

FACULTY SENATE MINUTES

January 12, 2009

The Faculty Senate of Eastern Kentucky University met on Monday, January 12, 2009, in the South Room of the Keen Johnson Building. Senator Ware called the fifth meeting of the academic year to order at approximately 3:30 p.m.

The following members were absent:

A. Back, L. Bosley*, M. Case, D. Whitlock*, D. Deaton*, J. Flanagan*, M. Gerken, K. Halcomb*^, M. Hesse*^, C. Palmer*^, B. Phillips, S. Pressley, R. Ruddell*^, C. Smith* B. Wesley

*Indicates prior notification to the Senate Secretary

^ ALT Gina Purdue attended for K. Halcomb

^ ALT Jim Gleason attended for M. Hesse

^ ALT Mary Whitaker attended for C. Palmer

^ ALT James Wells attended for R. Ruddell

Visitors to the Senate: Teresa Belluscio, Disabilities; Tina Davis, Registrar; Laurence Hayes, ASCIE; Gary Kuhnhenh, Enrollment Management; Deborah Newsom, Financial Affairs; Jerry Pogatshnik, Graduate School; Sherry Robinson, Provost Office; Janna Vice, Academic Affairs; and John Wade, Arts & Sciences

APPROVAL OF MINUTES:

The December 1, 2008 minutes were approved as written.

PRESIDENT'S REPORT: Senator Whitlock

In his written report to the Senate, Senator Whitlock shared the following:

Senator Whitlock has accepted the Southern Association of Colleges and Schools (Commission on Colleges) invitation to serve as the president on the visiting committee to Troy University (Troy, Alabama) in April. As the Senate meets, he is attending an orientation session in Atlanta with the other members of the visiting committee.

The Blanton House is safe for occupancy now that the electrical issues have been addressed in the attic; and Senator Whitlock is in the process of moving into the house.

The Board of Regents is moving ahead with plans to implement an evaluation of the president's performance later in this semester. Senator Whitlock indicated that he looks forward to the process, which will include substantive faculty, student, and staff participation.

The economic downturn and its impact on Kentucky's economy remain as concerns. The business of the odd-year, short legislative session will soon be underway. That process will help determine the magnitude of ECU's current year budget reduction. At this time a two to four percent reduction is anticipated. Further cuts are expected in the 2009-2010 fiscal year. Coping with this challenge will require cooperative efforts and effective communications from the whole campus community. Preservation of ECU's core mission and avoiding forced layoffs by taking advantage of attrition opportunities will continue to be the focus.

Due to budgetary concerns, Senator Whitlock had decided to eliminate his proposed trip to Korea and China in March. However, he has received an invitation from Liaoning University of Technology to participate in a biennial international higher education conference in China, at their expense, in late May of this year. As such, with limited University expense, Senator Whitlock will be able to visit China and Deagu Haany University in Korea at that time as well.

The Commencement Committee has recommended the elimination of summer commencement ceremonies beginning with Summer 2009. In Senator Whitlock's absence, Dr. Piercey will be able to address any concerns regarding this recommendation.

Later this week, Robert King will assume his duties as President of the Council on Postsecondary Education. Dr. Richard Crofts, who has been serving as Interim President, deserves appreciation and gratitude for the steadying influence his leadership has brought to the CPE and its relationship with the campuses.

One of the things Dr. Crofts initiated was the inclusion of "good news" reports from each of the campuses in the agenda books for CPE meetings. Senator Whitlock shared with the senators ECU's list of highlights and achievements which have been distributed for Friday's CPE meeting.

UNFINISHED BUSINESS:

Comprehensive Baccalaureate Degree Requirements. Dr. Janna Vice announced that the Council on Academic Affairs has formed a working group, chaired by Dr. Liz Troop, to determine the appropriate number of upper division hours necessary for a 120-hour baccalaureate degree.

Senator May volunteered to serve on the working group as a representative for the Senate.

Registrar Tina Davis shared a draft document with the senators which compared upper division hour requirements amongst ECU's benchmarks. At the Senate's request, Registrar Davis agreed to distribute a finalized document electronically. Once received, Senator Ware will post the document on the Senate's Blackboard site.

NEW BUSINESS:

Report from Council on Academic Affairs - Dr. Janna Vice

1. *Economics (BA) - Program revision to modify program to require ECO 420*
2. *Geography (BA) - Program revision to remove specialty areas*
3. *Paralegal Program - Program revision to drop LAS 320 and replace with new course LAS 355*
4. *Finance (B.B.A.) - Program revision to suspend: Real Estate Option, Minor in Real Estate, and the RST Certificate*
5. *Agriculture (B.S.) Area Major - Program revision to remove the college requirement BTS 300 and move AGR 305 from core courses to supportive courses*
6. *Horticulture (B.S.) Area Major - Program revision to remove the college requirement BTS 300 and move AGR 305 from core courses to supportive courses*
7. *Business Marketing Education/Teaching (B.S.) - Program revision to require a professional seminar/conference experience as part of major requirements through BTS 300 and 400 for all juniors and seniors in the College of Business & Technology*

8. *Technology: Digital Imaging Design (A.A.S.) - Program revision to drop ART 100 or 152 and add TEC 190 in the Digital Imaging Design Option*
9. *Computer Electronic Publishing minor - Program revision to change name to Digital Imaging Design*
10. *Gifted Education (MAED) - Program revision to allow for certification after 12 hours*
11. *Leadership & Policy Studies (Ed.D.) - Program revision to revise program hours*
12. *Baccalaureate & Graduate Nursing - Program revision to revise APRHN option*
13. *Master of Public Health - Program revision to revise credit hours and required/elective courses*

Senator Piercey moved approval of item #1 (Economics program revision), seconded by Senator Noblitt. Motion carried.

Senator Borowski moved approval of item #2 (Geography program revision), seconded by Senator Resor. Motion carried.

Senator Noblitt moved approval of item #3 (paralegal program revision), seconded by Senator May.

Senator Petronio moved to amend the motion to the following, seconded by Senator Rainey. The amendment to the motion carried.

To change the justification to "The curriculum change will allow increased focus of study and litigation and is supported by the American Bar Association (ABA), which is the approval body of the program".

The amended motion carried.

Senator Taylor moved approval of item #4 (Finance program revision), seconded by Senator Robles. Motion carried.

Senator Borowski moved approval of item #5 (Agriculture area major), seconded by Senator Randles. Motion carried.

Senator Robles moved approval of item #6 (Horticulture major), seconded by Senator Godbey. Motion carried.

Senator Robles moved approval of item #7 (Business Marketing Education/Teaching), seconded by Senator Park.

Senator May moved to amend the language under "Specific Action Requested" to the following, seconded by Senator Taylor. The amendment carried. The motion as amended carried.

Change from: "To require a Professional Seminar/Conference experience as part of the major requirements through BTS 300 and BTS 400 for all juniors and seniors in the College of Business and Technology."

To: "To require a Professional Seminar/Conference experience as part of the major requirements through BTS 300 and BTS 400 for all juniors and seniors in the Business and Marketing Education/Teaching Program.."

Senator Richardson moved approval of item #8 (Technology: Digital Imaging Design), seconded by Senator Resor. Motion carried.

Senator Richardson moved approval of item #9 (Computer Electronic Publishing minor), seconded by Senator Kristofik. Motion carried.

Senator Robles moved approval of item #10 (Gifted Education), seconded by Senator Resor. Motion carried.

Senator Frisbie moved approval of item #11 (Leadership & Policy Studies), seconded by Senator Pruitt. After several senators voiced concerns regarding the number of program hours and dissertation hours required and the questionable expense for additional resources, the motion was withdrawn.

Senator Robles moved approval of item #12 (Baccalaureate & Graduate Nursing), seconded by Senator Chapman. Motion carried.

Senator Bhandari moved approval of item #13 (Master of Public Health), seconded by Senator May. Motion carried.

ADA Committee Presentation. Teresa Belluscio and Laurence Hayes were in attendance to inform the senators of the ADA Committees' services available to faculty, staff, and students. Ms. Belluscio also shared a draft brochure detailing their services and asked for faculty feedback within the next month.

At Senator Borowski's request, Ms. Belluscio agreed to distribute an electronic copy of the draft brochure. Once received, Senator Ware will post on the Senate's Blackboard site for discussion. Comments collected will be shared with Ms. Belluscio within the requested time frame.

Laurence Hayes reminded the senators that Special Education offers free hearing tests for faculty and staff in the Wallace Building.

Presidential Evaluation Update. Senator Ware gave a brief update on the upcoming presidential evaluation. Senator Frisbie will comment further in the Regent's Report.

Motion to include library rep on University SPC. Senator McKenney moved, seconded by Senator Kristofik, to recommend the following.

The Faculty Senate of ECU recommends that the membership of the University Strategic Planning Council be modified as follows:

Add a library faculty representative to the proposed group of faculty representatives from the 5 colleges, making a total of 6 faculty representatives on the Strategic Planning Council.

Senator Collins moved to amend the motion, seconded by Senator Johnson, to the following:

"Add a faculty representative from a non-academic unit to the proposed group of faculty representatives from the 5 colleges, making a total of 6 faculty representatives on the Strategic Planning Council."

The amendment to the motion failed for lack of support.

Senator May moved to amend the motion to the following, seconded by Senator McKenney:

"Add one representative each from the Library, Graduate School and Continuing Education to the proposed group of faculty representatives from the 5 colleges, making a total of 8 faculty representatives on the Strategic Planning Council."

Senator Johnson asked to make a friendly amendment to the proposed amendment as follows:

"Add one representative from non-department units with full deans to the proposed group of faculty representatives from the 5 colleges, making a total of 6 faculty representatives on the Strategic Planning Council."

Senators May and McKenney accepted the friendly amendment. The amendment to the motion failed.

The majority of the Senate were in favor and the motion, as originally presented, carried.

GENERAL & STANDING COMMITTEE REPORTS

EXECUTIVE COMMITTEE REPORT: Senator Ware

Senator Ware shared the following in her written report to the Senate.

The Executive Committee met on December 15, 2008 to discuss material for the January Senate meeting.

Senator Piercey reported that once the budget is known, Academic Affairs will begin looking strategically at all areas within Academic Affairs and will make a judgment as to how each area can bear the burden. He indicated that he will take as much as possible from the Academic Affairs Office before looking at other areas. He has suggested that the direct reports in Academic Affairs prepare a preliminary report to show how they might handle expected reductions. Furthermore, he suggested that they make additional requests for items needed in case funds become available in the future. Senator Piercey stated that as of right now, positions that have already been approved are funded and can still move forward.

Policy Updates presented by Dr. Sherry Robinson include the following:

- o The Provost Council voted to support the Ad Hoc Committee's recommendations on the Early Registration policy. The originating body for that policy is working on a revised draft which will come back before the Senate at some point.

- o Dr. Robinson talked with Lindsey Cross regarding the dead week policy and advised her that if SGA wants to pursue, that they take it through the Policy on Policies process to develop an impact statement. Dr. Robinson indicated that there will be a drafting team established to work on this policy if SGA wants to continue to work on it.
- o A draft team has been established to review the non tenure evaluation process for first year faculty.
- o A draft team to review the Promotion and Tenure policy will begin work in the spring. The group will be looking at how to get rid of repetitive and contradictory material as well as reviewing the appeals process and the number of levels required in the process. Additionally, they will be reviewing whether or not there should be a cut off date for the applicant's ability to make changes to the application. (Senator Piercey suggested that an application should not be changed by the applicant after the departmental review. The Executive Committee were in agreement with that statement, but added that errors should still be corrected.)

The holiday celebration co-sponsored by the Senate, AAUP, and the Teaching and Learning Center was held in December. Approximately 25 people enjoyed good food and a lively discussion with the Foundation Fellows. Senator Ware suggested that additional functions should be considered once or twice a semester to encourage faculty to socialize more together.

REPORT FROM FACULTY REGENT: Senator Frisbie

The Board of Regents met for an all-day retreat on December 4th. There were three broad parts to the retreat. The morning session was facilitated by a consultant from the Association of Governing Boards of Universities and Colleges (AGB). The second part of the retreat was a joint luncheon for the ECU Foundation Board and the Board of Regents. This afforded members of both boards an opportunity to interact and to discuss issues of common concern. The afternoon session was used for a fairly free-ranging discussion. Board members seemed to feel that the period of free discussion was particularly beneficial.

The Board has begun the process of carrying out a review of President Whitlock. The Board is required to review the president during his 2nd and 4th years, and every four years after that. The Faculty Handbook also requires that the Executive Committee of the Senate carry out a review of the president at the same intervals. The Handbook directs the Executive Committee to submit its review to the chair of the Board of Regents. It is the Board's responsibility to make decisions about appointment, dismissal, and compensation, and to work with the president in establishing goals for the university and for the president's performance. Thus, the Senate Executive Committee's charge to evaluate the president is designed to insure that there will be information emanating from faculty available to the Board as it carries out its review.

Hunter Bates, Board Chair, has asked Senator Frisbie to oversee the Board's review efforts and to facilitate cooperation between the two bodies as they carry out their respective duties.

The Board has issued a request for proposals to consulting firms who may be interested in facilitating the presidential review. Proposals are due by January 15th. The Board will next convene to review proposals from consulting firms on January 26th. The Senate Chair and Vice-Chair have been invited to participate in that process.

REPORT FROM COSFL: Senator McKenney

COSFL met on December 6th on Eastern's campus.

The main focus of the meeting was to discuss the work group on higher education which was established by Governor Beshear on October 21, 2008. Two subcommittees of the Work Group were also established: Affordability Subcommittee and Strategic Planning Subcommittee. The Affordability Subcommittee will present a preliminary report on January 15th and both subcommittees will present reports in September. The Work Group has three advisory groups: university presidents, independent colleges and students. It was decided that COSFL would function as the faculty advisory group for the Work Group.

COSFL President Peggy Pittman-Munke is going to draft a letter to the Governor stating COSFL's support of the Affordability Subcommittee's list of priorities. In addition, she will include a list of priorities (shown below) as determined by COSFL.

1. A strengthened working relationship between the CPE and colleges
2. A formula that allows the colleges to be able to do consistent budgeting over a five year period
3. The development of methods state wide to streamline transfers between institutions, particularly for those students transferring to four year institutions from the community colleges
4. Enhanced methods of streamlining access to colleges for adult learners

The next COSFL meeting will be held in Frankfort sometime in February.

REPORT FROM THE PROVOST: Senator Piercey

The following policies were submitted to the Board of Regents for approval at the January 26th meeting:

- 4.1.2 Course Syllabi (revision)
- 4.4.3 Cost Sharing on Externally Sponsored Projects (new)
- 4.4.4 Cost Transfers on Externally Sponsored Projects (new)
- 4.4.5 Direct Charges on Externally Sponsored Projects (new)
- 4.4.6 Effort Reporting on Externally Sponsored Projects (new)
- 4.4.7 Externally-Sponsored Program Submission and Award Acceptance (new)
- 4.4.8 Salary Compensation on Externally Sponsored Projects (new)
- 4.4.9 Subrecipient Monitoring (new)
- 4.4.10 Facilities and Administrative (F&A) Cost Recovery and Distribution (new)
- 4.6.1 Determining Qualifications for Faculty Teaching Credit-Bearing Courses (new)
- Baccalaureate Degree Requirements (changes minimum hours from 128 to 120)
- Coursework Transfer after Dismissal (revision that allows transfer)
- Latin Honors (changes ECU hours applied from fixed number to percentage)

A SACS visitation team will be on campus in February to review the status of the Ed.D. Program.

EKU administration is working on CPE's Program Productivity Review (PPR) to determine programs with low degree output and to preserve important programs. Representatives from CPE will visit ECU in late January to discuss key indicators for the coming year.

Institutional Research has been processing Fall 2008 IDEA. "Fall 2008 IDEA processing" refers to what the Office of Institutional Research does in working with departments to provide blank forms and collect completed forms for each section identified by the department for student

evaluation of faculty teaching effectiveness. OIR gathers, checks, and sorts the completed forms, and after quality-checking all the sections/forms, sends them to the IDEA Center at Kansas State University. OIR later receives summary reports by section, department, and ECU level from IDEA, which OIR then disaggregates and provides in electronic and paper formats back to the departments and colleges. OIR also provides custom reporting for departments (e.g., longitudinal or trend analysis of results over time).

CPE has given ECU a status of automatic eligibility status for the current term for new programs and program revisions based on the fact that ECU achieved six out of eight objectives of the Kentucky plan in the last measuring period.

Senator Piercey reported that summer commencement was eliminated for the following reasons:

1. participation has been declining over the past several years;
2. students have the option of walking during spring or fall commencement ceremonies;
3. most other state institutions have already terminated summer commencement;
4. cost factor

Dr. Sherry Robinson has accepted an internship with the Council on Postsecondary Education for Spring 2009.

Budget Committee. Senator Johnson reported that the committee met on December 12th with President Whitlock to discuss matters of the budget and proposals of the Governor to deal with the state's budget shortfall. President Whitlock stated that he plans to continue to prepare for a four percent cut. An additional cut in 2009-10 is also a possibility.

Deliberations for 2010 health care benefits will begin soon. Senator Johnson reminded everyone that benefits are now figured by calendar year rather than academic year.

The bid for the Business and Technology Phase II came in 18% under what was expected, so the committee is in the process of determining which of the eliminated items can be added back into the project.

CPE continues to look at Graduation rates, retention and regional stewardship. The 2020 goals will most surely be slowed by the cuts in the budgets of higher education.

Committee on Committees. Senator Staddon announced that Dr. Beverly Hart has been nominated as a replacement on the General Education Committee.

The list of faculty names for the faculty representatives on the Strategic Planning Council has been submitted to the President for his review and consideration.

FOR THE GOOD OF THE ORDER

The topic of discussion was "How can we maximize our effectiveness in the face of declining resources".

Senator Ware suggested that the Senate may want to work with the Teaching and Learning Center to host topic sessions where the campus community could gather and discuss issues and concerns.

Senator May suggested that additional full time advisors per college would be helpful. He further noted that someone else should be assigned to handle the dispensement of RAC numbers so that advisors could be available for advising purposes.

ADJOURNMENT

Senator Randles moved to adjourn at approximately 5:30 p.m.