



# Executive Committee Agenda

January 23, 2023 – 4:00 p.m.

*NOTE: The Executive Committee meetings will be held via Zoom for the 2022-2023 academic year.*

## PRE-MEETING:

- President McFaddin meets informally with XC members from 3:30pm to 4pm.

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*[Ex officio members, guest speakers, guests, and Senate secretary should plan to join the meeting at 4pm for the REGULARLY scheduled meeting.]*

## CALL TO ORDER

## APPROVAL OF MINUTES

- November 21, 2022

## REPORT FROM PROVOST

## UNFINISHED BUSINESS:

- *(if any)*

## NEW BUSINESS:

- **Policy Updates** – Lauren Keeler
  - *(no updates this month)*
- **Discussion Items:**
  - Face-to-Face or Zoom meetings for next academic year
- **Announcements:**
  - ***Guest Speakers for December Senate meeting (if approved by XC):***
    - Paige Murphy – SGA Update *(tentative)*
    - Amy Scarborough – Governmental Relations
    - Jeff Whitaker & Jeremy Steele – Rollout of New Laptops
  - ***Reminder about Monday, February 13<sup>th</sup> Faculty Senate Social at 3:30pm***

## SENATE STANDING COMMITTEES - Liaison Reports

- Academic Quality: Senator Kay
- Budget: Senator Grabeel
- Elections & University Nominations: Senator Spira
- Faculty Welfare: Senator Jones
- Information Technology: Senator Shaffer
- Rules: Senator Bishop-Ross
- Rights and Responsibilities: Senator Johnson

## UNIVERSITY COMMITTEES - *(reports to XC only if there are issues)*

- Residency Appeals: Senator Bishop-Ross
- General Education: Senator Kay

## OTHER:

- Report from the Senate Chair: Senator Crosby
- Report from the Faculty Regent: Senator Marion

## ADJOURNMENT

**Executive Committee Minutes  
Faculty Senate  
November 21, 2022**

The Faculty Senate Executive Committee met remotely on Monday, November 21, 2022 at approximately 4pm via Zoom.

**PRESENT:** R. Bishop-Ross, R. Crosby, V. Grabeel, M. Johnson, L. Jones, L. Kay, J. Marion, J. Shaffer, G. Spira, and guests Abbey Poffenberger and Sara Zeigler

**APPROVAL OF MINUTES:**

Senator Johnson moved approval of the October 17, 2022 minutes as written, seconded by Senator Grabeel. Motion carried unanimously.

**REPORT FROM PROVOST: Sara Zeigler**

We are in the process of verifying the compression adjustments data with the colleges. These are recurring adjustments, so they will be added to base pay. This will be a tiered system which gives those at a higher rank a higher adjustment. Everyone got the across-the-board adjustment this time which will be effective January 1<sup>st</sup>. We are committed to a raise pool that is ongoing with compression adjustments every year.

The Provost reception for faculty and staff is scheduled for December 1<sup>st</sup> at 4:30pm in the Science Building Atrium. Invitations have also been sent out to our retirees to show some appreciation for our former employees as well.

A gala to celebrate the academic achievements of ECU multicultural students is scheduled for November 30<sup>th</sup> at 6:30pm in the Science Building Atrium.

Through talking with senators, chairs, deans and faculty members who have attended the Lunch and Learn sessions, there are concerns about the unrelenting nature of our current academic calendar and the lack of breaks between terms. Not everyone teaches every term, but many students are going year round. In addition, we want to look at whether this is the best length of time pedagogically. So a work group is being appointed to do a comprehensive look at this. The Faculty Senate's Academic Quality Committee will be included in the work group membership. There will also be members from Housing, Student Life, the Bratzke Center, and from the Registrar's Office to make sure that we are looking at all of the different areas that might be affected by a calendar change. There will be three co-chairs. Fontaine Sands and Anne Cizmar will be the faculty co-chairs. The third co-chair is unconfirmed at this time. The specific things the group will be asked to consider will be the calendar and the term length as compared to the other regional comprehensives, as well as whatever benchmarks the committee deem appropriate. They will also:

1. survey faculty on the challenges and the advantages of the current calendar.
2. look at SACS COC instructional requirements to make sure that, as we change the calendar, we're not getting below the instructional time that we have to have for compliance purposes.
3. collect any other data that the group deems relevant to consideration of options in/and looking at this year round construction challenge.
4. look at the idea for a four-day instructional week, where one day a week would be reserved for field experiences, for meetings, for ensemble rehearsals, for other activities that might require a focused amount of time.
5. review the timing of withdrawal dates and support for students who need advice and whether we are timing things appropriately.
6. present some initial recommendations to me to share with Deans, chairs, and all of you no later than April 3rd.

As the current calendar is locked until 2025, there is plenty of time for consideration.

### NEW BUSINESS:

- *Possible Faculty Senate Social*

Chair Crosby stated that as the faculty socials the Provost has scheduled have been very successful, the Executive Committee should consider scheduling one for Faculty Senate to provide an opportunity for senators to meet face-to-face since our meetings have been via Zoom for a couple of years now. The XC was in agreement and the Provost agreed to cover the cost of refreshments. The dates for consideration are either January 23<sup>rd</sup> after the Executive Committee finishes at 5:30pm or on January 31<sup>st</sup> at 3:30pm. Additional information will be shared once a date is confirmed.

- *Guest Speakers for December Senate Meeting*

- Paige Murphy was tentatively approved to provide an SGA update.
- Courtney Collins and Bryan Makinen were approved to speak on parking issues.

### REPORTS:

- *Academic Quality Committee – Senator Kay*

The committee is currently focusing on gathering additional information about Bartleby.

- *Budget Committee – Senator Grabeel*

Each member has received their assignments, and a final report should be ready to present to the Senate in February.

- *Elections and University Nominations Committee – Senator Spira*

The committee met on November 14<sup>th</sup> and continued to work on revisions to our internal procedures. In reviewing the Faculty Regent section in our internal procedures and comparing it to the current state statute, we discovered some changes that will need to be updated in our materials.

- *Faculty Welfare Committee – Senator Jones*

The committee met last week. John Dixon also in attendance. We discussed sending out the same faculty survey that was used last year but removing the questions about the Faculty Advocate and adding in trust scale questions along with additional questions on how supportive ECU was during office relocations and if the relocation was done in a timely manner. The purpose would be to see if the climate has changed since the survey was sent last year.

The committee plans to send the survey out as soon as possible in the hopes that the results could be shared with the Senate much earlier than last year.

Senator Jones stated that the tone of the committee seems to have completely changed this year and the tuition waiver issue raised last year doesn't seem to be on the radar anymore. Senator Kay suggested that rather than going through a committee on the tuition waiver issue, the full Senate may need to address this and suggest alternatives to the administration.

After further discussion, Senator Jones stated that she would pass along the Executive Committee's concerns about using the same survey again, and the suggestion to develop a survey around some of the key issues that were identified from the previous survey.

- *Information Technology Committee – Senator Shaffer*

The committee met on November 2. Senator Hight will continue as chair and Senator Fry will serve as co-chair.

- *Rules Committee – Senator Bishop-Ross*

The committee met on November 17<sup>th</sup> to discuss the faculty handbook and where the responsibility for updates should reside. At most institutions, it seems like the faculty handbook management goes under the Office of the Provost.

About half of our standing committees have already sent forward their internal procedure updates. Most of the updates received so far are minor. The main update this year will be with the Elections and University Nominations Committee. As there are major revisions for this committee and additional updates expected in 2023 on the state statute for faculty regents, there may be more than one update over the next year or so before those are complete.

The Senate Secretary announced that as there weren't enough petitions signed from the faculty-at-large to warrant a face-to-face vote, the changes approved by Senate in Spring 2022 for section 7 of the Faculty Handbook can now move forward to the Provost's office for inclusion in the newest revision of the Faculty Handbook. The Senate Secretary agreed to send a notice to the Provost's office immediately following the meeting.

- *Rights and Responsibilities Committee – Senator Johnson*

The committee last met on November 1<sup>st</sup> to update their internal procedures and set the calendar for the year. Another thing that came out of the meeting was that Dana Fohl assigned Lauren Keeler to hold listening sessions regarding the Grievance regulation.

Before the next meeting on December 6<sup>th</sup>, Chair Brent and Lauren Keeler will meet and review the exit interview that was done with Beth Pollen on the Faculty Advocate position.

**Other Reports**

○ *Senate Chair's Report – Richard Crosby*

The last Lunch and Learns which was held last week was the best attendance we've had so far.

Thanks to Senator Kay for stepping in to chair the last Senate meeting.

○ *Faculty Regent Report – Jason Marion*

The next Board of Regents meeting is scheduled for Thursday, December 1<sup>st</sup> in the Powell Building. The ad hoc committee on the president's evaluation will meet at 9 a.m. and then the regular meeting will begin at 9:30am.

Regent Marion noted that he recently went on the residence hall tour hosted by Karen Peavler. The tour included the newer halls—Martin North and South—as well as the newly renovated Palmer Hall.

**ADJOURNMENT:**

Senator Grabeel moved to adjourn at approximately 5:45pm, seconded by Senator Bishop-Ross.