

To: Faculty Senate Executive Committee
From: The Committee on Rules
Date: October 18, 2004

The Committee on Rules requests the Faculty Senate adopt the following motion at its meeting on November 1, 2004.

MOTION:

The Faculty Senate recommends to the Faculty-at-Large the following changes be made in the Faculty Handbook:

Change:

Part II ORGANIZATION AND ADMINISTRATION OF THE UNIVERSITY

FACULTY SENATE (page II-12)

The *Faculty Senate* is the delegate assembly of the University faculty through which the faculty normally exercises its responsibilities as a group. The Faculty Senate makes recommendations to the President on academic policy and procedures including admissions, curriculum, instruction, degree requirements, staffing, and related matters. The “Organization of the Faculty” appears as Part VII of this Handbook.

The Senate Shall convene initially for an organizational meeting on the first Monday in May at the conclusion of the last meeting of the previous Senate. The Senate shall meet on the first Monday of each month that the University is in regular session from September through December and February through May. The Senate shall meet at other times on the call of the President or the Senate Executive Committee, reasonable notice having been given to the members of the Senate.

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JUSTIFICATION OF THE MOTION:

This brings the Faculty Handbook in compliance with the general practices of the Faculty Senate for this year and the last three years.