list of University Standing Committees.

February: contact chairs of committees that fall under the purview of the Faculty Senate Elections and University Nominations Committee (General Education, Graduate Council, Intellectual Property, Library, and Research) regarding faculty member vacancies for the following year.

March: Send notice to departments asking that any areas that have reps rotating off to hold elections for new rep(s) and alternate(s) and to notify the chair and secretary of new

appointments by mid-April, if possible. Also correspond with the Office of Institutional Research for dissemination of self-nomination survey for faculty member vacancies on specified university committees. Thereafter, a ballot that includes all eligible self-nominees and their brief statements of interest and qualifications is disseminated via email to all eligible votes by the Office of Institutional Research.

April: results of the elections are verified by the Faculty Senate Elections & University Nominations Committee. Those faculty with the most votes for each university committee vacancy will be recommended to the President for consideration of appointment.

Faculty Welfare Committee

The primary function of the Welfare Committee is to sit on the University Benefits Advisory Committee, raise appropriate questions, become knowledgeable about all benefit programs and communicate (explain) that information to the Senate in a timely manner.

Continue to monitor and inform the Faculty Senate on matters related to compensation including but not limited to salary compression, across-the-board salary increases, and merit pay.

- Coordinate with the Budget Committee to determine the cost and future rate of the Health Benefits at ECU.
- Coordinate with the Rules Committee to assess and update the internal procedure of your committee.
- The Ombud /Faculty Advocate. Should we consider reinstating the Ombud?

Note: After meeting schedule is set, be sure to communicate with the Director of Human Resources (or their designee) as they serve as a non-voting member on the committee.

- Continue monitoring the external environment for higher education as well as faculty perceptions of benefits being provided by Eastern Kentucky University. With mental health issues, employee burnout, and a perceived lack of shared governance, the faculty are in a negative place. Future committees should work directly with key decisionmakers within and outside of Eastern Kentucky University to improve workplace conditions and compensation.
- Survey faculty and staff regarding perceptions of Jaggaer.

Information Technology Committee

- Continue monitoring Blackboard issues as necessary.
- Monitor the rollout of new PCs and MACs

- Continue to provide IT support during Faculty Senate meetings.
- Coordinate with the Rules Committee to assess and update the internal procedures for your committee.
- Help with the administration of polling (votes by senators on items up for approval) during Senate meetings.
- Plan on continuing use of Google Forms on computers and phones as the standard method of voting during Senate meetings instead of clickers.
- Investigate faculty satisfaction of myEKU.

Rules Committee

- Collaborate with the Faculty Senate Elections & University Nominations Committee.
- Oversee and coordinate with all the Senate Standing Committees to assess and update the internal procedures of the committees.
- Recommended charges for 2022-2023 for the Faculty Senate Rules Committee include the following:
- Work with other relevant entities on campus to review the Faculty Handbook to ensure that it does not conflict with university policies and regulations.
- Investigate what open meetings laws imply for voting requirements and update the Faculty Handbook accordingly.
- Consider updating archaic language in the Faculty Handbook.
- Make other necessary updates to the Faculty Handbook.
- Update Internal Procedures as needed.

Faculty Rights & Responsibilities Committee

- Continue oversight of all policies affecting faculty rights and responsibilities.
- Continue to review request for faculty organizations to have a similar infrastructure to student organizations and develop a procedure for creating such organizations.
- Coordinate with the Rules Committee and reassess and update your internal procedures.
- Clarify process for how Policies become Regulations.