Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
<th>Art &amp; Design</th>
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<td>*Program Title</td>
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</tbody>
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*Provide only the information relevant to the proposal.
If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

Proposal Approved by: | Date | Date
---------------------|------|------
Departmental Committee | 3/1/13 | 5/2/13
College Curriculum Committee | 3/18/13 | Faculty Senate** | Pending
General Education Committee* | NA | Board of Regents** | Pending
Teacher Education Committee* | 3/26/2013 | EFFECTIVE ACADEMIC TERM*** | |
Graduate Council* | NA | |

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

A. Correct and Reformat the degree options and degree program descriptions. B. Revise Teacher Education option. C. Add Art Education courses to the Liberal Arts Option.

**A. 2. Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2013

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

**B. The justification for this action:**

A. Correcting and reformatting option and degree program descriptions will provide a clearer presentation and better understanding of the content of our program for students and prospective students. B. The College of Education has agreed to allow the Department of Art & Design to drop two courses from the Teacher Education Option to give students the opportunity to complete the degree program in 4 years with 125, rather than 131 credit hours. This option is also adding courses that are cross-listed with the department of Curriculum and Instruction that had been erroneously omitted from the current catalog. C. Adding two Art Education courses to the Liberal Arts Option will give students opportunity to apply a limited number of courses if they decide to switch from Art Education to Liberal Arts Option, which will be consistent with other areas in the department.

**C. The projected cost (or savings) of this proposal is as follows:**

Personnel Impact: None.

Operating Expenses Impact: None.

Equipment/Physical Facility Needs: None.

Library Resources: None.
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

BACHELOR OF ARTS (B.A.)
ART
CIP Code: 50.0702

Upon completion of an Art degree with a Teacher Education or Liberal Arts Option, students will gain a broad knowledge of a variety of media and techniques, be able to apply elements and principles of art and design, be more aware of the influences of perception and observation, and be able to use a variety of media and techniques to communicate ideas effectively and expressively. Students will demonstrate critical and creative thinking by analysis and research, both verbal or written, of their own or other’s art and design works, with an understanding of historical and contemporary concepts, theories, methods and styles.

The BA degree with the Teacher Education Option is offered in cooperation with the College of Education, which includes secondary teaching certification in art. Refer to the College of Education section of this Catalog regarding the teacher certification requirements associated with this program.

*Teacher Education Majors in Art must meet all requirements for Admission to the Teacher Education Program as well as the pre-requisites for Admission to Student Teaching. These are outlined in the College of Education section under Admission Requirements and Field Placement. http://Tes.eku.edu

UNIVERSITY GRADUATION REQUIREMENTS

- General Education ……………………..36 hrs.
- Student Success Seminar (waivered for transfers with 30+ Hours)………………………………………..1 hr.
- Wellness……………………………….3 hrs.
- Writing Intensive Course (hours incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division course (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- ACCT – Art majors will fulfill ACCT with ART 562. (Credit Hours are included in Professional Education requirements Core Courses Below).

Total hours University Graduation Requirements …………..40

MAJOR REQUIREMENTS

Core Courses:
- Studio Foundations Courses……………………………………15 hours
  ART 100, 101, 152, 153, and 164.
- Art Core Courses ………………………………………….21 hours
ART 210, 220, 230, 240, 270, 280, 562

**Art History Core Courses**.................................9 hours
ARH 390, 391, and 3 hours of an art history elective selected from:

**Options:** (select one)
*Teacher Education*...........................................42 40 hours
Art Education Requirements........................42 6 hours
AED 360, 361, 540, 561

**Professional Education Requirements**........34 34 hours
EDF 103 (1), 203, 204, 319, or 319W, 413; AED 361 or EME 361; SED 401 or 401S;
ESE 490; EMS 499(12); AED 540 or ESE 540 and 3 hours of Applied
Learning Field Experiences: EDF 349Q(0.5), 349R(0.5);
EMS 349Q(0.5), 349R(0.5); ESE 349(1).

**Liberal Arts**....................................................21 hours
Additional 21 hours of art, design, art education, or art history electives limited to
the following: AED 360, 361, ART 300, 301, 312, 313, 321, 322, or
323, 331, 332, 341, 343, 371, 372, 381, 382, 401, 463, ARH 463, 464, 465,
492, 493, 496, 497, 498, 560, DES 122, 222, 225, 226,
250, 327, 328, 330, 350, 351.

**Supporting Course Requirements**......................9 hours
ARH 390, 391, and 3 hours of an art history elective selected from:
ARH 463, 464, 465, 492, 493, 496, 497, 498

**Professional Education Requirements**..................31 hours
EDF 103 (1), 203, 319, or 319W, 413; AED 361 or EME 361; SED 401 or 401S;
ESE 490; EMS 499(12); AED 540 or ESE 540 and 3 hours of Applied
Learning Field Experiences: EDF 349Q(0.5), 349R(0.5); EMS 349Q(0.5), 349R(0.5); ESE 349(1).

**Free Electives (Liberal Arts Option Only)**............14 hours

**TOTAL HOURS TO COMPLETE DEGREE**.........120-128-125
## Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

### Part I

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<td>New Minor (Part III)</td>
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<td>Minor in Interactive Multimedia</td>
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*Provide only the information relevant to the proposal.*

If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

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**Proposal Approved by:**

- **Departmental Committee:** 2/27/13
- **College Curriculum Committee:** 3/18/13
- **General Education Committee*:** NA
- **Teacher Education Committee*:** NA
- **Graduate Council*:** NA

**Date:**

- **Council on Academic Affairs:** 5/2/13
- **Faculty Senate**
- **Board of Regents**
- **EFFECTIVE ACADEMIC TERM***

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar’s Office after all approval is received.

---

**Completion of A, B, and C is required: (Please be specific, but concise.)**

A. **Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Modify the minor by replacing CSC 120 and 250 with 140 and 308.

A. **Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2013

A. **Effective date of suspended programs for currently enrolled students:** (if applicable)

B. **The justification for this action:**

CSC 120 is not taught very often, and 140 should be taught more frequently. CSC 250 is going to be dropped, and replacing it with CSC 308 gives students experience with mobile devices.

C. **The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**

None

**Operating Expenses Impact:**

None

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None
### Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

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**Minor in Interactive Multimedia**

A student may minor in Interactive Multimedia by completing CSC 420, 140, 185, 190, 191, 250, 308, 315 and one of GEO 353, ART 100 or TEC 190.
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

**Completion of A, B, and C is required: (Please be specific, but concise.)**

**A. 1. Specific action requested:**  (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)  
1. Change the supporting science requirements for the General Option, also change some references to Elements 4A and 4B to Element 4.
2. Update the curriculum to reflect the new courses CSC 308, 360, and previously added courses 332, 547, and 548
3. Add the footnote reference for CSC 349 in the Technology Option
4. Add CSC 140 and 308 to the requirements for the Multimedia Option
5. Adjust the number of major elective courses in each option, and the list of courses the students can choose from.
6. Correct the number of supporting course hours in the Multimedia Option
7. Permit Bioinformatics students to take BIO 531 or 531S instead of 511, also insert the number of hours for some courses that are not 3 credit hour courses.

**A. 2. Proposed Effective Academic Term:**  (Example: Fall 2012)

Fall 2013

**A. 3. Effective date of suspended programs for currently enrolled students:**  (if applicable)

**B. The justification for this action:**
1. The merging of GenEd Elements 4A and 4B allows us to rewrite the supporting science course requirements in a way that is far easier to understand.

2. With CSC 360 replacing CSC 200 and 370, that affects a few options. Also CSC 332, 547, and 548 were not added as major electives to some of the options when they were added to the program.

3. The footnote text for waiving CSC 349 is present, but there is no footnote reference in the program description.

4. Add CSC 140 to the Multimedia option to introduce students to multimedia without having to wait to finish the prerequisites for CSC 315, also add a course dealing with mobile devices.

5. With the merger of 200 and 370 into 360, there is room for another course in the list of major electives for several of the options. Also allow the students to take the new courses as major electives.

6. The listed number of hours for supporting courses in the Multimedia Option doesn’t agree with the total hours required for the listed courses.

7. BIO 511 is not taught frequently, and allowing students to take BIO 531 instead will give them more flexibility.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None

Operating Expenses Impact:
None

Equipment/Physical Facility Needs:
None

Library Resources:
None
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

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Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

Bachelor of Science (B.S.)
COMPUTER SCIENCE
CIP Code: 11.0101

Program Objectives
Upon completion of this program the graduate will: (1) have a working knowledge of some common programming languages and operating systems; (2) have experience with analysis of software systems, design, documentation, and implementation techniques both as an individual and as a member of a design team; (3) have experience with analysis of hardware systems, design, and implementation techniques; and (4) be qualified for employment as a computer scientist in industry or in government.

In addition, (1) graduates under the accredited general computer science option will be prepared to enter a graduate program in computer science; (2) graduates under the computer technology option will be able to take appropriate network certification examination(s), such as Microsoft Network Certification; and (3) graduates under the computer technology option will be qualified to program industrial and process control systems.

UNIVERSITY GRADUATION REQUIREMENTS
- General Education ..........................................................36 hrs.
- Student Success Seminar (waived for transfers with 30+hrs.)…………………………………………………….1 hr.
- Wellness..............................................................................3 hrs.
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- ACCT - Computer Science majors will fulfill ACCT with CSC 349, 440, 491, 549, or 495 with a program-approved topic. (Credit hours may be incorporated into Major or Supporting requirements)

Total Hours University Graduation Requirements……..40 hours

MAJOR REQUIREMENTS
Core Courses..............................................................18 hours
CSC 185, 190, 191, 195, 310, and 340.

Options:
Computer Science (General) ........................................30 hours
(Accredited by the Computer Science Accreditation Commission of ABET, http://www.abet.org)
CSC 200, 320, 360 370, 400, 440, 460, 545; and three four of CSC 300, 308, 315, 316, 322, 350, 390, 425, 490, 491, 520, 538, 540, 544, 546, 547, 548, and 550.

Computer Technology..................................................24 hours
CSC 200, 360 370, 440, 460, 545; 3 hours of CSC 349 4, and two three of CSC 300, 308, 315, 316, 320, 322, 350, 390, 400, 425, 490, 491, 520, 538, 540, 544, 545, 546, 547, 548, and 550.

Bioinformatics..............................................................15 hours

Interactive Multimedia ..............................................24 27 hours
CSC 140, 308, 320, 315, 316, 491, 550, one of 520 or 555, and two of CSC 300, 313, 320, 330, 332, 350, 360, 370, 390, 400, 425, 440, 460, 490, 538, 540, 544, 545, 546, 547, 548, and 550.

Computer Forensics and Security.................................33 hours
CSC 200, 332, 360 370, 400, 460, 520, 544, 547, 548, 549, and one two of CSC 300, 308, 315, 316, 320, 350, 390, 425, 440, 490, 491, 538, 540, 545, 546, or 550.

Statistical Computing...............................................15 hours

Supporting Course Requirements:
Computer Science (General Option)...............................22-26 hours
EET 252; MAT (Element 2) 124(4) or 124H(4), 214, 224(4) or 224H(4); STA 270. One of the following sequences (Element 4): BIO 111(4), 112(4); CHE 111/111L, 112/112L; GLY 108, 109; or PHY 201(5), 202(5); and two additional courses (Element 4) from the preceding list. And one of the following two plans:

**Plan 1:** (9-12 hours)
One 2-course life science sequence (Element 4A) from: BIO 111(4) and 318(4); or BIO 112(4) and 319(4); and any 2 additional physical science lab courses (Element 4B) from: CHE 111/111L or 112/112L; GLY 108 or 109; PHY 131(5) or 132(5); PHY 201(5) or 202(5).

**Plan 2:** (11-17 hours)
BIO 111(4) or 112(4) (Element 4A); one Physical Science lab course sequence (Element 4B) from: CHE 111/111L, 112/112L; or GLY 108, 109; or PHY 201(5), 202(5); one additional course from: CHE 111/111L, 112/112L, GLY 108, 109, PHY 131(5), 132(5), 201(5), 202(5); or any 200 level or above science course that counts toward a science major.

**Computer Technology Option** .............................................. 23-25 hours
EET 252; NET 302, 303, 343, 354, 344, 403, 454; one of NET 395 or 399; one of MAT (Element 2) 124(4), 124H(4), 211, or 261.

**Bioinformatics** .................................................................. 44 45-46 hours
BIO 111(4) or 112(4) (Element 4A), 315(4), 331, 348(4), 511, or 531(4) or 531S(4), 533; 3 hrs of BIO 598; CHE 111/111L (Element 4B), 112/112L, 361/361L, 362/362L; 430/432(1) or 431/432(1); MAT (Element 2) 124(4) or 124H(4); STA 270, 320.

**Interactive Multimedia** .................................................. 23-28 30 hours
COM 200 (Element 5B); EET 252; MUS 290(2); PHY 201(5) (Element 4B); STA 270; two courses from ART 200 (Element 3A), ARH 390 or 391; MAT (Element 2) 124(4) or 124H(4), 214, 224(4) or 224H(4); one course from ART 100, TEC 190, or TEC 313; one of the following sequences: MKT 301, 401, or MGT 301, 465, or GEO 353, 553.

**Computer Forensics and Security** ...................................... 34 hours
APS 350; CIS 320, 325; FOR 301; NET 303, PLS 216, 316, 416; STA 270; MAT 124(4) (Element 2) or 124H(4) (Element 2); APS 395, NET 354 or 454.

**Statistical Computing** ....................................................... 32-33 hours
MAT 124(4) (Element 2), 224(4); STA 270, 320, 375, 501, 575, 580, 585; one pair chosen from: AEM 202 and (332, 336, or 506); BIO 315(4) *, 533; ECO 320, 420; INS 370 and (372, 374, or 378); STA 520, 521.

= Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above.

**Free Electives** ................................................................. 02-15 hours

**TOTAL HOURS TO COMPLETE DEGREE** ............. 120-128 hours

1CSC 185 will be waived for students with a 25 ACT or 590 SAT. In this case the course will be replaced by three additional hours of free electives.

2Under special circumstances, a student may seek an administrative waiver of the CSC 349 requirement from the Computer Science Curriculum Committee and the department chair. Waiver recipients are required to complete three semester hours of additional course work approved by the Computer Science Curriculum Committee.

3BIO 315 has a prerequisite of BIO 111 or 112.

*A preparatory course in mathematics (MAT 107 and/or MAT 109) may be required before admission to calculus.
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
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<td>Mathematics / Teaching B.S.</td>
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If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

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*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar’s Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

- Change the prefix for 475 and clean up duplicate language.

**A. Proposed Effective Academic Term:** (Example: Fall 2012)

- Fall 2013

**A. Effective date of suspended programs for currently enrolled students:** (if applicable)

### B. The justification for this action:

The companion proposal changes the prefix of MAT 475 to MAE 475, so the program display needs to be adjusted accordingly, as well as remove duplicate language.

### C. The projected cost (or savings) of this proposal is as follows:

**Personnel Impact:**

- No impact

**Operating Expenses Impact:**

- No impact

**Equipment/Physical Facility Needs:**

- No change

**Library Resources:**

- No change
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

<table>
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<td>CIP Code: 13.1311</td>
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Program Objectives
Upon successful completion of this program, the graduate will be prepared for certification to teach mathematics at the secondary level and will: (1) understand the principles of pre-college mathematics; (2) be able to explain mathematical concepts and applications to social, economic, and scientific problems; (3) understand the importance and power of mathematics in our rapidly changing technological age; and (4) be prepared to pursue a graduate program in this or some related area. Refer to the College of Education section of this Catalog regarding several teacher certification requirements associated with this degree program.

UNIVERSITY GRADUATION REQUIREMENTS
- General Education .......................................................................................................................................................... 36 hours
- Student Success Seminar (ASO 100; waived for transfers with 30+ hrs.). .......................................................... 1 hour
- Wellness....................................................................................................................................................................... 3 hours
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category) .................. 1 hour
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories) .... 15 hours
- ACCT – Math Teaching majors will fulfill ACCT with ESE 499. (Credit hours may be incorporated into Major or Supporting requirements) .................................................. 6 hours

Total Hours University Graduation Requirements ........................................................................................................... 40 hours

MAJOR REQUIREMENTS
All courses must be completed with a grade of at least “C” and the student must meet the GPA requirements listed in the College of Education section under The Office of Teacher Education Services. At least five upper-division courses which satisfy the major requirements must be completed at EKU.

Core Courses ........................................................................................................................................................................ 30 hours
MAT 124(4) or 124H(4); 214, 224(4) or 224H(4); 301, 306, 308, 334, 380(4)*; MAE 475.
If Math Teaching majors begin their mathematics education with MAT 124 then 3 cr. hr. from MAT 124 will be used to fulfill General Education Element 2. A preparatory course in mathematics (MAT 109) may be required before admission to calculus.

Students who use a course from another institution as the History of Mathematics course will need to take ESE 574 to meet the reading requirement for secondary education certification.

Options:
- Mathematics Teaching.................................. ............................................................................................................. 10-13 hours

MAT 225 or 225H and one of the following combinations:
- General Combination: MAT 315 and three additional hours of courses chosen from CSC 300, 320; any MAT course numbered 300 or above (except for 303, 349, 501, or 502), or any STA course numbered 300 or above (except for 349, 500, 503).
- Statistics Combination: STA 320, STA 370 or 520; STA 375 or 585.

Computer Science/ Mathematics Teaching ...................................................................................................................... 15 hours
CSC 190, 191, 195, 310; one of CSC 250, 330, 340.

Supporting Course Requirements:
- Mathematics Teaching Option .................................................................................................................................................. 9 hours
CSC 104; CSC 160, 177, or 190; STA 270.

Computer Science/ Mathematics Teaching Option .............................................................................................................. 6 hours
CSC 104; STA 270.

Professional Education Requirements .................................................................................................................................... 34 hours
EDF 103, 203, 319 or 319W, 413; SED 401 or 401S; ESE 490, 499(12), 550; and 3 hrs. of Applied Learning Field Experience: EDF 349Q(0.5), 349R(0.5); EMS 349Q(0.5); 349R(0.5); ESE 349(1).

TOTAL HOURS TO COMPLETE DEGREE ...................................................................................................................... 120-126 hours

* A preparatory course in mathematics (MAT 109) may be required before admission to calculus.

** Students who use a course from another institution as the History of Mathematics course will need to take ESE 574 to meet the reading requirement for secondary education certification.

Candidates earning a degree that leads to teacher certification must take the PRAXIS Series (Professional Assessments for Beginning Teachers) and PLT (Principles of Learning and Teaching) exams as a requirement for graduation. Candidates are encouraged to review the schedule for PRAXIS and PLT registration deadlines prior to beginning the senior year (http://www.kyepsb.net/assessment/index.asp AND www.ets.org/praxis). Specialty exams are required for each certification area sought and it may take more than one test date to complete all requirements. Candidates should confer with their education advisor/counselor to determine the optimal time to take required exams.
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</table>

**Proposal Approved by:**
- **Departmental Committee:** Department Name: Psychology, College: Arts & Sciences, Date: 3/1/2013
- **College Curriculum Committee:** Date: 3/18/2013
- **General Education Committee:** Date: NA
- **Teacher Education Committee:** Date: NA
- **Graduate Council:** Date: NA

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

   Require a new course in the program curriculum to replace an elective.

**A. 2. Proposed Effective Academic Term:** (Example: Fall 2012)

   Fall 2013

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**

   Changes have been applied in the Industrial-Organizational curriculum with the addition of a new required course that need to be reflected in the program requirements.

**C. The projected cost (or savings) of this proposal is as follows:**

   **Personnel Impact:** None

   **Operating Expenses Impact:** None

   **Equipment/Physical Facility Needs:** None

   **Library Resources:** None
Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

MASTER OF SCIENCE
Industrial and Organizational Psychology
CIP Code: 42.0901

A total of 49 credit hours is required of candidates for the Master of Science in Industrial and Organizational Psychology. In addition to 34-37 hours of required courses, 3 credit hours of either thesis, master’s research project, or an approved elective and 6 credit hours of practica are required. Another 6-3 credit hours of electives are chosen after consultation with the program coordinator in light of the student’s academic and professional goals.

Psychological Foundations ...............................................19 hours
PSY 790, 820, 826, 837, 862, 868, and 888 or 890 or approved elective.

Industrial and Organizational Psychology Core
..........................................................18-21 hours
PSY 844, 870, 872, 873, 874, 875, 876.

Practicum .............................................................................6 hours
PSY 843.

Electives**............................................................................6-3 hours

Exit Requirements...............................................................0 hours
GRD857j, 858j

Total Requirements ...........................................................49 hours

**Courses from other disciplines such as general business, economics, management, marketing, political science, health education, and loss prevention and safety may be suitable as electives. Electives must be approved by the program coordinator, the student’s graduate committee, and the relevant department before the courses are taken.

Exit Requirements:
(1) Comprehensive Examinations: Students in the Industrial and Organizational Psychology Program must register for written and oral comprehensive examinations in their area of study (GRD857j & GRD858j (0 credit hours)), and must pass both of these examinations
(2) Thesis Defense: Students in the Industrial and Organizational Psychology Program who chose to conduct a thesis must register for an oral defense GRD858l (0 credit hours) and pass the oral defense.
# Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

## Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Accounting, Finance, and Information Systems</td>
<td>Business and Technology</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
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</tr>
<tr>
<td>Hybrid Course (‘S,’ ‘W’)</td>
<td>*Course Title</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
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</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
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<th>Proposal Approved by:</th>
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<td>2/8/2013—3/1/2013</td>
<td>Council on Academic Affairs</td>
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<td>College Curriculum Committee</td>
<td>3/21/2013</td>
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</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar’s Office after all approval is received.

---

Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Add CIS 420, 430 and delete CIS 400 from part of the major elective courses.

**A. 2. Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2013

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

NA

**B. The justification for this action:**

CIS 420 (Forensics networking), 430 (Business Data Mining) are new CIS courses. CIS 400 will not be offered.

**C. The projected cost (or savings) of this proposal is as follows:**

- **Personnel Impact:**
  - None

- **Operating Expenses Impact:**
  - None

- **Equipment/Physical Facility Needs:**
  - None

- **Library Resources:**
  - None

**(AFIS 13)**

CAA 14
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

Computer Information Systems (B.B.A.)
CIP Code: 52.1201

UNIVERSITY GRADUATION REQUIREMENTS

General Education Requirements................................................................. 36 hours
Student Success Seminar (BTO 100; waved for transfers with 30+ hrs).......................... 1 hour
Wellness .............................................................................................................. 3 hours
Writing Intensive Course (hours incorporated into Major/Supporting/Gen Ed/Free Electives category)
Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives category)
ACCT – Computer Information System majors will fulfill ACCT using GBU 480.

Total Hours University Graduation Requirements......................................................................... 40 hours

MAJOR REQUIREMENTS

College Requirements: 
BTS 300 (CR only, no hours) and BTS 400 (CR only, no hours)

Core Courses
Pre-Business Core .......................................................................................... 12 hours
ACC 201, 202; GBU 204; QMB 200

Business Core .................................................................................................... 21 hours
CCT 300W, CIS 300, FIN 300, GBU 480, MGT 300, 370, MKT 300

Major Core ...................................................................................................... 18 hours
CIS 215, 335, 340, 375, 380, 410

Options (select one):

General Computer Information Systems Option .......................................................... 9 hours
Nine hours from CIS 320, 325, CIS 349 (up to a maximum of three hours), 400, 420, 430, 475, or an upper-division course approved by the department.

Networks Management Option ...................................................................................... 9 hours
CIS 475, three hours from NET 343 or 354 or 403, and three hours from one of the following (CIS 349, NET 343, 354, 403), or an upper-division course approved by the department.

Supporting Course Requirements .................................................................................. 12 hours
CIS 240; CIS 212 or CSC 104; ECO 230 (5B), 231 (5B); MAT 107 (2); or 111 (2); PSY 200 (5B) or 200W (5B) or SOCC 131 (5B).

Free Electives (non-business) .............................................................................................. 8 hours

TOTAL CURRICULUM REQUIREMENTS ............................................................................. 120 hours
### Curriculum Change Form
**Present only one proposed curriculum change per form**
**Complete only the section(s) applicable.**

#### Part I

<table>
<thead>
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<th>(Check one)</th>
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<td>Course Revision (Parts II, IV)</td>
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*Provide only the information relevant to the proposal.*

If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

#### Proposal Approved by:

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<td>EFFECTIVE ACADEMIC TERM***</td>
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<tr>
<td>Graduate Council*</td>
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*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar's Office after all approval is received.

#### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Reduce each co-op experience from 1 credit hour to .5 credit hour, change course requirement from NFA 445 to NFA 449, add the PGA Playing Ability Test, PGA Education Levels 1-3 tests, and the PGA Final Experience as graduation requirements, and add a new two credit hour course.

**A. 2. Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2013

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

N/A

**B. The justification for this action:**

Reducing PGM 349 A-N to a .5 credit hour for each experience will reduce the PGA Golf Management curriculum hours and will also reduce tuition costs for students during the summer months. The Department of Family and Consumer Sciences has changed from NFA 445 to NFA 449 because course content in NFA 449 better suits the needs of PGM students. Changes to the PGA Education model and accreditation standards require the program to add the PGA Playing Ability Test, PGA Education Levels 1-3 tests, and the PGA Final Experience as graduation requirements and to add a new two credit hour course.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**

None

**Operating Expenses Impact:**

None

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None
MARKETING B.B.A.
CIP Code: 52.1401

UNIVERSITY GRADUATION REQUIREMENTS
• General Education ........................................................................................................36 hours
• Student Success Seminar (BTO 100; waived for transfers with 30+ hrs.)......................1 hour
• Wellness .......................................................................................................................3 hours
• Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
• Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
• ACCT - Marketing majors will fulfill ACCT with GBU 480. (Credit hours will be counted in Major requirements)

Total Hours University Graduation Requirements..............................................................40 hours

MAJOR REQUIREMENTS

College Requirements:
BTS 300 (CR only, no hours) and BTS 400 (CR only, no hours).

Core Courses:
Pre-Business Core .........................................................................................................12 hours
ACC 201, 202; GBU 204; QMB 200.

Business Core ................................................................................................................21 hours
CCT 300W, CIS 300, FIN 300, GBU 480, MGT 300, 370, MKT 300.

Marketing Requirements:
General Marketing Option ...........................................................................................30 hours
GBU 101, MGT 340, MKT 350, 400, 455, 460 and 12 hours of approved upper division marketing electives (excludes MKT 300 and MKT 349).

Music Marketing Option ................................................................................................33 hours
GBU 101, MGT 340, MUS 190(2), 191(2), 290(2), 390(3), 391(3), and 15 hours from the following courses: MGT 330, MGT 304, 306, 310, 349, 400, 401, 404, or 420.

Marketing Research and Analytics Option ....................................................................30 hours
CIS 430, GBU 101, MGT 340, MKT 350, 380, 400, 455, 457, 460, 481.

Professional PGA Golf Management Option ...............................................................48 47.5 hours
GBU 101; MGT 201, 202, 203, 204, 205, 206, 207, 208(2), 340; MKT 310, 350, 405; PGM 349A-E(5) (2.5); additional requirements: NFA 445 449. OHO 351(4).

Exit Requirements for PGA Option:
PGM 100 (completion of the PGA Playing Ability Test) ......................... 0 hrs
PGM 199 (completion of Level 1 of PGA Education) ............................. 0 hrs
PGM 299 (completion of Level 2 of PGA Education) ............................. 0 hrs
PGM 399 (completion of Level 3 of PGA Education) ............................. 0 hrs
PGM 499 (completion of PGA Final Experience) ................................. 0 hrs

Supporting Course Requirements ..................................................................................9 hours
CIS 212 or CSC 104; ECO 230 (*Element 5B), 231; MAT 107(*Element 2) or 211(*Element 2); PSY 200 or 200W or SOC 131; and MUH 272 (*Element 3A)(required only for Music Marketing students).
* = Course also satisfies a General Education element.

Hours are included within the 36 hr. General Education requirement above.

Free Electives ...............................................................................................................0-8 hours
May include 3 hours approved business electives. Upper Division electives may be required to meet the University 43 hour upper division requirement. (Music Marketing Option: recommend BEM 240 and other business courses as electives, up to 50% of program).

TOTAL HOURS TO COMPLETE DEGREE.......................................................................120-130 129.5 hours
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
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<tr>
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<tr>
<td>New Course (Parts II, IV)</td>
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<td>Career and Technical Education (M.S.)</td>
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<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
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*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:  (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
   (a) Update name of Technology Education Option. (b) Update program core to reflect new research course. (c) Revise Occupational Training and Development Option to reflect changes in the Supporting Work area.

A. 2. Proposed Effective Academic Term:  (Example: Fall 2012)
   Fall 2013

A. 3. Effective date of suspended programs for currently enrolled students:  (if applicable)
   NA

B. The justification for this action:  (a) The updated name for the Technology Education Option reflects the national trend of the discipline towards engineering; thus the new name, Engineering/Technology Education. The change also brings the option in the M.S. program into alignment with the option in the B. S. program in Career and Technical Education (CTE). (b) Given the diversity of technological fields within applied engineering and technology there is need for a universal, department-wide course investigating research and research methods in technological contexts. In addition, the CTE program is moving towards a more extensive delivery model which the new course (TEC 860 Research in Technology) will accommodate better than the current EPY 869 research course which requires on-campus attendance. (c) The present courses under the Supporting Work area of the Occupational Training and Development (OTD) Option do not accommodate distance delivery. Nearly all students in this option are in-service CTE teachers and, consequently, have great difficulty attending on-campus and/or midday classes. The present PSY courses listed for the option are regularly scheduled for more traditional on-campus students. (d) Another change to the Supporting Work area of the OTD Option eliminates the approval of courses by a sole advisor in lieu of an ex officio committee. Here, given the broad array of settings and subjects in which training and development activities occur, the intent is to establish the approval of supporting courses through the collective experience of the OTD faculty serving on the Departmental Graduate Studies Committee.

C. The projected cost (or savings) of this proposal is as follows:

**Personnel Impact:**
None

**Operating Expenses Impact:**
None

**Equipment/Physical Facility Needs:**
None

**Library Resources:**
None
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using **strike-through** for deletions and **underlines** for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

---

**Revised* Program Text**

(*Use **strike-through** for deletions and **underlines** for additions.)

**MASTER OF SCIENCE**

Career and Technical Education

*CIP Code: 52.0101*

Dr. Charles Gagel, Graduate Coordinator/Advisor

Whalin Technology Complex 301

www.technology.eku.edu

(859) 622-3232

---

I. GENERAL INFORMATION

The Master of Science degree in Career and Technical Education is available in four options:

**Engineering/Technology Education** — designed to meet the needs of experienced and prospective teachers of technology subjects in junior colleges, high schools, and middle schools. Upon completion of a degree in this option, graduates will be able to: 1) accurately synthesize their total program experiences; 2) conduct technical research related to emerging technology in the discipline; and 3) design a contemporary technology education facility.

**Technical Education Administration** — designed to meet the needs of experienced and prospective career and technical education administrators. The program provides students the opportunity for advanced study in career and technical administration, and also fulfills the graduate curriculum requirements specified for Kentucky career and technical administration certification. Upon completion of a degree in this option, graduates will be able to: 1) accurately synthesize their total program experiences; 2) demonstrate their competence for organizing and implementing administrative techniques; and 3) accurately address the administrative standards for technical education administrators.

**Occupational Training and Development** — designed to provide experiences through course work for those who desire to become trainers of existing or prospective employees in an occupational setting. Upon completion of a degree in this option, graduates will be able to: 1) plan and implement instruction for technical and professional content; 2) develop and apply appropriate instructional strategies for technical and professional content; 3) develop and demonstrate competence for organizing, developing and presenting instruction in a business and/or industry setting; and 4) accurately synthesize their total program experiences. Graduates of this program are usually employed in the human resource development sector of a business or industrial organization.

**Agriculture Education** — designed to meet the needs of experienced and prospective teachers of agriculture and horticulture in junior colleges, high schools, and middle schools. Upon completion of the option graduates will be able to: 1) demonstrate competence for organizing, developing and presenting instruction; 2) apply appropriate instructional strategies for technical and professional content; and 3) accurately synthesize their total program experiences.

II. ADMISSION REQUIREMENTS

Applicants are expected to present an appropriate undergraduate technical teaching major and provide proof of acceptable professional and scholarly aptitude. An undergraduate grade point average of 2.5 and individual Verbal and Quantitative scores of 144 or higher on the Graduate Record Examination are expected. Applicants may also submit scores on the Graduate Management Admission Test (GMAT) or the Miller Analogies Test (MAT) as a substitute for the GRE. GMAT scores of 420 or higher are expected. MAT scores of 380 or higher are expected. Applicants with cumulative undergraduate GPA’s of 3.0 or higher, or 3.25 or higher in their last 60 hours of undergraduate work are exempt from the GRE/GMAT/MAT requirement.

Students must also meet the general requirements of the Graduate School.

**International Students** — Applications from international students are encouraged. Refer to the University admission guidelines for admitting international students.

III. PROGRAM REQUIREMENTS

**Curriculum for Master of Science in Career and Technical Education**

**Core Courses**...........................................................................................................................................................................12 hours

| CTE 865, 888; EPY 860; TEC 830, 860 |

**Exit Requirement**

| GRD 867b or 868a |

---
Agriculture Education Option

Agriculture Teaching .............................................................. 12 hours
AGR 701, 770, 777, 807.

Supporting Work ................................................................. 6 hours
Selected from EAD 827, 828; EDF 855; EMS 880; ESE 872.

Exit Requirement
GRD 867b or 868a

Total .......................................................................................... 30 hours

Engineering/Technology Education Option

Technical Teaching* ................................................................. 12 hours
CTE 863, 864; TEC 831, 867.

Supporting Work ................................................................. 6 hours
Selected from EAD 827, 828; EDF 855; EMS 880; ESE 872.

Exit Requirement
GRD 867b or 868a

Total .......................................................................................... 30 hours

Technical Education Administration Option

Administrative Core ................................................................. 6 hours
CTE 861, 863.

Supporting Work ................................................................. 12 hours
CTE 864; EAD 801, 827, 828.

Exit Requirement
GRD 867b or 868a

Total .......................................................................................... 30 hours

Occupational Training and Development Option

Occupational Instruction ......................................................... 12 hours
CTE 800*, 801*, 802 (6 hours).

Supporting Work ................................................................. 6 hours
PSY 873, 874, 875 or other courses (approved by advisor). Supporting coursework must be approved by the Occupational Training and Development faculty of the Departmental Graduate Studies Committee.

Exit Requirement
GRD 867b or 868a

Total .......................................................................................... 30 hours

*Those students with a background in education should complete six semester hours of additional support work or six semester hours of TEC 867, Research Special Investigation in Technology, (approved by advisor) rather than CTE 800 and 801.

IV. EXIT REQUIREMENTS

Thesis — The thesis is not required in the Master of Science in Career and Technical Education program.

Comprehensive Examinations — The candidate will have an opportunity to show professional growth through a written or oral examination (GRD 867b or 868a) covering the program components during the term in which graduation is scheduled.
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Click one)

New Course (Parts II, IV)

**Course Prefix & Number

**Course Title

New Minor (Part III)

**Program Title

Program Suspension (Part III)

*Provide only the information relevant to the proposal.

If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

Proposal Approved by:

Departmental Committee

Date

College Curriculum Committee

4/12/2013

Council on Academic Affairs

4/16/2013

Faculty Senate**

General Education Committee*

NA

Board of Regents**

Teacher Education Committee*

NA

EFFECTIVE ACADEMIC TERM***

Graduate Council*

Pending

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Add AEM 310W to both options.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)

Fall 2013

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

NA

B. The justification for this action:

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

None

Operating Expenses Impact:

None

Equipment/Physical Facility Needs:

None

Library Resources:

None
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Bachelor of Science (B.S.)
APPLIED ENGINEERING MANAGEMENT
CIP Code: 15.0612

Prior to enrolling in the last 60 hours of the Applied Engineering Management degree program students must complete AEM 201, 202, TEC 161, 190, MAT 108, PHY 131, CHE 101, 101L (1) or CHE 111, 111L (1); and STA 215 or 270 or QMB 200 and have an overall 2.0 GPA and 2.25 major GPA. Graduates must have an overall GPA of 2.25 in the major with no major grade below a “C”. Transfer students will be treated on an individual basis. The Applied Engineering Management program is accredited by the Association of Technology, Management, and Applied Engineering.

UNIVERSITY GRADUATION REQUIREMENTS
• General Education ……………………………36 hours
• Student Success Seminar (BTO 100; waived for transfers with 30+ hrs.)…………………………………………………1 hour
• Wellness…………………………………………3 hours
• Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
• Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
• ACCT Applied Engineering Management majors fulfill ACCT with AEM 499. (Credit hours are incorporated into program requirements below.)

Total hours University Graduation Requirements……40 hours

MAJOR REQUIREMENTS
College Requirement
BTS 300 (CR only, no hours) and BTS 400 (CR only, no hours).

Core Courses……………………………………47 hours
EET 251; AEM 201, 202, 301, 308, 310 or 310W, 332, 338(4), 349(1), 352, 371, 406, 408, 499; TEC 161, 190.

Applied Engineering Management Electives…………15 hours
Select 3 technical hours from: EET 252, AEM 195; GCM 211.
Select 12 hours of upper division technical electives from: EET 350, 351, 452, NET 440; CON 303; AEM 320, 336, 382, 390, 392, 395, 397, 506, 530, STA 585, or GCM 313.

Supporting Course Requirements…………………….15 hours
ECO 230(Element 5B); CON 420 or ECO 300; CHE 101/101L(Element 4B) or 111/111L(Element 4B); MAT 108(Element 2) and (211 or 261), or six hours of higher level MAT courses; PHY 131(Element 5B); STA 215 or 270 or QMB 200.

EXIT EXAM REQUIREMENT:
Students must take an AEM assessment examination before graduation. An exam fee is required.

Free Electives……………………………………3 hours

TOTAL HOURS TO COMPLETE DEGREE……120 hours

Students must take an assessment examination before graduation. An exam fee is required.

+Transfer students with an associate degree in a technical related field may not need to take these 12 hours of electives if upper division requirement can be completed.
### Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

**Part I**

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
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<tr>
<td>Hybrid Course (&quot;s,&quot; &quot;w&quot;)</td>
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<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td>B.S. and M.S. in Applied Engineering Management</td>
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<tr>
<td>Program Suspension (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
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</table>

Proposal Approved by:  
Departmental Committee 4/12/2013  
Council on Academic Affairs 5/2/13  
College Curriculum Committee 4/16/2013  
Faculty Senate** Pending  
General Education Committee* NA  
Board of Regents** Pending  
Teacher Education Committee* NA  
EFFECTIVE ACADEMIC TERM***  
Graduate Council* Pending  
*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar’s Office after all approval is received.

**Completion of A, B, and C is required: (Please be specific, but concise.)**

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)  
Create a 3+2 Dual Degree Accelerated Program in Applied Engineering Management.

**A. 2. Proposed Effective Academic Term:** (Example: Fall 2012)  
Fall 2013

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)  
NA

**B. The justification for this action:**  
Students accepted to the 3+2 Accelerated Dual Degree Program are able to complete their B.S. degree and M.S. degree within 5 calendar years because of the accelerated curriculum and because 9 semester hours of graduate coursework will apply to both the undergraduate B.S. degree and the graduate M.S. degree.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**  
None

**Operating Expenses Impact:**  
None

**Equipment/Physical Facility Needs:**  
None

**Library Resources:**  
None
**Part III. Recording Data for Revised or Suspended Program**

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

<table>
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<tr>
<td>Accelerated 3+2 Dual Degree Program</td>
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Students accepted to the 3+2 Accelerated Dual Degree Program are able to complete their B.S. degree and M.S. degree within 5 calendar years because of the accelerated curriculum and because 9 semester hours of graduate coursework will apply to both the undergraduate B.S. degree and the graduate M.S. degree. Only undergraduate students of proven academic ability will be considered for the program. Students should be aware that, in order to maintain their progress in the accelerated 3+2 program, careful coordination with their advisor is required. Depending upon undergraduate progress at the time of 3+2 admission, some summer-school classes may be needed.

**Admission Requirements:**
Students interested in this option must satisfy all the following conditions:
1. Junior or Senior standing
2. Overall grade point average (GPA) of at least 3.0 at the time of admission to the 3+2 program
3. Approval from department and Graduate School (see the form at http://gradschool.eku.edu/graduate-school-forms)
4. Must maintain an overall undergraduate and graduate grade point average (GPA) of at least 3.0 to continue in the 3+2 option.

**UNIVERSITY GRADUATION REQUIREMENTS**
- General Education Requirements .............................................. 36 hours
- Student Success Seminar (BTO; waived for transfers with 30+ hrs.) 1 hour
- Wellness...................................................................................... 3 hours
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/ Free Electives categories
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories
- ACCT - Applied Engineering Management majors fulfill ACCT with AEM 499. (credit hours are incorporated into program requirements below

Total hours of University Graduation Requirements......................... 40 hours

**MAJOR REQUIREMENTS**

**College Requirement**
BTS 300 (CR only, no hours) and BTS 400 (CR only, no hours)

**Core Courses**.................................................................50 hours
EET 251; AEM 201, 202, 301, 308, 310 or 310W, 332, 338(4), 349(1), 352, 371, 408, 467(0), 499, 706, 804; TEC 161, 190

**Applied Engineering Management Electives**..........................12 hours
Select 3 technical hours from: EET 252, AEM 195; GCM 211.
Select 9 hours of upper division technical electives from: EET 350, 351, 452, NET 440; CON 303; AEM 320, 336, 382, 383, 390, 392, 395, 397, 406, 530, STA 585, or GCM 313.

**Supporting Course Requirements**.....................................15 hours
AEM 801; CHE101/101L (6Element 4) or 111/111L (6Element 4); ECO 230(5Element 5B); MAT 108 (6Element 2) and (211 or 261), or six hours of higher level MAT courses; PHY 131(5) (6Element 4); STA 215 or 270 or QMB 200.

* = Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above. A maximum of 6 hours can apply toward Element 4.

**Exit Exam Requirement:**
Students must take an AEM assessment examination before graduation. An exam fee is required.

**Free Electives**.................................................................3 hours

**TOTAL HOURS TO COMPLETE DEGREE**......................120 hours

AETM 20

CAA 24
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**Proposal Approved by:**

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<th>Date</th>
<th>Graduate Council*</th>
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<td>Faculty Senate**</td>
<td>5/2/13</td>
<td>Board of Regents**</td>
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<td>EFFECTIVE ACADEMIC TERM***</td>
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<td>Council on Academic Affairs</td>
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*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
Revise references to Gen. Ed. Element 4 and Gen. Ed. information within the program description.

**A. 2. Proposed Effective Academic Term:** (Example: Fall 2012)
Fall 2013

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)
NA

**B. The justification for this action:**

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**
None

**Operating Expenses Impact:**
None

**Equipment/Physical Facility Needs:**
None

**Library Resources:**
None

AETM 22
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

---

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

Bachelor of Science (B.S.)
CONSTRUCTION MANAGEMENT
CIP Code: 52.2001

UNIVERSITY GRADUATION REQUIREMENTS

- General Education ..............................................36 hours
- Orientation Course (waived for transfers with 30+ hrs.) ..............................................................1 hour
- Wellness..........................................................3 hours
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses ((42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- ACCT - Construction Management majors will fulfill ACCT with CON 499. (Credit hours are incorporated into program requirements below.)

Total hours University Graduation Requirements........40 hours

MAJOR REQUIREMENTS

College Requirement: Professional Skills Seminar
BTS 300 (CR only, no hours) and BTS 400 (CR only, no hours).

Major Requirements..............................................56 hours
CON 121, 201, 202, 221, 294, 303, 307, 320, 322, 323, 324, 349 (2), 420, 421, 423, 425, 426, 499; OSH 379. *(Two separate enrollments of CON 349 are recommended in order to achieve a total of 2 cr. hrs.)*

Supporting Course Requirements..............................27 hours
ACC 201 or FIN 310; CCT 201; ECO 230(Element 5B); GBU 204; GLY 108(Element 4B); TEC 161; MAT 108(Element 2) and 117(1) and 261, or 7 hrs of higher level MAT courses; MGT 301 or AEM 408; PHY 131(5); and 3 hrs of ACC, CCT, CIS, ECO, FIN, GBU, INS, MGT, MKT, QMB, or RST electives* as approved by major advisor**.

*Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above. A maximum of 26 hrs will count toward Element 4B.

**Business electives may be upper or lower division as necessary in order to complete upper division requirement.

Exit Exam Requirement:
Students must take a construction assessment examination before graduation. An exam fee is required.

TOTAL HOURS TO COMPLETE DEGREE.............123 hours
The Construction Management program is accredited by the American Council for Construction Education.
# Curriculum Change Form

(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

## Part I

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<tr>
<td>New Minor (Part III)</td>
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<tr>
<td>Program Suspension (Part III)</td>
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</table>

**X** New Program

*Provide only the information relevant to the proposal.

**Proposal Approved by:**

- Departmental Committee: 4/12/2013
- College Curriculum Committee: 4/16/2013
- General Education Committee*: NA
- Teacher Education Committee*: NA
- Graduate Council*: Pending

**If Certificate, indicate Long-Term (University) or Short-Term (Departmental)**

**Council on Academic Affairs:** 5/2/13

**Faculty Senate**

**Board of Regents**: Pending

**EFFECTIVE ACADEMIC TERM***: Pending

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar’s Office after all approval is received.

## Completion of A, B, and C is required: (Please be specific, but concise.)

### A. Specific action requested:

(Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Add a 3+2 Accelerated Dual Degree program in Construction Management.

### A. Proposed Effective Academic Term:

(Example: Fall 2012)

Fall 2013

### A. Effective date of suspended programs for currently enrolled students:

(if applicable)

NA

### B. The justification for this action:

Students accepted to the 3+2 Accelerated Dual Degree Program are able to complete their B.S. degree and M.S. degree within 5 calendar years because of the accelerated curriculum and because 9 semester hours of graduate coursework will apply to both the undergraduate B.S. degree and the graduate M.S. degree.

### C. The projected cost (or savings) of this proposal is as follows:

**Personnel Impact:**

None

**Operating Expenses Impact:**

None

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Bachelor of Science (B.S.) and Master of Science (M.S.)
CONSTRUCTION MANAGEMENT
Accelerated 3+2 Dual Degree Program
CIP Code: 52.2001

Students accepted to the 3+2 Accelerated Dual Degree Program are able to complete their B.S. degree and M.S. degree within 5 calendar years because of the accelerated curriculum and because 9 semester hours of graduate coursework will apply to both the undergraduate B.S. degree and the graduate M.S. degree. Only undergraduate students of proven academic ability will be considered for the program. Students should be aware that, in order to maintain their progress in the accelerated 3+2 program, careful coordination with their advisor is required. Depending upon undergraduate progress at the time of 3+2 admission, some summer-school classes may be needed.

Admission Requirements:
Students interested in this option must satisfy all the following conditions:
1. Junior or Senior standing
2. Overall grade point average (GPA) of at least 3.0 at the time of admission to the 3+2 program
3. Approval from department and Graduate School (see the form at http://gradschool.eku.edu/graduate-school-forms)
4. Must maintain an overall undergraduate and graduate grade point average (GPA) of at least 3.0 to continue in the 3+2 option.

UNIVERSITY GRADUATION REQUIREMENTS

- General Education Requirements ................................................ 36 hours
- Student Success Seminar (BTO; waived for transfers with 30+ hrs.) 1 hour
- Wellness.................................................................................... 3 hours
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/ Free Electives categories
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories
- ACCT - Construction Management majors fulfill ACCT with CON 499. (credit hours are incorporated into program requirements below

Total hours of University Graduation Requirements......................... 40 hours

MAJOR REQUIREMENTS

College Requirement: Professional Skills Seminar
BTS 300 (CR only, no hours) and BTS 400 (CR only, no hours)

Major Requirements.................................................................56 hours
CON 121, 201, 202, 221, 294, 303, 307, 320, 322, 323, 324, 349 (2), 421, 423, 499, 829; OSH 379; AEM 801, 804
(Two separate enrollments of CON 349 are recommended in order to achieve a total of 2 cr. hrs.)

Supporting Course Requirements.................................................27 hours
ACC 201 or FIN 310; CCT 201; ECO 230(“Element 5B); GBU 204; GLY 108(“Element 4); TEC 161; MAT 108(“Element 2) and 117(1) and 261, or 7 hours of higher level MAT courses; MGT 301 or AEM 408; PHY 131(5) (“Element 4); and 3 hours of ACC, CCT, CIS, ECO, FIN, GBU, INS, MGT, MKT, QMB, or RST electives* as approved by major advisor**.

*Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above. A maximum of 6 hours will count toward Element 4.
**Students wishing to pursue the Minor in Business must confer with their major advisor to make substitutions to the supporting course requirements. INS, QMB and RST courses do not apply to the Minor in Business.

Exit Exam Requirement:
Students must take a construction assessment examination before graduation. An exam fee is required.

TOTAL HOURS TO COMPLETE DEGREE......................... 120 hours
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
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<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
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<td>Business and Technology</td>
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<tr>
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<td>*Program Title</td>
<td>Network Security and Electronics B.S.</td>
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<td><strong>Provide only the information relevant to the proposal.</strong></td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
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Proposal Approved by:                         Date                  Date
Departmental Committee                      4/12/2013             Council on Academic Affairs 5/2/13
College Curriculum Committee               4/16/2013             Faculty Senate** Pending
General Education Committee*               NA                    Board of Regents** Pending
Teacher Education Committee*               NA                    EFFECTIVE ACADEMIC TERM***
Graduate Council*                          Pending

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
   Add AEM 310W to the course options in the program.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)
   Fall 2013

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
   NA

B. The justification for this action:
   Provides a writing-intensive option for the program.

C. The projected cost (or savings) of this proposal is as follows:
   Personnel Impact:
   None
   Operating Expenses Impact:
   None
   Equipment/Physical Facility Needs:
   None
   Library Resources:
   None
Part III. Recording Data for Revised or Suspended Program

1.

Bachelor of Science (B.S.)
NETWORK SECURITY AND ELECTRONICS
CIP Code: 15.1299

UNIVERSITY GRADUATION REQUIREMENTS
• General Education ..............................................36 hours
• Student Success Seminar (BTO 100; waived for transfers with 30+ hrs.)........................................1 hour
• Wellness................................................................3 hours
• Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
• Upper division courses ((42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
• ACCT - Network Security and Electronics majors will fulfill ACCT with NET 499. (Credit hours may be incorporated into Major or Supporting requirements)
Total hours University graduation requirements.......40 hours

MAJOR REQUIREMENTS
College Requirement: Professional Skills Seminar
BTS 300 (CR only, no hours) and BTS 400 (CR only, no hours).

Core Courses..........................................................40 hours
EET 251, 252, 253, 257; NET 302, 303, 343, 354, 358, 403, 440, 454, 499; select 4 hours from NET 349, 395, EET 351, 452.

Supporting Courses.................................................34-35 hours
CSC 160 and 3 hrs of higher CSC courses; ECO 230(Element 5b); MAT (Element 2) 108, and (124(4) or 211 or 261); AEM 202, 310 or 310W, 406, 408; PHY 101(Element 4); CHE 101/101L, or higher; STA 215 or 270; TEC 161; as approved by major advisor select 3 upper division hrs from ACC, AEM, CCT, CIS, FIN, GBU, INS, MGT, MKT, or QMB.
G = Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above.
Free Electives..........................................................5-6 hours
(A minimum of 2 semester hours must be Upper Division courses including Cooperative Education.)

TOTAL HOURS TO COMPLETE DEGREE ..........120 hours

The Department of Applied Engineering and Technology’s Network Security and Electronics degree program has an articulation agreement for transfer of credit and cooperation with Bluegrass Community and Technical College’s (formerly Lexington Community College) Associate in Applied Science Degree in Engineering Technology with Electrical Specialization.

*Prerequisite may be required for some course selections.

Students must take at least one computer systems, networking, security, electronics, or telecommunications technology certification or license approved by the advisor.

Students must take a Network Security and Electronics exit examination before graduation. Graduates must have an overall GPA of 2.25 in major requirements.

The Network Security and Electronics program is accredited by the Association of Technology, Management, and Applied Engineering (ATMAE).
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

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*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
Add a 3+2 Dual Degree Program in Network Security and Electronics

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)
Fall 2013

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
NA

B. The justification for this action:
Students accepted to the 3+2 Accelerated Dual Degree Program are able to complete their B.S. degree and M.S. degree within 5 calendar years because of the accelerated curriculum and because 9 semester hours of graduate coursework will apply to both the undergraduate B.S. degree and the graduate M.S. degree.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None

Operating Expenses Impact:
None

Equipment/Physical Facility Needs:
None

Library Resources:
None
Part III. Recording Data for Revised or Suspended Program

1.

Bachelor of Science (B.S.) and Master of Science (M.S.)
NETWORK SECURITY AND ELECTRONICS
Accelerated 3+2 Dual Degree Program
CIP Code: 15.1299

Students accepted to the 3+2 Accelerated Dual Degree Program are able to complete their B.S. degree and M.S. degree within 5 calendar years because of the accelerated curriculum and because 9 semester hours of graduate coursework will apply to both the undergraduate B.S. degree and the graduate M.S. degree. Only undergraduate students of proven academic ability will be considered for the program. Students should be aware that, in order to maintain their progress in the accelerated 3+2 program, careful coordination with their advisor is required. Depending upon undergraduate progress at the time of 3+2 admission, some summer-school classes may be needed.

Admission Requirements:
Students interested in this option must satisfy all the following conditions:
1. Junior or Senior standing
2. Overall grade point average (GPA) of at least 3.0 at the time of admission to the 3+2 option
3. Approval from department and Graduate School (see the form at http://gradschool.eku.edu/graduate-school-forms)
4. Must maintain an overall undergraduate and graduate grade point average (GPA) of at least 3.0 to continue in the 3+2 option.

UNIVERSITY GRADUATION REQUIREMENTS

- General Education Requirements ………………………………… 36 hours
- Student Success Seminar (BTO; waived for transfers with 30+ hrs.) 1 hour
- Wellness……………………………………………………………… 3 hours
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/ Free Electives categories
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories
- ACCT – Network Security and Electronics majors fulfill ACCT with NET 499. (credit hours are incorporated into program requirements below

Total hours of University Graduation Requirements……………….. 40 hours

MAJOR REQUIREMENTS

College Requirement: Professional Skills Seminar
BTS 300 (CR only, no hours) and BTS 400 (CR only, no hours).

Core Courses…………………………………………………………………………..46 hours
EET 251, 252, (EET 253 or 351 or AEM 352), 257; NET 302, 303, 343, 344, 349(1),
354, (395 or 440), 403, 454, 467(0), 499; AEM 801; TEC 830

Supporting Courses……………………………………………………………………31 hours
CSC 160 and 3 hours of higher CSC courses; ECO 230 or higher (‘Element 5b);
MAT 107 or higher, MAT 108 (‘Element 2); AEM 202, 310 or 310W,
408, 804; PHY 101, or higher (‘Element 4); CHE 101/101L, or higher (‘Element 4);
STA 215 or 270; TEC 161; and 3 hours of ACC, AEM, CCT, CIS, FIN, GBU, INS, MGT,
MKT, or QMB electives as approved by major advisor.

G = Course also satisfies a General Education element. A maximum of 6 hours will count toward Element 4.
Hours are included within the 36 hr. General Education requirement above.

Free Electives……………………………………………………………3 hours

Exit Requirement
Students must take an exit examination before graduation. An exam fee is required.

TOTAL HOURS TO COMPLETE DEGREE …………………………………………..120 hours

The department of Applied Engineering and Technology’s Network Security and Electronics degree program has an articulation agreement for transfer of credit and cooperation with Bluegrass Community and Technical College’s (formerly Lexington Community College) Associate in Applied Science degree in Engineering Technology with Electrical Specialization.

*Prerequisites may be required for some course selections.

Students must take at least one computer systems, networking, security, electronics, or telecommunications technology certification or license exam approved by the advisor.

Students must take a network Security and Electronics exit examination before graduation. Graduates must have an overall GPA of 2.25 in major requirements.

The Network Security and Electronics program is accredited by the Association of Technology, Management, and Applied Engineering (ATMAE).
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

<table>
<thead>
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<th>Part I</th>
<th>Department Name</th>
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<td>New Minor (Part III)</td>
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<td>X Program Revision (Part III)</td>
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<td>Graduate Council*</td>
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*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar’s Office after all approval is received.

**Completion of A, B, and C is required: (Please be specific, but concise.)

A. **Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Addition of options for the accounting major. An accounting core will be required for either the public accounting or management accounting option. Existing major requirements will complete the public accounting option.

A. **Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2013

A. **Effective date of suspended programs for currently enrolled students:** (if applicable)

NA

B. **The justification for this action:**

With the number of manufacturing firms in our region and their need for management accountants, EKU’s accounting program can better meet the needs of our students and their employers by adding the management accounting option. The enthusiastic response that we have received from management accounting practitioners in our region as we have sought their input about adding the management accounting option and the courses that should be included in the curriculum confirms that the addition of a management accounting option would uniquely position EKU’s Accounting Program to better serve our students and our region.

C. **The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**
None

**Operating Expenses Impact:**
None

**Equipment/Physical Facility Needs:**
None

**Library Resources:**
None
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

### Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

**Bachelor of Business Administration (B.B.A.)**

**Accounting**

*CIP Code: 52.0301*

### UNIVERSITY GRADUATION REQUIREMENTS

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<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
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<td>General Education</td>
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<td>Orientation Course (BTO 100; waived for transfers with 30+ hrs)</td>
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<tr>
<td>Wellness</td>
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</tr>
<tr>
<td>Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)</td>
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<tr>
<td>Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)</td>
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<tr>
<td>ACCT – Accounting majors will fulfill ACCT with GBU 480</td>
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<tr>
<td>(Credit hours may be incorporated into Major or Supporting requirements)</td>
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**Total Hours University Graduation Requirements**: 40 hours

### MAJOR REQUIREMENTS

**College Requirements:**

BTS 300 (*CR only, no hours*) and BTS 400 (*CR only, no hours*).

**Core Courses**

- **Pre-Business Core**
  - ACC 201, 202; GBU 204; QMB 200.

- **Business Core**
  - CCT 300W, CIS 300, FIN 300, GBU 480, MGT 300, 370, MKT 300.

**Accounting Requirements**

ACC 301, 302, 322, 327, 350, 441; 6 hrs from ACC 425, 440, 490, 501, 521, 523, or 525; 3 hrs from ACC 349, 425, 440, 490, 501, 521, 523, 525, or a non-accounting course approved by advisor.

**Major Core**

ACC 301, ACC 302, ACC 322 or 322S, ACC 327, ACC 350, and ACC 441.

**Options** (select one):

- **Public Accounting Option**: 9 hours
  - Nine hours from ACC 425, 440, 490, 501, 521, 523, 525, ACC 349 (maximum of three hours toward option requirements), or a non-accounting course approved by advisor.

- **Management Accounting Option**: 15 hours
  - Twelve hours: AEM 202, AEM 308, ACC 349 (maximum of three hours toward option requirements), and ACC 527.
  - Three hours from ACC 490, 501, 521, 523, 525, AEM 332, AEM 506, CIS 335, 430, FIN 301, 330, 410, MGT 375, MGT 430 or other upper-level course approved by advisor.

**Supporting Course Requirements**

- MAT 107(*Element 2*) or 211(*Element 2*); CIS 240; CIS 212 or CSC 104;
- ECO 230(*Element 5*), 231; PSY 200(*Element 5*) or 200W(*Element 5*) or SOC 131(*Element 5*).

(*Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above.)*

**Free Electives** (non-business)

**Total Curriculum Requirements**: 120 hours
### Curriculum Change Form

**Present only one proposed curriculum change per form**

**Complete only the section(s) applicable.**

#### Part I

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<td>Program Revision (Part III)</td>
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*Provide only the information relevant to the proposal.*

If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

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*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.**

***To be added by the Registrar’s Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Change prerequisites for admission to Masters of Business Administration program.

**A. 2. Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2013

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

NA

**B. The justification for this action:**

To make options for meeting prerequisites more varied and less expensive in order to recruit students with various backgrounds

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**

None

**Operating Expenses Impact:**

None

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

---

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

Master of Business Administration
CIP Code: 52.0101

II. ADMISSION REQUIREMENTS (From page 69 of the 2012-13 Graduate Catalog)

Minimal Minimum requirements for clear (unrestricted) admission to the Master of Business Administration program are as follows:

- Applicants must (1) hold a bachelor’s degree from a regionally accredited institution with a minimum overall undergraduate grade point average (UGPA) of 2.5 and (2) score no less than 450 on the Graduate Management Admission Test (GMAT) or at least 145 verbal and 147 quantitative on the Graduate Record Examination (GRE).

In addition to the above requirements, applicants must obtain a GPA of at least “B-” on the following prerequisite MBA foundation courses or their equivalents, satisfy the following foundation requirements either by completing the courses with a minimum grade of “B-” from an AACSB accredited institution, testing out of them via a CLEP exam, or by completing the self-taught Foundations Learning Modules with a minimum score of 80 percent (see responsive.net for details).

- ACC 201 or CLEP and ACC 202, or ACC 820, or ACC Module
- ACC 201 - Introduction to Financial accounting
- ACC 202 - Introduction to Managerial accounting
- CIS 300 or Spreadsheet Module – Management Information Systems
- ECO 230 or CLEP and ECO 231 or CLEP, or ECO Module
- FIN 300 or FIN Module – Business Finance
- MGT 300 or CLEP - Principles of Management
- MKT 300 or CLEP - Principles of Marketing
- QMB 200 – Business Statistics I or QMB Module

Additionally, applicants must obtain grades of at least “C-” on the following prerequisite MBA foundation courses or their equivalents:

- ECO 220 - Principles of Economics I (Microeconomics)
- ECO 231 - Principles of Economics II (Macroeconomics)

Applicants who have not completed these courses or equivalents, or applicants who have completed these courses or equivalents, but have not met the grade requirement, but who meet the minimum requirements stated above, could be admitted to the MBA Program. However, the prerequisite MBA foundation courses requirements must be completed prior to taking MBA core courses.

Students with undergraduate degrees older than seven years will need to have their transcripts further evaluated in order to determine which of the above prerequisites have been satisfied.

Expected Competencies — Applicants are expected to have sufficient background to function effectively in graduate courses that require computer-related knowledge or skills. Proficiency in word processing, spreadsheets, database management, and computer applications as well as knowledge of differential calculus is assumed.

In addition, the assumption is made that all applicants can demonstrate proficiency in spoken and written communication. On the basis of GMAT verbal scores, interviews, TOEFL scores, samples of written work, or other appropriate indicators of speaking and writing proficiency, MBA applicants may be required as a precondition for admission to satisfactorily complete courses or tutorial experiences designed to enhance their communication skills.

International Students — Applications from international students are encouraged. Refer to the University admission guidelines for admitting international students.

Application Procedures

MBA applicants must apply for admission through the graduate School. MBA applicants are required to take the GMAT or GRE and meet all admission requirements prior to enrolling in MBA courses. All official GMAT or GRE score results from ETS must be submitted to the graduate School. TOEFL scores are required for all international students without a recent undergraduate degree from a regionally accredited institution within the United States.

In addition to all the requirements specified by the Graduate School, applicants must submit the following items directly to the MBA office:

1. Cover letter detailing the specific reason(s) why you are pursuing your MBA at EKU
2. Résumé
3. Three letters of reference. At a minimum, one letter of reference must comment specifically about your oral and written communication skills.

All application materials must be submitted, processed, and approved for admission by the Graduate School and the MBA office prior to five weeks before the first day of classes of the intended enrollment. International students must check the Graduate School’s deadlines.

Beyond University minimums, the MBA-AACSB Coordinator, in consultation with the MBA Admissions Committee, is responsible for administering and interpreting all admission requirements.
Part I

<table>
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<th>Department Name</th>
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<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
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<td>X Program Revision (Part III)</td>
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*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Update catalog language to reflect department policies and program goals. To create a formal “Pre-ASL and English Interpretation” and “pre-Deaf Studies” designation.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)

Fall 2013

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Creating the designations will improve advising processes. In addition it clarifies the other catalog text to assist students in understanding program requirements.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

None

Operating Expenses Impact:

None

Equipment/Physical Facility Needs:

None

Library Resources:

None
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

Department of American Sign Language and Interpreter Education

Page 200 2012-13 Catalog

All students who are accepted by EKU’s Admissions Office and declare their major as Deaf Studies or as ASL and English Interpretation are admitted as “pre-Deaf Studies” or as “pre- Interpretation” majors. However, admission to the University as a “pre-Deaf Studies” or “pre- Interpretation major” does not guarantee admission to the Deaf Studies program or the ASL and English interpretation program. Specific admission criteria for each program are explained below.

Transfers from Other colleges and Universities
Only the freshman and sophomore-level core courses [i.e. courses in ASL (ASL 101, 102, 201, and 202, 225, 210), and interpreting (ITP 215, 220)] may be transferred from other colleges to satisfy requirements for majors or minors within the Department of ASL and Interpreter Education. Courses for which credit is to be transferred must be essentially equivalent to the courses offered at Eastern Kentucky University.

Admission to ASL and English Interpretation Program

Any student who is accepted by the University Admissions Office and declares their major as interpreting will be admitted as a pre-interpreting major. Admission to pre-interpreting does not guarantee admission to the ASL and English Interpretation program (ITP). For consideration of admission into the Interpretation program, the following are required:

Admission Criteria
• GPA of 2.5 or higher by end of semester preceding application.
• ASL 201, 202, and ITP 215, 220 with a grade of “C” or higher and a GPA of 2.5 or higher for these four classes.
• Completed the Degrees of Reading Power Language Test, and
• Completed an admission interview by the ITP Interview Committee.

The ITP Interview Committee will select and rank applicants using the following criteria: 1) signing skills, (2) GPA, (3) score on the Degree of Reading Power Language Test, (4) interview score, (5) disposition score. The ITP Interview Committee will determine the number of students admitted to the program in order to maintain an appropriate student-faculty ratio and based on available resources.

Application Information
• Enrollment is limited.
• Application to the ITP does not guarantee acceptance.
• The ITP accepts students for the fall semester of all even years (i.e., 2008, 2010). Deadline for application is March 15th every even year.

Progression and Retention in the Program
• A grade of C or higher is required for all ITP and ASL courses with a 2.5 GPA in the major.
• Upon successful and timely completion of ITP 470 Pre-Practicum, a student will be permitted to take ITP 495 Practicum only with written recommendations from the ITP faculty and the department.
**Program Goal**

The goal of the ASL and English Interpretation program is to provide a strong foundation for students entering the career of professional interpreting for the deaf and hard of hearing.

**Center on Deafness and Hearing Loss**

The Center on Deafness and Hearing Loss serves as an informational resource on a wide variety of topics for faculty, staff, and students. The Center also maintains close relationships with the Kentucky Office of Vocational Rehabilitation, the Kentucky Department of Education, and various programs within the U.S. Department of Education. Anyone interested in the programs or resources available at the Center should contact the director at (859) 622-8156 or visit the Center’s website at www.cod.eku.edu.

**Admission to Deaf Studies Program**

**Admission Criteria**

- ASL 201, 202, 210 with a grade of “B” or higher and
- ASL 225, ITP 215/215W, with a grade of “C” or higher

[A.S.L. and English Interpretation
CIP Code: 16.1603]

**Program Goal**

The goal of the ASL and English Interpretation program is to provide a strong foundation for students entering the career of professional interpreting for the deaf and hard of hearing.

**Program Objectives**

The goal of the ASL-English Interpretation Major is to prepare professional interpreters who are competent, ethical, and life-long learners. The objectives (or outcomes) of this program are:

1. Students of the program will develop critical and creative thinking skills.
2. Students of the program will develop competency in ASL and English.
3. Students of the program will possess a generalist level of knowledge in professional issues, theories, and multicultural dynamics related to the interpreter profession.
4. Students of the program will demonstrate ethical and culturally competent decision-making in various interpreter settings.
5. Students of the program will demonstrate at least entry-level competency in interpreting between ASL and English.
6. Students of the program will be able to critically assess their own work and use creative problem-solving to continually develop themselves after they leave the program.

**UNIVERSITY GRADUATION REQUIREMENTS**

- General Education (hours share with supporting courses)………………………………………………………………36 hours
- Student Success Seminar (EDO 100; waived for transfers with 30+ hrs.)……………………………………………1 hour
- Wellness………………………………………………………………………………………………………..3 hours
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- ACCT - ASL and English Interpretation majors will fulfill ACCT with ITP 495. (Credit hours are incorporated into major requirements.)

Total Hours University Graduation Requirements……..40 hours

**MAJOR REQUIREMENTS**

**Core Courses**

- ASL Requirements……………………………………………………………27 hours
  ASL 101, 102, 201, 202, 210, 225 301, 302, 400(3).
- ITP Requirements……………………………………………………………51 hours
  ITP 215 or 215W, 220, 310, 320, 325, 330, 390, 410, 420, 425, 430, 470, 480, 490, 495.

**Supporting Course Requirements……………………………………3 hours**

- ANT 120(“Element 5B), SED 337.
  $^g = Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above.

**Free Electives…………………………………………………………………………6 hours**

TOTAL HOURS TO COMPLETE DEGREE…………..127 hours
Note: ASL 101 & 102 are major core courses and will not count toward Gen. Ed. Element 6. Therefore ASL & English Interpretation majors are expected to fulfill Element 6 with courses other than ASL 101 & 102.
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
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<th>(Check one)</th>
<th>Department Name</th>
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<td>February 26, 2013</td>
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*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Shorten the program name from Human Services: Student Personnel Services in Higher Education to Student Personnel Services in Higher Education. This proposal would adjust the program description and course prefixes to accommodate a change of control from one department (Counseling) to another (Educational Leadership and Policy Studies). The proposal would also remove the requirement of COU 813 and COU 840 which focus on mental health and school counseling requirements.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)

Fall 2013

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

To reflect revision in course prefixes, to conform to EKU Graduate School admission requirements, and to modify program requirements.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: No change

Operating Expenses Impact: No change

Equipment/Physical Facility Needs: No change
### Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using **strikethrough** for deletions and **underlines** for additions.
3. For a dropped course, provide the current catalog text.

---

#### New or Revised* Catalog Text

(*Use **strikethrough** for deletions and **underlines** for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

---

### Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using **strikethrough** for deletions and **underlines** for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

---

#### Revised* Program Text

(*Use **strikethrough** for deletions and **underlines** for additions.)

---

**MASTER OF ARTS**

**Human Services:**

Student Personnel Services in Higher Education

*CIP Code: 13.4402-0406*

---

#### I. GENERAL INFORMATION

The Human Services: Student Personnel Services in Higher Education degree prepares individuals to work in a variety of student affairs settings in institutions of higher education.

#### II. ADMISSION REQUIREMENTS

Candidates must meet the admissions requirements of the Graduate School. In addition, candidates must have earned an overall 3.0 undergraduate GPA or a 3.0 in the last 60 hours completed and a target Verbal score of 144 and a target Quantitative score of 144 on the GRE or a target score of 375 on the Miller Analogies Test (MAT). If candidates do not have a 3.0 in GPA in their undergraduate degree or in their last 60 hours, then they may submit scores on the GRE/MAT which can be considered in granting admission. The used in conjunction with the undergraduate GPA and other criteria in selecting candidates for admission. Applicants with cumulative undergraduate GPAs of 3.0 or higher, or 3.0 or higher in their last 60 hours of undergraduate work and/or an earned master’s degree are exempt from the GRE/MAT requirement.

**Major Requirements..........................................................36 hours**

Core.................................................................20 **24 hours**

- CUL EAD 813, 840, 844, 845, 860, 861, 862; EPY 816, 839, 869.

Electives.................................................................6 **12 hours**

To be selected with advisor approval.

**Exit Requirement.....................................................0 hours**

GRD877k or 878t
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

### Part I

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Departmental Committee  
January 25, 2013  
Council on Academic Affairs  
5/2/13  
Pending  
College Curriculum Committee  
February 5, 2013  
Faculty Senate**  
Pending  
General Education Committee*  
NA  
Board of Regents**  
Teacher Education Committee*  
February 26, 2013  
EFFECTIVE ACADEMIC TERM***  
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March 8, 2013  

*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar’s Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

This proposal recommends certain editorial changes in admission requirements and exit requirements. We are making the admissions requirements more consistent with Graduate School policies.

**A. 2. Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2013

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**

To conform to new graduate school admissions requirements and to clarify departmental decisions regarding the master’s degree in instructional leadership.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** No change

**Operating Expenses Impact:** No change
**Part II. Recording Data for New, Revised, or Dropped Course**
(For a **new required course**, complete a separate request for the appropriate program revisions.)

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**New or Revised* Catalog Text**
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**Part III. Recording Data for Revised or Suspended Program**

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MASTER OF ARTS IN EDUCATION
in Instructional Leadership
CIP Code: 13.0401

I. GENERAL INFORMATION
The Teacher Leader for Instruction degree is designed to prepare teachers to be essential contributors to the shared leadership in the school. Teacher leadership is a ground level collaborative to strengthen teacher performance. This degree program provides two options. The first option, Teacher Leadership for Student Learning, will provide the proficiency knowledge base for teachers who may later choose to pursue a school principal master’s educational specialist degree. The second option, Safety and Facilities Management in Educational Settings, will provide teachers with an avenue for earning a School Safety Endorsement. Teacher Leader for Student Learning Endorsement - Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of this program.

II. ADMISSION REQUIREMENTS
Candidates must meet the admissions requirements of the Graduate School. In addition, candidates must have earned an overall 3.0 undergraduate GPA or a 3.0 in the last 60 hours completed and a target Verbal score of 144 and a target Quantitative score of 144 on the GRE or a target score of 375 on the Miller Analogies Test (MAT). If candidates do not have a 3.0 in GPA in their undergraduate degree or in their last 60 hours, then they may submit scores on the GRE/MAT which can be considered in granting admission. The GRE target score is a total score of 288 on the combined tests. The MAT target score is 375. Used in conjunction with the undergraduate GPA and other criteria in selecting candidates for admission. Applicants with cumulative undergraduate GPAs of 3.0 or higher, or 3.0 or higher in their last 60 hours of undergraduate work and/or an earned master’s degree are exempt from the GRE/MAT requirement.

III. PROGRAM REQUIREMENTS
Curriculum Requirements
Teacher Leader Core ............................................. 15 hours
ETL800, 801, 802, 803, 804.
Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of these 15 hours.
Option 1: Teacher Leadership for Student Learning .............. 15 hours
EAD811, 812 .................................................. 6 hours
EME 866, ESE 750, ESE 774 (choose one) ................. 3 hours
EME 873, EMG806, or ESE 774 (choose one) ............ 3 hours
SED775, 800, or 810 (choose one) .......................... 3 hours
Option 2: Safety and Facilities Management in Educational Settings ............................................. 15 hours
EAD840; SSE 870, 871, 873 ............................. 12 hours
SSE872 or COU 847 (choose one) .......................... 3 hours
Candidates will be eligible to apply for the School Safety Endorsement upon completion of these 15 hours.
Exit Requirement .................................................. 0 hours
GRD877I or 878q
Total Program Hours ............................................ 30 hours

IV. EXIT REQUIREMENTS
Program GPA: Candidates must earn overall GPA of 3.0 or higher, with no grade lower than a C. A field-based research project, which culminates in a technology-enhanced presentation, is required in the Capstone Seminar or in a designated course in each option, or as part of the comprehensive examination. A portfolio review may be required.

Additional Certification Options
The Supervisor of Instruction program prepares instructional supervisors for district-wide leadership. Initial certification for supervisor of instruction requires completion of an approved master’s degree, the courses required for Level II Principal certification, and three years of teaching experience. Supervisor of Instruction ............................................. 12 hours
EAD849, 859, EPY 816; SED775, 800, or 810.
(Level II principal courses required.)
The Director of Pupil Personnel Services program prepares
directors and assistant directors of pupil personnel services for school district-wide leadership. Initial certification for director of pupil personnel services requires completion of an approved master’s degree, the courses required for Level II Principal principal certification, and three years of teaching experience.

**Director of Pupil Personnel Services** ........................................ 18 hours
EAD808, 821, 849, 859, EPY 816; one course from SED775, 800, or 810.
(Level II principal courses required.)

The **Superintendent of Schools** program prepares highly qualified candidates for district-wide leadership. Initial certification for school superintendent requires completion of an approved master’s degree, the courses required for Level II Principal principal certification, three years of teaching, and two years of administrative experience.

**Superintendent of Schools** ................................................... 12 hours
EAD839, 849, 859, 879.
(Level II principal courses required.)
II.2.2 (additions)

MASTER OF ARTS IN EDUCATION
in Instructional Leadership
CIP Code: 13.0401

I. GENERAL INFORMATION
The Teacher Leader for Instruction degree is designed to prepare teachers to be essential contributors to the shared leadership in the school. Teacher leadership is a ground level collaborative to strengthen teacher performance. This degree program provides two options. The first option, Teacher Leadership for Student Learning, will provide the proficiency knowledge base for teachers who may later choose to pursue a school principal educational specialist degree. The second option, Safety and Facilities Management in Educational Settings, will provide teachers with an avenue for earning a School Safety Endorsement. Teacher Leader for Student Learning Endorsement - Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of this program.

II. ADMISSION REQUIREMENTS
Candidates must meet the admissions requirements of the Graduate School and have completed an initial teaching certification program. In addition, candidates must have earned an overall 3.0 undergraduate GPA or a 3.25 in the last 60 hours completed, and a target Verbal score of 144 on the GRE, and or a target score of 375 on the Miller Analogies Test (MAT). If a candidate does not have an overall 3.0 undergraduate GPA or a 3.25 in the last 60 hours completed, scores on the GRE or MAT will be used in conjunction with the undergraduate GPA and other criteria in selecting candidates for the program. Applicants with cumulative undergraduate GPAs of 3.0 or higher, or 3.25 or higher in their last 60 hours of undergraduate work are exempt from the GRE/MAT requirement.

III. PROGRAM REQUIREMENTS
Curriculum Requirements
Teacher Leader Core ................................................... 15 hours
ETL800, 801, 802, 803, 804.
Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of these 15 hours.
Option 1: Teacher Leadership for Student Learning ................15 hours
EAD811, 812 .............................................................. 6 hours
EME 866, ESE 750, ESE 774 (choose one) ..................... 3 hours
EME 873, EMG806, or ESE 774 (choose one) .................. 3 hours
SED775, 800, or 810 (choose one) ................................. 3 hours
Option 2: Safety and Facilities Management in Educational Settings .................................................. 15 hours
EAD840; SSE 870, 871, 873 ................................. 12 hours
SSE872 or COU 847 .................................................. 3 hours
Candidates will be eligible to apply for the School Safety Endorsement upon completion of these 15 hours.
Exit Requirement......................................................... 0 hours
GRD877i or 878q
Total Program Hours ............................................. 30 hours

IV. EXIT REQUIREMENTS
Program GPA: Candidates must earn overall GPA of 3.0 or higher, with no grade lower than a C. A field-based research project, which culminates in a technology-enhanced presentation, is required in the Capstone Seminar or in a designated course in each option, or as part of the comprehensive examination. A portfolio review may be required.

Additional Certification Options
The Supervisor of Instruction program prepares instructional supervisors for district-wide leadership. Initial certification for supervisor of instruction requires completion of an approved master’s degree, the courses required for Level II principal certification, and three years of teaching experience.
Supervisor of Instruction ........................................... 12 hours
EAD849, 859, EPY 816; and one course from SED775, 800, or 810.
(Level II principal courses required.)
The Director of Pupil Personnel Services program prepares directors and assistant directors of pupil personnel services for
school district-wide leadership. Initial certification for director of pupil personnel services requires completion of an approved master’s degree, the courses required for Level II principal certification, and three years of teaching experience.

**Director of Pupil Personnel Services** ..........................18 hours
EAD808, 821, 849, 859, EPY 816; and one course from SED775, 800, or 810.
(Level II principal courses required.)

The **Superintendent of Schools** program prepares highly qualified candidates for district-wide leadership. Initial certification for school superintendent requires completion of an approved master’s degree, the courses required for Level II principal certification, three years of teaching, and two years of administrative experience.

**Superintendent of Schools** ...........................................12 hours
EAD839, 849, 859, 879.
(Level II principal courses required.)
### Part I

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*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar’s Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Revision of entire program description and requirements. All existing language is being removed and new language provided.

**A. 2. Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2013

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**

Compliance with Council on Post-secondary Education and Educational Professional Standards Board requirements.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** No change

**Operating Expenses Impact:** No change

**Equipment/Physical Facility Needs:** No change

**Library Resources:** No change
SPECIALIST IN EDUCATION
Educational Administration and Supervision
CIP Code: 13.0401

I. GENERAL INFORMATION
The Specialist in Education degree is a professional degree designed for those preparing for positions which call for a level of study and specialization beyond the master’s degree. The specific goal is to provide the additional preparation needed for certification or Rank I. The 30 or 36 hour minimum requirement is a structured program oriented toward the candidate’s professional objectives.
Candidates will select one of the following tracks:

TRACK I

II. TRACK I ADMISSION REQUIREMENTS
Admission to the Specialist in Education program is based upon the following entrance requirements for Track I.
1. An earned master’s degree from an accredited college or university with a minimum grade point average of 3.25.
2. Met Graduate School requirements for admission to a master’s degree.
3. Successful professional experience appropriate to and as required for relevant certification programs.
4. Completion of Graduate School application packet.
5. A short essay (300-500 words) describing the relationship between the applicant’s professional goals and the Ed.S. Program.
6. Approval of a screening and selection committee composed of three persons appointed by the departmental chair.

III. TRACK I PROGRAM REQUIREMENTS
Each candidate’s program of study will be designed. The candidates advisory committee must approve the planned program of study and a copy shall be filed with the department chair and the Dean of the Graduate School. The program of study will be planned within the following curriculum framework:

Research Methods Core.......................................................6 hours
EDL810, 811.
Academic Core.....................................................................6 hours
EDL821, 822, 823, 824.
Administrative Core*........................................................12 hours
EAD808, 821, 822, 823, 834, 839, 840, 859, 879, ELE810, EMG810, EMS850, ESE863, EPY816, SED775, 800, 810.
Field Experience...................................................................6 hours
EDL800.
Thesis.....................................................................................6 hours
EDL899.
Exit Requirement................................................................0 hours
GRD878r

Minimum Program Total..................................................36 hours

*Note: Courses listed here are those required for various P-12 certification programs (superintendent, supervisor of curriculum, and director of pupil personnel). With the approval of the advisory committee, candidates may apply for enrollment in one of these certification programs and use courses completed as part of the Ed.S. to fulfill certification requirements. Candidates may also apply Track I courses toward a Rank I program approved by the advisory committee. See certification program descriptions for specific requirements.

IV. TRACK I EXIT REQUIREMENTS
The following are the exit requirements for the Specialist in Education - Educational Administration and Supervision.

Thesis—Candidates must successfully complete and defend a thesis presenting an original research project that contributes to the literature in educational leadership or a related field (GRD878r). Details about the thesis may be obtained from the Graduate Coordinator.

TRACK II

II. TRACK II ADMISSION REQUIREMENTS
Admission to the Specialist in Education program including principal certification includes the following additional requirements.
1. Completion of department application.
2. Documentation of three (3) years teaching experience.
3. Provision of a one-page statement indicating their professional objectives and desire to become a principal.
4. Provision of a written statement of support from a district representative.
5. Provision of a written statement indicating ability to improve student achievement, to lead, and to possess advanced knowledge of curriculum, instruction, and assessment.
6. Principals provide a written statement indicating candidate’s level of advanced knowledge about curriculum instruction and assessment.

III. TRACK II PROGRAM REQUIREMENTS

The program of study will consist of 8 courses in Level I and 2 courses in Level II. The courses for Level I and Level II follow:

**Level I**
- EAD827 – Finance and Support Services in Schools…………………………3 credit hours
- EAD828 – School Law and Ethics in School Leadership…………………………3 hours
- EAD851 – Assessment for Learning………………………………………………3 hours
- EAD852 – Human Resources Leadership…………………………………………3 hours
- EAD853 – Conditions for Learning………………………………………………3 hours
- EAD854 – Fair Learning Changes………………………………………………3 hours
- EAD856 – Learning for At-Risk Students…………………………………………3 hours
- SSE 870 – School Prevention and Safety…………………………………………3 hours

**Level II**
- EAD857 – Internship I……………………………………………………………..3 hours
- EAD858 – Internship II……………………………………………………………..3 hours

**Exit Requirement**………………………………………………………………0 hours

GRD878r

**Minimum Program Total**…………………………………………………………30 hours

IV. TRACK II EXIT REQUIREMENTS

The following are the exit requirements for the Specialist in Education with principal certification.

**Capstone Project**—Candidates must successfully complete and defend a field-based project. The project will be presented and defended to a panel of department faculty and district representatives. Candidates must enroll in GRD878r.
SPECIALIST IN EDUCATION
Educational Administration and Supervision
CIP Code: 13.0401

I. GENERAL INFORMATION
The Specialist in Education degree is a professional degree designed for those preparing for positions which call for a level of study and specialization beyond the master’s degree. The specific goal is to provide the additional preparation needed for principal certification. The 30 hour minimum requirement is a structured program oriented toward the candidate’s professional objectives.

II. ADMISSION REQUIREMENTS
Admission to the specialist in education degree program includes the following requirements, beyond a master’s degree.

1. Documentation of three (3) years teaching experience.
2. Provision of a one-page statement indicating their professional objectives and desire to become a principal.
3. Provision of a written statement of support from a district representative.
4. Provision of a written statement indicating ability to improve student achievement, to lead, and to possess advanced knowledge of curriculum, instruction, and assessment.
5. Principals provide a written statement indicating candidate’s level of advanced knowledge about curriculum instruction and assessment.
6. Completion of an on-site interview and assessment process.

III. PROGRAM REQUIREMENTS
The program of study will consist of 10 courses:

Core*:
EAD 827, 828, 851, 852, 853, 854, 856…………………………21 hours

Electives:
Choose 3 elective courses (9 hours) from the following:
……………………………………………………………………..9 hours
EAD 807, 808, 821, 849, 857, 858, 859, 896, EMS 850 or SSE 870

Exit Requirement
GRD 878r………………………………………………………..0 hours

Capstone Project – Candidates must successfully complete and defend a field-based project. The project will be presented and defended to a panel of department faculty and district representatives. Candidates must enroll in GRD878r (0 hours).

Total                                         30 hours

*CERTIFICATION REQUIREMENTS: Level I certification requires completion of the core and SSE870, and Level II requires the completion of EAD857 and EAD 858.
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

**Part I**

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*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

**Completion of A, B, and C is required: (Please be specific, but concise.)**

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
Move the non-teaching MAED TL SED IECE from Option B to Option A.

**A. 2. Proposed Effective Academic Term:** (Example: Fall 2012)
Fall 2013

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**
The non-teaching option is advanced study in the area of early childhood special education. Candidates in this program do not have a teaching certification nor do they want one. These candidates often serve as administrators in early childhood agencies and are seeking advanced study in the field. Option A is designed as advanced study whereas Option B is for adding on teaching certification leaving the non-teaching option inappropriately placed in Option B.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** none

**Operating Expenses Impact:** none

**Equipment/Physical Facility Needs:** none
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

MASTER OF ARTS IN EDUCATION
Special Education -
Teacher Leader Track
CIP Code: 13.1001

I. GENERAL INFORMATION
Options include the Master of Arts in Education in Special Education with Teacher Leader Track with Advanced Study or Additional Certification in Learning and Behavior Disorders, Education of the Deaf and Hard of Hearing, or Interdisciplinary Early Childhood Education.

II. ADMISSION REQUIREMENTS
For clear admission to all MAEd program options the student must have:
· an undergraduate GPA of 3.0 overall or a 3.25 in the last 60 hours completed
· a verbal score of 150, a qualitative score of 140 on the GRE
· OR a Miller Analogies Test (MAT) scaled score of 389.
Applicants with cumulative undergraduate GPA’s of 3.0 or higher, or 3.25 or higher in their last 60 hours of undergraduate work are exempt from the GRE/MAT requirement.

III. PROGRAM REQUIREMENTS
A. Curriculum for students pursuing advanced LBD, DHH, IECE study:
   Teacher Leader Core.....................................................15 hours
   ETL 800, 801, 802, 803 and 804
   Advanced Study Areas:
   1. Learning and Behavior Disorders (LBD)
      Prerequisite: LBD provisional certification SED 803, 804, 805, 810, and one elective as approved by advisor..........................................................15 hours
   2. Deaf and Hard of Hearing (DHH)
      Prerequisite: DHH provisional certification SED 803, 809, 810, 832, and one elective as approved by advisor..............................................15 hours
   3. Interdisciplinary Early Childhood Education (IECE)
      (available as either teaching or non-teaching)
      a) Teaching:
      Prerequisite: IECE provisional certification SED 801, 802, 805, 810, and one elective as approved by advisor...............................15 hours
      b) Non-teaching:
      Prerequisites for entering the IECE option are a bachelor’s degree in special education or in a related discipline from an accredited institution. Prerequisite course work (completed or equivalent): SED 104 or 575/775; SED 260, CDS 360 or SED 522/722; SED 341 or 590/790; SED 352, 372 or 576/776; SED 518/718; SED 375 or 574/774 or documented successful work experience with pre-school children with disabilities approved by the academic advisor. SED 801, 802, 805, 810, and elective as
B. Curriculum for students pursuing additional certification:

Teacher Leader Core
ETL800, 801, 802, 803 and 804............................15 hours

Additional Certification Areas:

1. Learning and Behavior Disorders (LBD)
   Prerequisites: KY Provisional Teaching Certificate in P-5, 5-9 or Secondary for Classroom Teachers.
   Successful completion of equivalent coursework for ELE or EMG445, EMG447 or 806, MAT201 and 202.
   SED775, SED722, SED776, SED778, SED856, SED790, SED897.................................21-24 hours

2. Deaf and Hard of Hearing (DHH)
   Prerequisites: KY Provisional Teaching Certificate in P-5, 5-9 or Secondary for Classroom Teachers. Successful completion of equivalent coursework for ELE or EMG445, EMG447 or 806, MAT201 and 202 and ASL101 and 102.
   SED775, SED722, SED781, SED710, SED738, SED780, SED830, SED897............................24-27 hours

3. Interdisciplinary Early Childhood Education (IECE) (available as either teaching or non-teaching)
   a.) Teaching:
   Prerequisites: KY Provisional Teaching Certificate in P-5, 5-9 or Secondary for Classroom Teachers
   SED718, SED722, SED790, SED811, CDF 741 or CDF 744, OTS 715, SED897........21-24 hours

   b.) Non-Teaching:
   Prerequisites for entering the IECE option are a bachelor’s degree in special education or in a related discipline from an accredited institution. Prerequisite coursework (completed or equivalent): SED104 or 575/775; SED260, CDS 360 or SEDS22/222; SED341 or SED375; SED372 or 576/776; SED518/ 218, SED525 or SED522/224 or documented successful work experience with pre-school children with disabilities approved by the academic advisor.
   SED801, 802, 805, 810, and elective as approved by advisor.................................15 hours

Comprehensive Written Exam: GRD 877m..................0 hours
Total Requirements..................................................36-42 hours
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

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Program Revision (Part III)

X Program Revision (Part III) | Provide only the information relevant to the proposal. |

If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

Proposal Approved by: | Date |
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*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
Remove CDF 747 from the program and add EGC840 to the MAT IECE program.

A. Proposed Effective Academic Term: (Example: Fall 2012)
Fall 2013

A. Effective date of suspended programs for currently enrolled students: (if applicable)
n/a

B. The justification for this action:
In order to meet EPSB requirements for field experience hours, all MAT options are adding EGC840 to their content area courses. To keep the hours in the MAT in IECE program lower, CDF747 will be replaced with EGC840.

C. The projected cost (or savings) of this proposal is as follows:
Personnel Impact: none
Operating Expenses Impact: none
Equipment/Physical Facility Needs: none
Library Resources: none
Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

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Curriculum Requirements for Master of Arts in Teaching
A. Interdisciplinary Early Childhood Education
   Professional Education Core............................................18 hours
      EGC 820, 830, 840, 889...............................................12 hours
      SED 897............................6 hours
   Concentration.............................................................25 hours
      SED 719, 722, 790, 811............................................13 hours
      CDF 741, 744.............................................................6 hours
      OTS 715, ELE 719.......................................................6 hours
   Minimum Program Total................................................43 hours

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

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(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

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Proposal Approved by:                                                    Date       
Departmental Committee                                                   2/26/2013   
College Curriculum Committee                                             3/5/2013     
General Education Committee*                                             N/A          
Teacher Education Committee*                                             2-26-2013    
Graduate Council*                                                        4-5-2013     

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:                                                         N/A

Operating Expenses Impact:                                                N/A

Equipment/Physical Facility Needs:                                       N/A

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
   1. Modify Admission Requirements
   2. Clarify Teacher Certification Requirements

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)

Fall 2013

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

N/A

B. The justification for this action:

The changes in EPSB requirements for admission to initial teacher certification programs were implemented for the spring 2013 applicants. Of the 170+ applications to the program, only 55 met the GRE requirements set by EPSB and only 7 of our seniors met these scores. Therefore, a change in the admission criteria is being submitted which will increase the eligible pool of applicants and also still meet EPSB requirements for Teacher Certification in Communication Disorders.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

N/A

Operating Expenses Impact:

N/A

Equipment/Physical Facility Needs:

N/A
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
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New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

MASTER OF ARTS IN EDUCATION
COMMUNICATION DISORDERS
CIP Code: 13.1012

I. GENERAL INFORMATION

The Master of Arts in Education Program in Communication Disorders is a two-year, full time program leading to eligibility for certification/licensure in Speech-Language Pathology by the American Speech-Language-Hearing Association, Kentucky Board of Speech-Language Pathology, and Kentucky Teacher Certification in Communication Disorders. Since this program leads to initial teacher certification, the criteria and guidelines set by Kentucky Education Professional Standards Board (16 KAR 5:020) must be met/followed.

II. ADMISSION REQUIREMENTS

To be eligible for consideration for admission into the MAEd. Program in Communication Disorders, applicants must have a bachelor’s degree in Communication Disorders with a minimum undergraduate GPA of 3.0 overall and a minimum overall GRE score of 285. In addition, to be accepted into the MAEd. CD program and to meet the criteria set by EPSB, the applicant must successfully complete one of the following assessments:

1. a minimum GRE Verbal score of 150, a minimum GRE Quantitative score of 143, and a minimum GRE Analytical Writing score of 4.0, or,
2. a minimum Reading score of 176, a minimum Math score of 174, and a minimum Writing score of 174 on the Praxis I, and also submit documentation of 25 clinical observation hours as required by the American Speech-Language-Hearing Association for national certification.

Applicants must have three references and complete a recommendation form describing their potential success at the graduate level of study. This form can be found on the Communication Disorders website at www.cd.eku.edu.

Applicants must also provide an essay of approximately 500 words discussing personal and professional objectives. This essay
will be scored to assess critical thinking, creativity, communication and collaboration.

In addition to Communication Disorder admission requirements, applicants must meet the general admission requirements of the Graduate School. Admission to Eastern Kentucky University’s undergraduate program in Communication Disorders does not guarantee acceptance into Eastern Kentucky University’s graduate program. There are limited spaces available in the graduate program. The most qualified applicants are admitted. Application forms are available from the Office of Graduate Education and Research, SSB CPO 68, 521 Lancaster Ave., Eastern Kentucky University, Richmond, KY 40475-3102. Send online at the Graduate Education and Research website, http://gradschool.eku.edu. Submit the completed application for admission with all required documents (application form, official transcripts, letters, essay) by February 15 to the Office of Graduate Education and Research.

Those candidates who are admitted to the MAEd program in Communication Disorders will be required to complete and sign a Candidate Statement of Commitment Regarding Dispositions form and a Personal and Professional Fitness Declaration form. This process includes a review of the Professional Code of Ethics for Kentucky School Personnel established in 16 KAR1:020. (NOTE: Based upon applicant disclosure, an interview by the Professional Education Admission Committee may be required.)

III. PROGRAM REQUIREMENTS

Probation and Progress in the Program – If, in any semester of study, a candidate’s graduate grade point average falls below 3.0 for all courses taken after admission to the program, the candidate will automatically be on academic probation. The candidate will be dismissed from the program following any second semester with a cumulative GPA below 3.0. A candidate in the program, who earns more than one “C” and “D” or “F” in courses taken after admission to the program will be dismissed from the program.

**Communication Disorders Core**.................................36 hours

CDS 863, 867, 873, 874 (3-hour course taken 3 times), 875, 876, 877, 878, 879, 880.

**Approved Electives in Communication Disorders/Research Option**......9 hours

 Candidates who apply for and are selected to the Research Option will take CDS 899 for 3 hours and will take 6 hours of approved electives from areas such as CDS, CDF, EDF, ENG, EPY, NUR, OTS, PSY, and/or SED.

If candidates have not completed a course equivalent to EPY 839, SED 800, STA 700, CDS 741, 771, or 772 with a grade of “C” or higher, these courses must be completed to meet the requirements for graduation, certification/licensure in Speech-Language Pathology by the American Speech-Language-Hearing Association, Kentucky Board of Speech-Language Pathology, and Kentucky Teacher Certification in Communication Disorders.

**Professional Semester I** ..............................................9 hours

CDS 720 and 898 or 897.

**Professional Semester II** .............................................9 hours

CDS 870 and 897 or 898.

**Exit Requirement**....................................................0 hours

GRD 877n or 878w

**Minimum Program Total**.............................................63 hours

IV. EXIT REQUIREMENTS

Candidates will complete one of the following exit requirements for the MAEd. in Communication Disorders (CD):

CAA 60
• a thesis and oral defense - GRD 877n (Research Option)
• or a written comprehensive examination covering education and
  major program components – GRD 878w (Non-Research Option).

Clinical Clock Hours Requirement

Candidates must complete 375 clinical clock hours before exiting from the graduate program. This requirement will meet the number of hours specified for national certification by the American Speech-Language-Hearing Association and will meet or exceed the hours required for Kentucky Teacher Certification in Communication Disorders and for Kentucky Licensure in Speech-Language Pathology. Clinical experiences for accruing clock hours are offered through CDS 874, 897, and 898. A maximum of 50 clinical clock hours accrued at the undergraduate level may be counted with appropriate documentation. A minimum of 25 clock hours of (documented) clinical observation must be completed prior to earning these clinical clock hours.
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

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*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. **Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)  
   1. Remove 2 core courses and 1 supporting course from CDS program.  
   2. Add 2 new courses to CDS program.  
   3. Change the ACCT course from CDS 487 to CDS 475.  
   4. Add another option for a statistics course.  
   5. Clarify the listing of supporting course requirements.  

A. 2. **Proposed Effective Academic Term:** (Example: Fall 2012)  
   Fall 2013

A. 3. **Effective date of suspended programs for currently enrolled students:** (if applicable) NA

B. The justification for this action:
1. The two core courses to be removed, CDS 485 Audiologic Evaluation and CDS 488 Practicum in Audiology are no longer necessary. The content and requirements for those courses have been absorbed into CDS 380 Introduction to Audiology and CDS 374 Practicum in Speech Pathology. The content for the supporting course to be removed, EDF 319, has been a part of the content in CDS 360 and so is no longer needed.

2. The two new courses, CDS 525 Literate Language and CDS 530 Therapeutic Relationships in Special Education were developed to meet changes in certification standards, the increased emphasis on literacy in education and the field of speech-language pathology, and the expressed concern by speech-language pathologists for better preparation in responding to quality of life issues of clients and their families.

3. With a change in faculty and emphasis in CDS 487, CDS 475 was selected for the ACCT course which could provide a better experience.

4. Several CDS majors were entering the program with STA 215. Since this course is used by other programs and provides the content that the CDS program requires, it will be added as an option to the statistics requirement.

5. The listing of the supporting courses was confusing. Punctuation and rewording were used to clarify the requirements.

C. The projected cost (or savings) of this proposal is as follows:

**Personnel Impact:** None

**Operating Expenses Impact:** None

**Equipment/Physical Facility Needs:** None

**Library Resources:** No additional costs
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

Bachelor of Science (B.S.)
COMMUNICATION DISORDERS
CIP Code: 51.0204

ADMISSION TO COMMUNICATION DISORDERS PROGRAM

Any student who is accepted by Eastern Kentucky University’s Admissions Office may declare their major as communication disorders (CD). The student will be assigned to a program advisor and will be classified as a “Pre-CD” major. However, a Pre-CD status does not guarantee admission into the CD undergraduate program. Pre-CD majors will be restricted to enrollment in the following major CDS courses: CDS 275 and 360. To apply for admission to the CD undergraduate program, students must meet the following minimum criteria: (1) at least 27 credit hours earned on 100-level courses or higher, (2) at least a 3.0 GPA on a 4.0 scale, and (3) at least a 21 composite score on the ACT. Once admitted to the CD program, the student must earn a grade of “C” or higher in CDS 275 or equivalent transferred course before registering for any CDS courses in the major requirements. Transfer students do not have to be enrolled in university courses at the time of submitting an application for admission. The CD program admits 30 new undergraduate students each year. Applicants are ranked by the GPA x ACT composite score. The most qualified applicants are admitted. Application forms are available from Wallace 245 or visit the CD program website at www.specialed.eku.edu/cd; telephone (859) 622-4442. Completed applications and all required documentation must be submitted by February 14 to the CD Program Coordinator.

It should be noted that enrollment in the graduate program in Communication Disorders is also limited. Admission into the undergraduate program does not guarantee admission into the graduate program. Refer to the Graduate Catalog for information on admission to the graduate program.

Students must purchase professional liability insurance prior to enrollment in CDS 374, 474, and 541. Further, that insurance coverage must be maintained throughout enrollment in these courses.

UNIVERSITY GRADUATION REQUIREMENTS
• General Education ........................................36 hours
• Student Success Seminar (EDO 100; waived for transfers with 30+ hrs.)........................................1 hour
• Wellness.....................................................3 hours
• Writing Intensive Course (Hrs. incorporated into Major/ Supporting/Gen Ed/Free Electives category)
• Upper division courses (42 hrs. distributed throughout
Major/Supporting/Gen Ed/Free Electives categories

- ACCT - Communication Disorders majors will select:
  CDS 487 475. (Credit hours may be incorporated into Major or Supporting requirements)

**Total Hours University Graduation Requirements .......40 hours**

**MAJOR REQUIREMENTS**

**Core Courses** ............................................................... .....56 58 hours

**Supporting Course Requirements** ..................................24-30 hours
  ASL 101(Element 6) or SED 240; BIO 171; BIO 301 or 303; EDF 319; ENG 410, 510, or 520; OTS 515; PSY(Element 5B) 200, 200W, 280, or 280W; SED 104; SED 341 or 590; SED 518 or 518S; STA 215 or 500.

(*) Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above.

**TOTAL HOURS TO COMPLETE DEGREE......123-129 122-128 hours**

*to a maximum of six hours
**to a maximum of two hours
# Curriculum Change Form

## Part I

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<td>New Minor (Part III)</td>
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<td>Occupational Therapy Doctorate (OTD)</td>
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<td>Occupational Therapy Doctorate (OTD)</td>
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<td>Program Title</td>
<td>Occupational Therapy Doctorate (OTD)</td>
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</table>

*Provide only the information relevant to the proposal.*

If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

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<th>Date</th>
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*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Catalog changes to reflect that the program is fully online, to identify which courses are the core courses, to make a change from 1 to 3 credits for seminar courses (OTS 901, 902, 903, and 904), and to correct typos.

A. 2. Proposed Effective Academic Term: Fall 2013

A. 3. Effective date of suspended programs for currently enrolled students: NA

B. The justification for this action:

The Department of Occupational Therapy faculty members have opted to remove the residency requirement in order to make the program fully online and this needs to be reflected in the catalog. The catalog currently does not identify which courses are the core courses for students. The curriculum with core courses (OTS 853, OTS 882, OTS 886, OTS 910, OTS 911, OTS 912, OTS 913) was approved by CAA on November 17, 2011. By adding this clarification, it will assist with student program planning, advising, and DegreeWorks. The change from 1 to 3 credits for seminar courses (OTS 901, 902, 903, and 904) was originally approved by CAA on November 17, 2011 but the change was not made in the catalog.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NA

Operating Expenses Impact: NA

Equipment/Physical Facility Needs: NA

Library Resources: NA

### Part III. Recording Data for Revised or Suspended Program

Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)
Curriculum Change Form
OCCUPATIONAL THERAPY DOCTORATE (OTD)

I. GENERAL INFORMATION

The Occupational Therapy Department offers a post-professional Occupational Therapy Doctorate program for practitioners. This doctoral program will create occupation-based practitioners who will be ethical leaders of change in occupational therapy services for diverse populations. The majority of the program will be offered online in accessible through distance education and is tailored to meet the advanced practice needs of occupational therapists in the Commonwealth and adjoining states.

Graduates of the OTD program will:
1. Engage in occupation based practice as a method of change to positively impact the future of the profession and the quality of occupational therapy services.
2. Ethically and responsibly meet the needs of diverse client populations by addressing issues related to health disparity in rural and urban areas, as well as, policy and legislation at local, state, and national levels.
3. Serve as leaders of change at local, state, and national levels using tools such as program development, participatory action research, client education, and evidence based practice.
4. Use advanced clinical and ethical reasoning skills to improve occupational therapy services.

II. ADMISSION REQUIREMENTS

Applicants must meet the following criteria for admission to the OTD Program:
1. A degree from an entry level occupational therapist program that is accredited by the Accreditation Council of Occupational Therapy Education (ACOTE). International applicants must have met all requirements for practice in their own country and graduated from an accredited or World Federation of Occupational Therapy (WFOT) approved occupational therapy program.
2. Certification by the National Board for Certification in Occupational Therapy (NBCOT). International applicants must provide documentation that they are eligible to practice as an occupational therapist in their home country.
3. A master’s degree.
4. A graduate research methods course.
5. A GRE score of 850 or higher on the combined verbal and quantitative sections and a 4.0 or higher on the analytical writing section. The GRE will be waived if the applicant has earned a graduate degree from a regional, accredited institution.
6. Three letters of recommendation for applicants who do not have an M.S. in Occupational Therapy from EKU.
7. A one-to-two page statement of professional goals.
8. A resume and/or professional portfolio.
9. Transcripts of undergraduate and graduate coursework.
10. An online graduate application.
11. Those applicants meeting the above criteria will complete an admission interview with the faculty of the doctoral program prior to final selection.

III. PROGRESSION REQUIREMENTS

Students need to obtain a grade of a B or higher in all courses in order to progress in the program.

IV. PROGRAM REQUIREMENTS (list courses and credit hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>OTS 853 (core course)</td>
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<tr>
<td>OTS 882 (core course)</td>
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<td>OTS 886 (core course)</td>
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<tr>
<td>OTS 901</td>
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<td>OTS 902</td>
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<tr>
<td>OTS 904</td>
<td>34 hours</td>
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<tr>
<td>OTS 905</td>
<td>3 (taken twice for a total of 6 hours) or 6 hours</td>
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<tr>
<td>OTS 906</td>
<td>1 hour</td>
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<tr>
<td>OTS 910 (core course)</td>
<td>3 hours</td>
</tr>
<tr>
<td>OTS 911 (core course)</td>
<td>3 hours</td>
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<tr>
<td>OTS 912 (core course)</td>
<td>3 hours</td>
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<td>OTS 913 (core course)</td>
<td>3 hours</td>
</tr>
<tr>
<td>Total Credit Hours</td>
<td>40 hours</td>
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</table>

V. EXIT REQUIREMENTS

1. Candidates are required to satisfactorily complete and present capstone projects.
2. Candidates are required to satisfactorily complete and present a professional portfolio.
**Part III. Recording Data for Revised or Suspended Program**

 completion of A, B, and C is required: (Please be specific, but concise.)

 A. 1. **Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

   1. Add HEA 480W;
   2. Drop HEA 480.

 A. 2. **Proposed Effective Academic Term:** Fall 2013

 A. 3. **Effective date of suspended programs for currently enrolled students:** (if applicable)

 B. **The justification for this action:**

   1. We have developed a writing intensive version of HEA 480W and will replace HEA 480 with it.

 C. **The projected cost (or savings) of this proposal is as follows:**

   Personnel Impact: na
   Operating Expenses Impact: na
   Equipment/Physical Facility Needs: na
   Library Resources: na
1. For a revised program, provide the current program requirements using **strikethrough** for deletions and **underlines** for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

---

**Revised* Program Text**  
(*Use **strikethrough** for deletions and **underlines** for additions.)

**Bachelor of Science (B.S.) Public Health  CIP Code: 51.2207**

**UNIVERSITY GRADUATION REQUIREMENTS**

- General Education ............................................. 36 hours
- Student Success Seminar (HSO 100; waived for transfers with 30+ hrs.) ........................................... 1 hour
- Wellness (courses may meet both wellness & major requirements).................................................. 3 hours
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/gen Ed/Free Electives categories)
- **ACCT** - Public Health majors studying Community Health will fulfill ACCT with HEA 463, those majors pursuing the School Health option will use EME 586 to meet ACCT. (These courses are included in the Major totals)

**Total Hours University Graduation Requirements........40 hours**

**MAJOR REQUIREMENTS**

**Core Courses**...................................................... 36 hours  
HEA 202, 285, 290, 315, 320, 345, 375 or 592; 350, 380, 455, 480, **HEA 480W**, 490.

**Options (Majors must select one of the following options):**

- **Community Health**............................................. 19 hours  
  HEA 310, 316, 420(1), 460, 463(6)*; select three hours from HEA 498, 590, 591, 593, or 595.
- **School Health, P-12 (Teaching)**................................. 6 hours  
  EME 586 and three hours from HEA 310, 498, 590, 593, or 595.

**Supporting Course Requirements:**

- **All Options**......................................................... 9 hours  
  BIO 171, 301; NFA 201(Wellness); EHS 280.
- **Community Health**............................................. 3 hours  
  POL 376
- **School Health, P-12 (Teaching)**................................. 1 hour  
  BIO 378(1).

**Professional Education Requirements:**

- **School Health Option**........................................... 34 hours  
  EDF 103(1), 203, 319 or 319W, 413; EMS 499(12);
  ESE 490, 587; SED 401 or 401S; and 3 hours of Applied Learning
  Field Experience: EDF 349Q(0.5), 349R(0.5); EMS 349Q(0.5), 349R(0.5); ESE 349(1).

**Free Electives:**

- **Community Health**............................................. 13 hours
- **School Health, P-12 (Teaching)**................................. 0 hours

**TOTAL HOURS TO COMPLETE DEGREE........120-126 hours**
(Check one)  
New Course (Parts II, IV)  
Course Revision (Parts II, IV)  
Hybrid Course (‘S,’ ‘W’)  
New Minor (Part III)  
Program Suspension (Part III)  
XX Program Revision (Part III)  

<table>
<thead>
<tr>
<th>Department Name</th>
<th>Health Promotion &amp; Administration</th>
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<tbody>
<tr>
<td>College</td>
<td>Health Sciences</td>
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*Course Prefix & Number

*Course Title

*Program Title

Minor in Community Health Education (non-teaching)

Proposal Approved by:  
Departmental Committee: 03-28-13  
College Curriculum Committee:  
General Education Committee*: NA  
Teacher Education Committee*:  
Graduate Council*:  

Council on Academic Affairs: 5/2/13  
Faculty Senate**: Pending  
Board of Regents**: Pending  

EFFECTIVE ACADEMIC TERM***

*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Add HEA 480W and drop HEA 480

A. 2. Proposed Effective Academic Term: Fall 2013

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Created HEA 480W as a writing intensive course for majors and minors and the addition needs to be reflected in the program course options.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NA

Operating Expenses Impact: NA

Equipment/Physical Facility Needs: NA

Library Resources: NA

Part III. Recording Data for Revised or Suspended Program

Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Minor in Community Health Education (Non-teaching)

Minor Requirements..........................................................30 hours

HEA 290, 315, 316, 320, 350, 455, 460, **480, 480W**, 490; and three hours from HEA 345; 375 or 592; 380, 591, 593, or EHS 280.
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

Part I

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<td>*Program Title</td>
<td>Minor in School Health, P-12 (Teaching)</td>
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<td>Program Suspension (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
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<tr>
<td><strong>X</strong> Program Revision (Part III)</td>
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Proposal Approved by:  

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<th>Date</th>
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*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Add HEA480W and drop HEA480

A. 2. Proposed Effective Academic Term: Fall 2013

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
Created HEA 480W as a writing intensive course for majors and minors and the addition needs to be reflected in the program course options.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NA

Operating Expenses Impact: NA

Equipment/Physical Facility Needs: NA

Library Resources: NA

Part III. Recording Data for Revised or Suspended Program

Revised* Program Text  
(*Use strikethrough for deletions and underlines for additions.)

Minor in School Health, P–12 (Teaching)

Minor Requirements..........................................................30 hours

HEA 202, 290, 315, 320, 345, 375 or 592; NFA 201, EHS 280, EME 586, and three hours from HEA 380, 455, **480, 480W**, 590, 591, or 593.

HPAD 15

CAA 71
A. 1. Specific action requested:
Delete REC 102/290 from Fitness and Wellness Option supporting course requirements.
Add HEA 202 to Fitness and Wellness Option supporting course requirements.
Add 5 hours of different PHE 190 or 390 courses in Fitness and Wellness supporting course requirements.

A. 2. Proposed Effective Academic Term: Fall 2013

A. 3. Effective date of suspended programs for currently enrolled students: NA

B. The justification for this action:
Students are required to have current CPR and First Aid certification at the time of graduation, yet opportunities for these certifications are not always available in a timely manner. By replacing REC 102/290, which no longer meets the needs of the major with HEA 202 in their senior year, students will meet the CPR/First Aid requirement as part of the curriculum. Secondly, more specific and varied physical activity expertise is needed for graduates to be successful in the workplace and this expertise may be received through completion of five different (1 hr) PHE 190 or 390 courses.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None
Operating Expenses Impact: None
Equipment/Physical Facility Needs: None
Library Resources: None
Part III. Recording Data for Revised or Suspended Program

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

PHYSICAL EDUCATION
CIP 13.1314

UNIVERSITY GRADUATION REQUIREMENTS
• General Education ........................................... 36 hours
• Student Success Seminar (HSO 100; waived for transfers with 30+ hrs.).......................... 1 hour
• Wellness ............................................................ 3 hours
• Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
• Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
• A CCT - Physical Education majors in the General option will fulfill ACCT with PHE 562, those majors pursuing Fitness and Wellness will use PHE 472, and those with the teaching option will use EMS 499. (Credit hours are incorporated into major requirements below.)

Total Hours University Graduation Requirements........ 40 hours

MAJOR REQUIREMENTS
Core Courses .......................................................... 25-28 hours
PHE 201, 212, 315, 320, 325, 407, 562, 575; PHE 241(1) or 313(2), 340, or Red Cross Lifeguard Certification; current CPR certification at time of graduation; and each student must complete one of the following options:

Options: (each student must complete one of the following options)

General (Non-Teaching) ......................................... 20 hours
PHE 301, 327, 383(1), 400, 423, one class from PHE 224 or 305, and two classes from PHE 261(2), 360(2), 361(2), 362(2), and 420(2).

P-12 Teaching .................................................. 21 hours
PHE 224, 300, 305, 310, 323, 415, 467.

Fitness and Wellness ........................................... 15 hours
PHE 430, 433, 435, 472(6). (Students are required to document a minimum of fifty (50) hours of appropriately related experiences prior to enrolling in PHE 470/472.)

Supporting Course Requirements:
All Options ........................................................... 9 hours
BIO 171 and 301; CIS 212 or CSC 104.

General (Non-Teaching) ....................................... 6 hours
REC 102, PHE 180(Wellness), HEA 202(3).

Fitness and Wellness ......................................... 15-20-23 hours
N FA 201(Wellness), 517; REC 102 or 290; 6 hrs from HEA 315, 380, or 480; 3 hrs from MGT 301, MKT 301, or PHE 530; HEA202; 5 hrs from PHE190 or 390; current first aid certification at time of graduation.

Professional Education Requirements
(P-12 Teaching Option) ........................................... 31 hours
EDF 103(1), 203, 319 or 319W; EME 465; EMS 499(12); ESE 490, 566; and 3 hours of Applied Learning Field Experience: EDF 349Q(0.5), 349R(0.5); EMS 349Q(0.5), 349R(0.5); and ESE 349(1).

Free Electives:
General (Non-Teaching) .................................... 17-20 hours
Fitness and Wellness ....................................... 13-16-11-14 hours

TOTAL HOURS TO COMPLETE DEGREE........... 120-129 hours
# Curriculum Change Form

## Part I

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<th>(Check one)</th>
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<td>___</td>
<td>New Minor (Part III)</td>
<td>Minor in Recreation and Park Administration (Non-Teaching)</td>
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<td>___</td>
<td>Program Revision (Part III)</td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
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### Proposal Approved by:

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<td>Graduate Council*</td>
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*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar's Office after all approval is received.

## Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** Add or 311, 280 or to minor requirements, and add REC180, 210, 225, 250, 349, 460 or 590 as options to additional hours and drop REC490 from options in additional hours

**A. 2. Proposed Effective Academic Term:** Fall 2013

**A. 3. Effective date of suspended programs for currently enrolled students:** NA

**B. The justification for this action:** The Minor needs to reflect new courses that have been added to the curriculum, as well as reflect more options for students.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** NA

**Operating Expenses Impact:** NA

**Equipment/Physical Facility Needs:** NA

**Library Resources:** NA

## Part III. Recording Data for Revised or Suspended Program

**Revised* Program Text**

Minor in Recreation and Park Administration (Non-Teaching)

Minor Requirements.........................19 hours

REC 101(1), 102, 200 or 311, 280 or 460, and nine additional hours from REC 180(1), 190(1), 210, 225, 250, 280, 290, 311, 349, 350, 380, 401, 406, 409, 410, 411, 460, 480, 490, 511, 512S, 516, or 530, or 590
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
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<tr>
<th>Part I</th>
<th>Department Name</th>
<th>College</th>
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<td>SSEM</td>
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<td>Course Revision (Parts II, IV)</td>
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<td>Hybrid Course (“S,” “W”)</td>
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<td>New Minor (Part III)</td>
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<td>Program Suspension (Part III)</td>
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| X Program Revision (Part III) | *Provide only the information relevant to the proposal. | If Certificate, indicate Long-Term (University) or Short-Term (Departmental) |

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<th>Date</th>
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<td>Teacher Education Committee*</td>
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<td>EFFECTIVE ACADEMIC TERM***</td>
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<tr>
<td>Graduate Council*</td>
<td>NA</td>
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*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
To update the language and requirements of the Minor in Emergency Medical Care and to have the Undergraduate Catalog reflect the changes.

**A. 2. Proposed Effective Academic Term:** (Example: Fall 2012)
Fall 2013

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**
Due to changes in the current course descriptions and credit hours, the minor language needs to be altered to meet the university minimum hour requirement.

**C. The projected cost (or savings) of this proposal is as follows:**

*Personnel Impact: None*

*Operating Expenses Impact: None*

*Equipment/Physical Facility Needs: None*

*Library Resources: None*
### Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using **strikethrough** for deletions and **underlines** for additions.
3. For a dropped course, provide the current catalog text.

<table>
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<tr>
<th>New or Revised* Catalog Text</th>
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<tr>
<td>(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)</td>
</tr>
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</table>

### Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using **strikethrough** for deletions and **underlines** for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions.)</td>
</tr>
</tbody>
</table>

**Minor in Emergency Medical Care**

Completing the minor requires a minimum grade of “C” in EMC 104, 110, 115, 200, and nine hours EMC course work pre-approved by the EMC Admission and Progression Committee.

The Minor in Emergency Medical Care is not available to B.S. Emergency Medical Care majors. A student may minor in Emergency Medical Care by completing, with a grade of “C” or better, a total of 18 semester hours as follows:

- **Requirements** ..........................................................11 hours
  - EMC 104, 110, 115, 200

- **Electives** ........................................................... 7 hours
  - EMC 105, 205, 215, 225, 240

- **Total Curriculum Requirements** .......................................18 hours
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>SSEM</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>College of Justice and Safety</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (‘S,’ ‘W’)</td>
<td>*Course Title</td>
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<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
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<tr>
<td>Program Suspension (Part III)</td>
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<tr>
<td>X_ Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
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</table>

Proposal Approved by:  

| Departmental Committee | 02/25/2013 | Council on Academic Affairs | 02/28/2013 |
| College Curriculum Committee | 02/28/2013 | Faculty Senate** | Pending |
| General Education Committee* | NA | Board of Regents** | Pending |
| Teacher Education Committee* | NA | EFFECTIVE ACADEMIC TERM*** | |
| Graduate Council* | NA | | |

*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:  
   (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
   No actual changes will be made to the program. However, alterations of splitting EMC 342 and EMC 352 into its actual lecture and lab components will be made. The catalog will read EMC 342/342L and EMC 352/352L.

A. 2. Proposed Effective Academic Term:  
   (Example: Fall 2012)
   Fall 2013

A. 3. Effective date of suspended programs for currently enrolled students:  
   (if applicable)

B. The justification for this action:

   The courses were causing confusion for the students and were prohibiting students from adding classes without a conflict over-ride. This adjustment will make the course clear to understand when it actually meets.

C. The projected cost (or savings) of this proposal is as follows:

   Personnel Impact: None

   Operating Expenses Impact: None

   Equipment/Physical Facility Needs: None

   Library Resources: None
### Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using **strike-through** for deletions and **underlines** for additions.
3. For a dropped course, provide the current catalog text.

#### New or Revised** Catalog Text

(*Use **strike-through** for deletions and **underlines** for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

### Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using **strike-through** for deletions and **underlines** for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

#### Revised** Program Text

(*Use **strike-through** for deletions and **underlines** for additions.)

**Associate Degree**

**Paramedicine (A.S.P.)**

CIP Code: 51.0904

<table>
<thead>
<tr>
<th>Core Requirements</th>
<th>37 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMC 104 (1), 110 (6), 200 (2), 205 (1), 215 (1), 225, 310 (2), 320, 335, 340, 342/342L, 352/352L, 360 (2), 362 (4).</td>
<td></td>
</tr>
</tbody>
</table>

**Supporting Course Requirements**

- EMC 240.

**General Education Requirements**

- BIO 171, 301, three hours general education humanities, three hours general education social science, three hours of free electives, and six hours of English composition.

**University Requirement**

- GSD 101

Total Curriculum Requirements: 64 hours
Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
No actual changes will be made to the program. However, alterations of splitting EMC 342 and EMC 352 into its actual lecture and lab components will be made. The catalog will read EMC 342/342L and EMC 352/352L.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)
Fall 2013

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
The courses were causing confusion for the students and were prohibiting students from adding classes without a conflict over-ride. This adjustment will make the course clear to understand when it actually meets.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None
Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using **strike-through** for deletions and **underlines** for additions.
3. For a dropped course, provide the current catalog text.

**New or Revised** Catalog Text

(*Use **strike-through** for deletions and **underlines** for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

---

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using **strike-through** for deletions and **underlines** for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

**Revised** Program Text

(*Use **strike-through** for deletions and **underlines** for additions.)

**Emergency Medical Care (B.S.)**

*CIP Code: B51.0904*

<table>
<thead>
<tr>
<th>Core Requirements</th>
<th>46 hours</th>
</tr>
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<tbody>
<tr>
<td>EMC 104 (1), 110 (6), 200 (2), 205 (1), 215 (1), 225, 240, 310 (2), 320, 335, 340, 342/342L, 352/352L, 360 (2), 362 (4), 400, 480.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Supporting Course Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Emergency Services Administration Option</strong></td>
</tr>
<tr>
<td>ENG 300; EMC 420, 430, 440, 489; BIO 171, 301; CHE 101/107 Lab (1), CHE 102 (4); PSY200, 208.</td>
</tr>
</tbody>
</table>

| **Paramedic Clinical / FSE Option** | 35 hours |
| ENG 300; FSE 200, 225, 320, 400; BIO 171, 301; CHE 101/Lab (1), CHE 102 (4); PHI 383; PSY 200, 308. |

| **Paramedic/Science Option** | 35 hours |
| BIO 171, 121 (4), 273 (4), 301; CHE 111/115 Lab (1), 112/116 Lab (1), 361 / 366 Lab (1), 362 / 367 Lab (1); PHY 131. |

| General Education Requirements | 36 hours |
|---------------------------------|
| Standard General Education program. Refer to Section Four of this Catalog for details on the general Education and University requirements. |

<table>
<thead>
<tr>
<th><strong>University Requirement</strong></th>
<th>3 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>GSD 101</td>
<td></td>
</tr>
</tbody>
</table>

**Total Curriculum Requirements** | 120 hours |
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>Safety, Security &amp; Safety Emergency Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
<td>College</td>
<td>Justice &amp; Safety</td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
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<tr>
<td>*Course Title (30 characters)</td>
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<tr>
<td>Hybrid Course (‘S,’ ‘W’)</td>
<td>(Major <em>X</em>, Option ___; Minor ___; or Certificate ___)</td>
<td></td>
</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td>*Program Title</td>
<td></td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
</tbody>
</table>

Proposal Approved by: Departmental Committee 10-10-12
Is this a SACS Substantive Change? Yes****

College Curriculum Committee 2-28-13
Approved x Disapproved
General Education Committee* NA
Faculty Senate**
ACT Steering Committee* NA
Board of Regents**
Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Revise the required core courses in the MS in Safety, Security and Emergency Management (SSEM). Remove EAD 840 as a required course for the Option in School Safety.

A. 2. Effective date: (Example: Fall 2001)
Fall 2013

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
Students enrolled in previous catalogs will remain in their core unless they choose to change.

B. The justification for this action: The MS in Safety, Security and Emergency Management (SSEM) has been predominately a safety manager development program in the past. With increasing numbers of graduate students desiring preparation for careers in Homeland Security and Emergency Management, the MS required core courses are being revised to better serve a multi-disciplinary student demand.

C. The projected cost (or savings) of this proposal is as follows:
Personnel Impact: None—The MS in SSEM changes are designed to use existing MS in SSEM courses. With the exception of a new course in SSEM Quantitative Analysis (approved by CAA in the March 2013 meeting) where existing instructor capabilities and teaching load are available.

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

CAA 81
Part III. Recording Data for New, Revised, or Suspended Program

MASTER OF SCIENCE
Safety, Security, and Emergency Management
CIP Code: 43.9999

I. GENERAL INFORMATION
The School of Safety, Security, and Emergency Management offers the Master of Science degree in Safety, Security, and Emergency Management. The M.S. degree program is designed to provide students with a broad background in safety, security, and disaster management safety, plus the option for more in-depth knowledge of at least one area of safety, security & emergency management, and safety through thesis research. The program is directed to preparing students for responsible careers in safety, security, and emergency management. Students are prepared to draw logically sound conclusions, to think creatively, to communicate effectively, and to appreciate the role and responsibilities of the security or emergency management and safety administration/manager.

The objectives of the graduate Safety, Security, and Emergency Management program are:

(1) To provide a broad based program that affords the depth of education, the specialized skills, and the sense of creativity that will allow the graduate to practice in and contribute to the field of safety, security, and emergency management.

(2) To provide an avenue for a highly mobile and marketable career to individuals wishing to pursue graduate education and remain in Kentucky and/or surrounding areas.

(3) To add to the body of knowledge through scholarly activity, research, and advanced professional training.

(4) To provide safety, security, and emergency management practitioners with leadership skills needed for the planning and delivery of loss prevention and safety services at the state, regional, and national levels.

II. ADMISSION REQUIREMENTS
Students seeking clear admission should hold a baccalaureate degree from an accredited institution of higher learning with a 3.0 grade point average overall or in the last 60 hours of undergraduate course work and a minimum Graduate Record Examination (GRE) score in three categories: Verbal 149, Quantitative 141, Analytical 4.0 or above under the scoring system in use after October 1, 2002; or Miller Analogies Test (MAT) score of 375 and a 3.0 GPA.

Applicants should have academic and/or experiential preparation and background in one of the areas to include: safety, security, fire, homeland security, fire administration, and risk management. When deficiencies are deemed to exist applicants will be required to satisfy all designated deficiencies prior to admission to candidacy. Students must also meet the general requirements of the Graduate School.

Online Learning Option - The Master of Science degree in Safety, Security and Emergency Management is offered online. The M.S. degree program also offers classes each semester online including options in Ergonomics, Fire and Emergency Management, Administration, School Safety, Emergency Management, Labor & Employment, Homeland Security, and Occupational Safety.

III. PROGRAM REQUIREMENTS
Safety, Security, and Emergency Management**
Core Requirements.........................................................18 hours
SSE 815, 822, 826, 827, 833, 865, 880, 885.

Elective Courses...........................................................12 hours
Twelve hours selected from the following:
HLS 800, 810, 820, 830, SSE 820, 822, 824, 825, 827, 828, 829, 830, 831, 832, 834, 839, 841, 845, 880, 890, 897.
OR
Option in Emergency Management.............................12 hours
SSE 826, 829, 830, 831

Option in Ergonomics......................................................12 hours
SSE 850, 851, 852, 853
Option in Fire and Emergency Services.........................12 hours
SSE 820, 824, 825, 829.

Option in Homeland Security.................................12 hours
HLS 800, 810, 820, 830.

Option in Labor and Employment.............................12 hours
SSE 860, 861, 862, 863

Option in Occupational Safety...............................12 hours
SSE 828, 832, 834, 845.

Option in School Safety.......................................15 hours
SSE 870, 871, 872, 873, EAD 840.

Exit Requirements
GRD 897c (Non-Thesis)
GRD 898d (Thesis)

Graduation Exit Options
Comprehensive Examination.........................6 hours of electives and GRD 897c

or

Thesis or Electives.........................3 hours of 898 in addition to GRD 898d
and SSE 898 electives.

Total Curriculum Requirements.........................36 hours
**Only a combination of nine hours of SSE 839, 841, 897 will count toward the degree. In addition, only six hours of 897 and 3
hours of 839 and/or 841 will count toward the degree. In exceptional cases and with approval from the SSEM Chair of Graduate
Studies and Research, Graduate Program Coordinator, up to 12 hours from these three courses may be applied toward the degree.
**No more than six hours of SSE 890 courses can be taken within the program. In exceptional cases and with approval from the
SSE Graduate Program Director and Graduate School additional 890 courses may be applied toward degree.

IV. EXIT REQUIREMENTS

Thesis—The thesis is optional in this program. If the thesis option is chosen the research topic and area of focus must be agreed
upon by the student and the student’s permanent committee. An oral examination in defense of the thesis is required (GRD 898d).

Comprehensive Examination—Students in the non-thesis option are required to pass a comprehensive examination (GRD 897c)
covering various components of the candidate’s program focusing on the core requirements. If choosing this option the candidate
must also complete an additional six hours of electives.
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
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<th>Justice &amp; Safety</th>
</tr>
</thead>
<tbody>
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<td>(Check one)</td>
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<td>Course Prefix &amp; Number</td>
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<tr>
<td>____</td>
<td>Course Dropped (Part II)</td>
<td>*Program Title</td>
<td>Certificate in School Safety</td>
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</tr>
<tr>
<td>____</td>
<td>New Program (Part III)</td>
<td>(Major __, Option ___; Minor ___; or Certificate X ___)</td>
<td></td>
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<tr>
<td>X</td>
<td>Program Revision (Part III)</td>
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</table>

Proposal Approved by: Departmental Committee 10-10-12 Graduate Council* 3-1-13
College Curriculum Committee 2-28-13 Council on Academic Affairs 5-2-13
General Education Committee* NA Faculty Senate** Pending
ACT Steering Committee* NA Board of Regents** Pending
Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. **Specific action requested**: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Remove EAD 840 as a required course for the Certificate in School Safety.

A. **Effective date**: (Example: Fall 2001)

Fall 2013

A. **Effective date of suspended programs for currently enrolled students**: (if applicable)

N/A

B. **The justification for this action**: The courses offered through eCampus in School Safety serve two purposes. First, they are a concentration in a master’s degree in the College of Education. Second, they are a Certificate/Option in the SSEM master’s program. The EAD 840 course is designed to be a capstone experience solely designed as a requirement for those in the College of Education master’s program. Students in the SSEM master’s program do not need that course.

C. **The projected cost (or savings) of this proposal is as follows**:

**Personnel Impact**: None

**Operating Expenses Impact**: None

**Equipment/Physical Facility Needs**: None

**Library Resources**: None
### Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using **strikethrough** for deletions and **underlines** for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

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### CERTIFICATES

Persons with a baccalaureate degree from an accredited institution may earn a 12-hour non-degree graduate certificate in Emergency Management, Ergonomics, Fire and Emergency Services, Homeland Security, Labor and Employment, Occupational Safety, or School Safety. These certificates are granted by the School of Safety, Security and Emergency Management and the College of Justice and Safety. The certificate may be completed online. The GRE/MAT is not required to pursue the certificate option only. A minimum 2.5 GPA is required. However, students who complete certificate courses with a GPA above 3.0 may apply to the M.S. degree program and apply credit from the certificate toward the degree. The certificate will consist of four courses for each option.

**Certificate in School Safety**

Certificate Requirements..................15 hours  
SSE 870, 871, 872, 873, **EAD 840**  
Total Curriculum Requirements..................15 hours
# Curriculum Change Form

**Present only one proposed curriculum change per form**

**Complete only the section(s) applicable.**

### Part I

<table>
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<tr>
<th>(Check one)</th>
<th>Department Name</th>
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<td><em>New Course (Parts II, IV)</em></td>
<td>MMIB</td>
<td>CBT</td>
</tr>
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<td><em>Course Revision (Parts II, IV)</em></td>
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<td>_New Minor (Part III) _</td>
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<td></td>
</tr>
<tr>
<td>X Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>_Program Revision (Part III) _</td>
<td></td>
<td></td>
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</tbody>
</table>

*Provide only the information relevant to the proposal.*

If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

### Proposal Approved by:

<table>
<thead>
<tr>
<th>Department Committee</th>
<th>2/21/2013—3/1/2013</th>
<th>Council on Academic Affairs</th>
<th>5/2/13 Date</th>
</tr>
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<tr>
<td>College Curriculum Committee</td>
<td>3/21/2013</td>
<td>Faculty Senate**</td>
<td>Pending Date</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>N/A</td>
<td>Board of Regents**</td>
<td>Pending Date</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>N/A</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
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<tr>
<td>Graduate Council*</td>
<td>N/A</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.**

***To be added by the Registrar’s Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

| A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.) |
| Suspend the Office Systems and Technologies (A.A.S.) |

| A. 2. Proposed Effective Academic Term: (Example: Fall 2012) |
| Fall 2013 |

| A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) |
| Fall 2013 |

### B. The justification for this action:

Lack of faculty resources and low enrollments.

### C. The projected cost (or savings) of this proposal is as follows:

**Personnel Impact:**

None

**Operating Expenses Impact:**

None

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None
Part III. Recording Data for Revised or Suspended Program

<p>| | |</p>
<table>
<thead>
<tr>
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<td>2.</td>
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</tbody>
</table>

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

Associate-Degree
Office Systems and Technologies (A.A.S.)

UNIVERSITY GRADUATION REQUIREMENTS
• General Education .........................................................18 hours
  Elements: 1A, 1B (ENG 101,102, or 105 with a grade of “A” or “B”); 1C (CMS 100 or 210); 3 hrs in Element 2 or 4A or 4B; 3A or 3B or 3A/B, 5B (ECO 230 or 231).
• Student Success Seminar (BTO100; waived for transfers with 30+ hrs.) .................................................................1 hour
Total Hours University Graduation Requirements...19 hours

MAJOR REQUIREMENTS
Core Courses .................................................................28 hours
CCT 101, 106(1), 200, 201, 250, 280, 302, 303, 310.

Supporting Courses ........................................................12 hours
ACC 201, 202; ECO 230(“Element 5B) or 231(“Element 5B); GBU 204; CCT 349(3) or ECO 230 or ECO 231; ENG 101 and 102, or 105 with a grade of “A” or “B”(“Element 1A, 1B). 

= Course also satisfies a General Education element.
Hours are included within the General Education requirement above.
Free Electives (non-business)................................................1 hour
TOTAL HOURS TO COMPLETE DEGREE ........60 hours
Part I

<table>
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<th>(Check one)</th>
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New Course (Parts II, IV)

*Course Prefix & Number

Course Revision (Parts II, IV)

*Course Title

Hybrid Course (‘S,’ ‘W’)

New Minor (Part III)

*Program Title

A.G.S. Office Systems and Technologies Concentration

Program Suspension (Part III)

Program Revision (Part III)

*Provide only the information relevant to the proposal.

Proposal Approved by:

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>2/21/2013—3/1/2013</th>
<th>Council on Academic Affairs</th>
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*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Suspend the A.G.S. Concentration in Office Systems and Technologies

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)

Fall 2013

B. The justification for this action:

Lack of faculty resources and low enrollments.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

None

Operating Expenses Impact:

None

Equipment/Physical Facility Needs:

None

Library Resources:

None
### Part III. Recording Data for Revised or Suspended Program

| 1. | For a revised program, provide the current program requirements using strikethrough for deletions and **underlines** for additions. |
| 2. | For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension. |

---

**Revised* Program Text**

(*Use strikethrough for deletions and **underlines** for additions.)

#### Associate of General Studies (A.G.S.)

**GENERAL STUDIES**

*CIP Code: 24.0102*

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**UNIVERSITY GRADUATION REQUIREMENTS**

**General Education** ……………………………………………36 hours

Standard General Education program (Elements 1-6 inclusive, per Section Four of this Catalog). Students should refer to their DegreeWorks audit for General Education course selections.

**Student Success Seminar** (GSD 101 or GSO 102; waived for transfers with 24+ hours) ………………………………………3 hours

**Total Hours University Graduation Requirements**……39 hours

---

**MAJOR REQUIREMENTS**

- AGS students must earn a cumulative GPA of 2.0 on all work earned at EKU, as well as an overall GPA of 2.0 on combined transfer and EKU graded coursework.
- AGS students must earn complete at least 24 semester hours at EKU.

**Core Courses** ………………………………………………………12 hours

Courses must be within an individual College and exclusive of general education requirements. The optional departmental concentration (see below) may be substituted for this area.

**OR**

**Optional Departmental Concentration** ……………………………12 hours

Students may select to pursue a concentration of interest. Concentration are within one academic department and are specified below. Students with a declared departmental concentration will be advised by faculty of that department and will be officially affiliated with that department. The Concentration will be reflected on the student’s transcript.

**Free Electives** ………………………………………………………9 hours

**TOTAL HOURS TO COMPLETE DEGREE**…………………..60 hours

(Precise degree requirements will vary based upon concentration selected and student’s specific orientation course needs.)

The Associate of General Studies is intended to be a first degree and is not appropriate for a secondary degree. Students who declare the AGS should pursue that program as their primary degree and apply for graduation as soon as they approach completion of its requirements.

---

**OPTIONAL A.G.S. CONCENTRATIONS**

The following concentrations are available in the Associate of General Studies degree program:

**Office Systems and Technologies Concentration** ……………………………………………………………………………………………………………………………………..12 hours

CCT 101, CCT 200, CCT 201, CCT 302

A minimum grade of “C” is required of all courses counted toward the concentration.

On page 82 of catalog

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**Concentrations**

**Office Systems and Technologies Concentration in the Associate of General Studies Degree**

See page 73 of this Catalog for the Office Systems and Technologies Concentration requirements listed in the Associate of General Studies degree section.

On page 175 of catalog
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

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*Provide only the information relevant to the proposal.*

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*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If "yes", SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. **Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Suspension of the Certificate in Ergonomics.

A. **Effective date:** (Example: Fall 2001)

Fall 2013

A. **Effective date of suspended programs for currently enrolled students:** (if applicable)

Students enrolled in previous catalogs will remain in their current certificate/option unless they choose to change.

B. **The justification for this action:** The Certificate/Option in Ergonomics has yielded low enrollments and with our current course demands, our resources are better served elsewhere. Leaving SSE 850 in the curriculum as a stand-alone elective will still provide our students with an educational opportunity on this topic.

C. **The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** This change will assist us in alleviating at least three course loads per year that we must cover.

**Operating Expenses Impact:** This change will save money by reducing the number of loads that must be covered and courses assigned to eCampus for maintenance.

**Equipment/Physical Facility Needs:** None

**Library Resources:** None
Part III. Recording Data for New, Revised, or Suspended Program

CERTIFICATES
Persons with a baccalaureate degree from an accredited institution may earn a 12-hour non-degree graduate certificate in Emergency Management, Ergonomics, Fire and Emergency Services, Homeland Security, Labor and Employment, Occupational Safety, or School Safety. These certificates are granted by the School of Safety, Security and Emergency Management and the College of Justice and Safety. The certificate may be completed online. The GRE/MAT is not required to pursue the certificate option only. A minimum 2.5 GPA is required. However, students who complete certificate courses with a GPA above 3.0 may apply to the M.S. degree program and apply credit from the certificate toward the degree. The certificate will consist of four courses for each option.

Certificate in Ergonomics
Certificate Requirements.............................................12 hours
SSE 850, 851, 852, 853
Total Curriculum Requirements..................................12 hours
TO: Council on Academic Affairs

FROM: Dr. Rose Perrine
Associate Dean, University Programs

DATE: April 10, 2013

RE: Action Item for May 2, 2013, Council on Academic Affairs meeting

**Action Item**

1. Associate of General Studies Program Revisions

   With regard to the CAA discussion in March, attached is a suggested format for the AGS Program revision. The attached format moves one statement and adds another. It also removes reference to GSO 102, since that course has been dropped. I’ve highlighted the changes to make them easy to find.
Associates of General Studies (A.G.S.)

GENERAL STUDIES

CIP Code: 24.0102

UNIVERSITY GRADUATION REQUIREMENTS

General Education ................................................. 36 hours

Standard General Education program (Elements 1-6 inclusive, per Section Four of this Catalog). Students should refer to their DegreeWorks audit for General Education course selections.

Student Success Seminar (GSD 101 or GSO 102; waived for transfers with 30+ hours) .................................................. 3 hours

Total Hours University Graduation Requirements........39 hours

MAJOR REQUIREMENTS

- Students should refer to their DegreeWorks audit for General Education course selections.
- Students should consult with an advisor to choose an appropriate General Education math course

• AGS students must earn a cumulative GPA of 2.0 on all work earned at EKU, as well as an overall GPA of 2.0 on combined transfer and EKU graded coursework.
• AGS students must earn at least 15 semester hours at EKU.
• AGS Students will declare either a college of focus for their core courses or a departmental concentration prior to registration during the semester in which they register for their 45th hour.

Core Courses..................................................................12 hours

Courses must be within an individual College and exclusive of general education requirements. The optional departmental concentration (see below) may be substituted for this area.

OR

Optional Departmental Concentration..............................12 hours

Students may select to pursue a concentration of interest. Concentration are within one academic department and are specified below. Students with a declared departmental concentration will be advised by faculty of that department and will be officially affiliated with that department. The Concentration will be reflected on the student’s transcript.

General Studies Exit Requirement (GSD 250)..............0 hours

Free Electives .................................................................9 hours

TOTAL HOURS TO COMPLETE DEGREE.................60 hours
TO: Council on Academic Affairs

FROM: Brett Morris
Director of Admissions

DATE: April 18, 2013

RE: Action Item for May 2, 2013, Council on Academic Affairs meeting

1) Success First Initiative, S1, Undergraduate Catalog language
BACKGROUND ON SUCCESS FIRST INITIATIVES

ADMIT TYPE – S1

The S1 (Success First Initiative) admit type applies to the following students:

- New first-time students (including transfers with less than 24 college credits) with high school GPAs between 2.0 and 2.49 (unweighted on a 4.0 scale) and ACT Composite scores between 15 to 19 or SAT equivalent.
- Readmitted students with an EKU GPA of between 1.0 and 1.99 (formerly R1).
- Veterans admitted through the Veterans Bridge to College Success (VBCS) program (former SV and VP admit type).

Administrative Notes:

1. Effective with admissions for Summer 2014 criteria for admission under admit-type S1 will no longer be based upon a student’s developmental area needs. The new criterion uses a combination of a student’s standardized test scores and cumulative high school GPA to determine admissibility. Therefore, Success First (S1) students may have none, one, or more developmental area needs in English and/or Reading. Standardized test scores will continue to be entered into SOATEST during admission processing but will not be used in the admission decision.

2. New first-time students admitted as S1s are required to enter EKU through the Eastern Bridge program or VBCS.

3. Transfer students who apply with less than 24 college credits will be considered new first-time students for admission purposes and must submit standardized test scores and high school transcripts. If a transfer student’s high school grades and test scores fall within the established S1 criteria, these students will be admitted as S1s. Any decision to release students from the requirements of the Success First (S1) program will be made by the Director of Academic Readiness and Testing.

4. All S1 students will be placed in the Associate of General Studies (AGS) program until they have demonstrated satisfactory academic performance as defined in the catalog (see catalog language below).

5. All reported test scores (Residual ACT, Compass, KYOTE, etc.) or subsequent placement tests will be used to determine remediation requirements during Orientation registration. Math remediation will be based upon test scores and pre-requisites as determined by a student’s chosen academic path.
SUCCESS FIRST INITIATIVE – CATALOG LANGUAGE

The Success First Initiative grants admission to students who may face challenges as new or returning students based upon their established academic record. This program applies to the following students:

- New first-time students (including transfers with less than 24 college credits) with high school GPAs between 2.0 and 2.49 (unweighted on a 4.0 scale) and ACT Composite scores between 15 to 19 or SAT equivalent.
- Readmitted students with an EKU GPA of between 1.0 and 1.99
- Veterans admitted through the Veterans Bridge to College Success (VBCS) program.

The Success First Initiative is administered through a variety of programs across campus. Success First students work closely with their assigned advisors to achieve the following:

- Sign a Student Success Agreement that acknowledges the expectations and conditions for participation in the program and for continued enrollment at the University.
- Take and complete all development course requirements in the sequence directed during their first academic year. Success First student must obtain a grade of at least a “C” in all developmental coursework and pass each developmental course within two attempts.
- Meet with assigned academic advisor each semester before registering for classes and enroll in courses only as agreed upon during this consultation. Note: Success First students must consult with their advisor before making any further schedule changes, especially before dropping a course.
- Achieve satisfactory academic progress (SAP) in order to retain financial aid.

Success First students who drop below a 2.0 GPA are subject to university-wide rules for minimal academic standards (see page xx). All Success First students will be placed in the Associate of General Studies (AGS) program until they obtain 30 college-level credit hours and demonstrate satisfactory academic performance, which is defined as two consecutive semesters with a term GPA of 2.0 or above and satisfactory completion of all developmental coursework.
TO: Council on Academic Affairs

FROM: Brett Morris
Director of Admissions

DATE: April 18, 2013

RE: Action Item for May 2, 2013, Council on Academic Affairs meeting

1) Colonel Connection Program, Catalog language for Transfer Students
Colonel Connection Program

The Colonel Connection Program facilitates the transfer process from other colleges to EKU, and eases students’ transition to and timely graduation from EKU. The program is available to students who are currently enrolled at another institution (e.g., a community college) and intend to transfer to EKU to complete a baccalaureate degree. Students must apply for admission to EKU, meet all admission requirements, and be accepted to EKU before enrolling in the Colonel Connection program.

Upon admission and completion of the Colonel Connection program agreement, participating students are granted continuous access to EKU’s DegreeWorks degree audit system, allowing them to view their individualized degree plan and progress towards an EKU baccalaureate degree. The degree audit is then kept current through regular submission of transcripts to EKU for credit evaluation. (Note: Colonel Connection students may not enroll in EKU coursework without first requesting visiting-student status through their advisor.)

When ready to transfer to EKU, the student must apply for admission to the university as a degree-seeking student for the term in which they wish to begin.

To maintain enrollment in the Colonel Connection program, a student must:

- maintain a minimum 2.0 grade-point average (GPA) on all college-level work completed to date;
- complete, with a grade of C or better, no fewer than six (6) credits in the most recent fall/spring semester; and
- meet with an assigned EKU advisor at least twice per academic year to discuss their progress and plans for transfer and graduation.

Students who fail to meet any of the above standards will be given one fall or spring semester to comply, after which they will be disenrolled from the Colonel Connection program.

Upon enrollment in the Colonel Connection program, participants will have a catalog year associated with their student record designating the academic year for their degree program as well as General Education and University graduation requirements. Should graduation requirements subsequently change, students may request a move to the current Catalog through the Registrar’s Office. The catalog year may be found on the student’s DegreeWorks degree audit.

Students who fail to maintain their enrollment in the Colonel Connection program may apply for readmission to the program; however, their catalog year will be based on the date of re-enrollment.

For further information regarding the Colonel Connection program, contact the EKU Student Outreach and Transition Office (SOTO).
April 8, 2013

To: Janna Vice, Provost

From: Jerry Pogatshnik, Associate Vice President for Research and Dean of the Graduate School

Re: Item for CAA Consideration

The Graduate School requests consideration of proposed changes to the Graduate Assistantship policy as published in the Graduate Catalog.

**Changes to Graduate Catalog Description for Graduate Assistantships**

The revised policy includes eligibility criteria of a 3.0 GPA and a limit on 4 academic terms during the summer. These have always been a part of the Graduate School's policies but have not been documented within the Catalog, itself. The proposed additions formalize the policy as part of the Catalog.

The revised policy also includes limits on assistantships to no more than two sequential master's degree programs. Students who wish to receive a second assistantship must complete the degree requirements for their first graduate degree before the 4-semester eligibility period is reestablished.

The Graduate Council approved these changes at its March meeting.

Requested Changes are listed in Attachment 1.
GRADUATE ASSISTANTSHIPS

Graduate assistantships are positions given to the most outstanding students. Duties may include laboratory supervision, teaching, and research related tasks. Stipends are competitive and assistantships supported through the Graduate School include a partial tuition waiver of six graduate hours per semester for a full-time appointment. Additional assistantships are available through the Office of Student Housing and other academic and administrative units and many of these also provide a partial tuition waiver.

Graduate Assistants (GAs) are appointed by the individual departments of each college and subject to the approval of the Graduate School. Questions regarding application for appointment should be directed to the graduate coordinators of that department.

Graduate Assistants must be enrolled in a graduate degree program and must be enrolled in a minimum of 9 hours of graduate coursework applicable to their degree. Students in their final semester of graduate study who have applied for graduation may hold an assistantship with less than full-time enrollment. Graduate Assistants must maintain an overall graduate GPA of 3.0 or higher. Students admitted to the Graduate School on Probationary Admission are typically not eligible for Graduate Assistantships. Graduate Assistantship appointments are limited to no more than 4 academic terms, excluding summers. Exceptions may be granted for programs exceeding 40 semester hours. Students may receive support in a second subsequent graduate program provided that they have completed all requirements for their first degree. Assistantships will not be awarded for a third master’s program.

Additional on-campus employment for graduate assistants is normally not allowed. Under exceptional circumstances, additional on-campus employment may be considered for students who have completed 18 or more hours toward their graduate program with a graduate GPA of 3.5 or above. Graduate assistants who meet these conditions may be eligible for additional employment of up to 7.5 hours/week (17.5 hours/week for graduate assistants on half-time appointments). Additional employment must be recommended by the student’s academic advisor and department chair and are subject to approval by the Graduate Dean. Requests forms for additional employment and additional information are available on the Graduate School website. International students on student visas may not be eligible for additional employment.
TO: Council on Academic Affairs

FROM: M. Tina Davis
       University Registrar

DATE: April 30, 2013

SUBJECT: Action Item for 5/2/13, CAA Meeting

1. Proposal to Extend Withdrawal Deadline to 12th Week and Return to an Online Withdrawal Process

   Attached is a proposal to alter the deadline for students to withdraw from classes, or from the University. Additionally it is requested that the University change the protocol for withdrawing from class after the 4th week of the term by returning to an online process, doing away with the signature-driven paper form.
Move University Withdrawal Deadline to 12th Week

and

Return to an Online Withdrawal Process

Rationale and details regarding proposed changes:

Note: A change in the mechanism and deadline for withdrawing from a class(es) does not impact the withdrawal fee – the fee remains unaltered.

1. The paper withdrawal process is cumbersome for students and faculty and that frustration encourages unofficial withdraws.
   a. “Unofficial withdraw” is a terminology of the U.S. Dept. of Education = students who simply walk away from the University, resulting in all failing grades
   b. EKU saw a 25% increase in unofficial withdrawals after implementation of the $50/cr. hr. w/d fee and the signature driven paper process for withdrawing from individual classes, or from the University, after the 4th week.

2. Increases in unofficial withdrawals result in an increase in the return of Title IV Federal funds.
   a. Federal law requires EKU to return federal monies for each student who received Federal financial aid, unofficially withdrew, and did not attend at least 60% of the class.
   b. After returning the funds EKU must then attempt to recoup the hundreds of thousands of dollars directly from students (e.g. billing, collection agencies, etc.). EKU is usually left with a significant amount of uncollected funds.
   c. Therefore more unofficial withdrawals = a net financial loss to EKU, more debt for students, and no earned degree.

3. Returning to an online withdrawal process, while also making the last day to withdraw later in the term, should:
   a. Remove the need for students to crisscross campus obtaining signatures.
   b. Reduce the number of students with all failing grades.
   c. Allow students more time to bring up a poor midterm grades.
   d. Have a positive financial impact for EKU (significantly reduce the debt owed to EKU by these students, and reduce Return to Title IV).
TO: Council on Academic Affairs

FROM: M. Tina Davis

M. Tina Davis
University Registrar

DATE: April 30, 2013

SUBJECT: Action Item for 5/2/13, CAA Meeting

1. Academic Bankruptcy

Attached is a revision to the current protocol and process for requesting and processing academic bankruptcy.

There are only two substantive changes to Academic Bankruptcy:

1. Only semesters where the term GPA is below 2.0 will be considered for academic bankruptcy.
2. Within those terms only grades of “D” or “F,” or the equivalent will be eligible for bankruptcy.

All other edits are for flow and clarity.
ACADEMIC BANKRUPTCY
2013-14 Undergraduate Catalog

p. 41 UG Catalog

Academic Bankruptcy of EKU Work
Academic bankruptcy allows undergraduate students who are returning to Eastern Kentucky University after remaining out for an extended period of time to remove from their GPA a portion of the work attempted during prior college enrollment(s). EKU offers this option of academic renewal because it recognizes that some students fail to perform satisfactorily due to immaturity or to other factors that interfere with their academic performance.

Students considering academic bankruptcy should make careful note of the following policy conditions:

(a) The student must not have attended Eastern Kentucky University or any other institution of higher education for a period of at least two consecutive years sometime after attempting work to be bankrupted.

(b) The student must be currently enrolled as a degree-seeking student at EKU.

(c) The student must not have previously declared bankruptcy of EKU work. Bankruptcy can only be declared once.

(d) Only semesters where the term GPA is below 2.0 will be considered for bankruptcy.

(e) Within eligible terms (see d. above), only courses with grades of “D” or “F,” or the equivalent, may be bankrupted.

(f) During his/her first semester after being readmitted the student requesting bankruptcy must attain a minimum of a 2.0 term GPA. The student must earn no grade lower than a “C” on at least 12 hours of 100-level (or higher) EKU coursework, and they must pass any college readiness courses in which they are enrolled. All courses and grades, including repeated courses, will be counted in the qualifying term GPA. For the purpose of determining bankruptcy a grade of “S” is acceptable.

(g) A student who does not enroll in 12 credit hours of 100-level or higher coursework during his or her first term back at EKU will have his/her enrollment in the subsequent semester combined with that of the first to determine bankruptcy. All academic work attempted in the term that includes the twelfth credit hour is affected by the above grade restrictions.

(h) Before formally requesting consideration for bankruptcy, the student must confer with bankruptcy experts in the Registrar’s Office to determine which semesters may qualify for bankruptcy and what the impact to the student’s GPA will be. The student will then complete and sign the Academic Bankruptcy form. The student will specify which semesters are being requested for bankruptcy and be advised on all ramifications of declaring bankruptcy. Students may request to bankrupt any or all semesters of their prior work, but all work from a given semester will be bankrupted if the student requests to bankrupt that semester and if the request is approved.