

**Executive Committee Minutes
Faculty Senate
November 21, 2016**

The Faculty Senate Executive Committee met on Monday, November 21, 2016 at 3:30pm in the Faculty Lounge in the Keen Johnson Building.

PRESENT: D. Corley, R. Day, D. Givens, G. Hunter, L. Kay, P. Kopacz, S. O'Brien, I. Slusher, T. Spigelman, and special guests, Mark Maier, Nicola Mason, Sherry Robinson, and John Settimi.

ABSENT: J. Vice

APPROVAL OF MINUTES:

The October 24, 2016 minutes were approved as written.

UNFINISHED BUSINESS:

- **Mark Maier – Policy 8.1.4 – Recruitment, Appointment, & Hiring of Staff**
Mr. Maier he made the XC's recommendations from October and presented the policy for further review.

Senator Kopacz stated that there should be a term limit specified in the interim appointment section on page 3 so that it's clearly understood that an interim position should not be extended for more than 24 months.

Mr. Maier will send a new revision with that addition for inclusion on December's Senate agenda.

- **Nicola Mason – Elections & University Nominations Committee motion**
Senator Mason stated that the committee revised the motion based on XC's recommendations from the October meeting and presented the revised motion for further review.

Senator O'Brien requested further clarification on #3 so that it's clearly understood that all faculty can vote across colleges but in order for an individual to be eligible for vacancies, qualifications must be met and there must be a faculty vacancy within their college... Senator Mason will provide a new revision prior to next Wednesday for inclusion on the December Senate agenda.

NEW BUSINESS:

- ***Policy Update***
Vice Provost Robinson announced that a drafting team is researching whether or not an Ombuds policy is needed at Eastern. Most universities do not have a formal policy. If we choose not to have a policy, the information could be included in the Faculty Handbook and Staff Handbook and/or language could be embedded in other related policies where appropriate.

Senator Hunter stated that there is an International Ombudsman Association which links to two documents--Code of Ethics and Standards of Practice. Two similar documents may work for Eastern.

- **Discussion Items:**

- *All Faiths Calendar*

- Senators Mason and Fitch met with Tim Forde about the interest for an all-faith based calendar for faculty at Eastern. While the XC thought it was a good idea, they were concerned about which area would be charged with the responsibility for updates—perhaps the Diversity office. XC suggested that Senators Mason and Fitch meet with Tim Forde and share the XC insights and to see if additional faculty support was necessary.

- *Open Meetings/Media Contacts*

- Senator O'Brien thanked Senator Givens for her work with the committees this semester in an effort to bring Senate into compliance with Open Records and Open Meetings laws. However, the 24-hour notice for special meetings has already created scheduling problems for some committees and she would like to receive clarification on the requirement for media notification on special called meetings. Senator O'Brien asked that this item be included on January's XC agenda for further discussion and plans to invite someone from media relations as well as University Counsel to get their feedback.

- **Announcements:**

Senator O'Brien reminded Mark Maier and Paul Gannoe will be guest speakers at the December Senate meeting.

- **Reports:**

- *Academic Quality Committee - Senator Hunter*

- The committee met with Collin Potter, SGA President, and discussed students in graduate programs.

- *Board of Governors – Senator Kopacz*

- Senator Ciocca was elected to serve as chair.

- *Budget Committee – Senator Kopacz*

- The committee is working on a report on the cost of athletics and will present soon to XC.

- *Faculty Welfare Committee – Senator Spigelman*

- Concerns were raised over the closing of the Wellness Center in the Weaver building and the committee may present a resolution at the December meeting opposing that.

- *Rules Committee – Senator Kay*

- The committee is working on the SOPs for all committees. Senator Kay requested a draft of the SOPs from the Executive Committee soon.

The committee members have been contacting other institutions to see if those in administration serving on Senate have voting rights and most of the institutions do allow a voice vote on motions.

The committee is drafting a motion to include lecturers in those eligible to serve on Senate. Senator O'Brien asked that the committee continue to review this and urged them to contact Vice Provost Robinson as a resource for information.

- *Rights and Responsibilities Committee – Senator Givens*
The committee will be meeting next week.
- *Ad Hoc Committee on Academics & Athletics– Senator O'Brien*
The committee is trying to schedule a meeting with the president and the athletic director as a way to get the university perspective.
- *Legislative Forum – Senator Hunter*
Late January isn't looking favorable for scheduling the forum. Senator O'Brien decided that the forum should be put on hold for now but that Senator Hunter should continue discussions with David McFaddin.

ADJOURNMENT:

The meeting adjourned at approximately 5:30pm.