

Faculty Senate Ad Hoc Ombud Framework Committee
March 27, 2017
Whitlock 549 3:30-4:30 pm
Agenda

I. Rick Mott called the meeting to order at 3:35. Members present: Mark Maier, Michelle Grempe, Sandy Hunter, Joslyn Glover, Leah Banks, Sara Ziegler, Antoinette Davis, Joan Beck

1. Joan Beck agreed to take minutes.
2. Rick Mott offered a brief explanation of how to use Google Docs to share documents, track edits, etc. He also advised of security concerns using Google Drive and other sharing systems. The working documents will be found in the “shared with me” tab on your Google Drive.
3. This committee will not meet next Monday, due to conflict with Faculty Senate meeting. We will meet April 10, 17, and 24. At least one of those meetings will be held in Stratton Room 332A.
4. Sara moved and Mark seconded using the name “Ombud”.
5. Sandy moved and Sara seconded that the ECU Ombud will practice to the International Ombudsman Association (“IOA”) Standards of Practice and Code of Ethics (<http://www.ombudsassociation.org/About-Us/IOA-Standards-of-Practice-IOA-Best-Practices/Code-of-Ethics.aspx>) with the caveat that Confidentiality will be held to the extent possible under applicable state and federal law.
6. Sara moved and Ann seconded using the IOA Best Practices: Ombudsman Office Charters (Charter-Best-Practices_2.pdf) as an outline, with the Claremont Charter serving as an example to help form the content for the ECU Ombud charter
7. The consensus of the committee is to divide the work with individuals being responsible for the various sections; when all sections are complete Rick will have final edit for a unified voice.
8. Joan asked for guidance/clarification/input on the section about Collective Bargaining Agreements, specifically in light of the Policeman’s Bill of Rights. Mark will research and work on that section.
9. The committee discussed whether or not we should include in ECU’s ombud charter these 3 sections that were in the IOA best practices document but not Claremont’s charter:
 1. Joan will address Strategies to avoid potential conflict of interest, whether and how to treat these statements in the Best Practices document”
 - Will not serve as a voting member on committees
 - Will not serve in a policy making capacity

- Will not participate in adjudication processes

2. The committee agreed that we need not incorporate the job description, evaluation and terms of appointment as these are all contained in a University Policy.

3. Sara moved and Joslyn seconded that Sara will write a section on the process to amend or revoke the Charter?

10. Sandy moved and Michelle seconded that the meeting be adjourned at 4:45 p.m.

Respectfully submitted,

Joan Beck