

Rule Committee Meeting Minutes February 24, 2017

Called to order: Meeting began at 9:00 a.m. in Disney Building, Room 142

In attendance: Lisa Kay, Karen Martin, Jeff Neugebauer, Camille Skubik-Peplaski and Ralph Turner

Guests: None Present

Committee Co-Chairs: Ralph Turner and Camille Skubik-Peplaski

Committee Secretary: Karen Martin

Minutes for 1-20-17 read and approved

Pending Charges and actions:

1. Conduct a review of each Faculty Senate committee and report any recommendations to the Faculty Senate Executive Committee for possible action. Review new internal procedures for Rules Committee to send out to all other committees as an example (see below)

Action Item: The committee reviewed the Election Committee's Internal Procedures document and provided feedback. Member Ralph Turner will contact the Election Committee for follow-up. The Rules Committee approved the internal procedures presented and will reformat to distribute to all Committee Chairs with the request for each committees' internal procedures be formatted in a similar fashion. Once completed by all Faculty Senate committees the Rules Committee will gather the internal procedures and present to Faculty Senate in one comprehensive document. This action will be reported on at next Faculty Senate meeting scheduled for March 6, 2017.

2. Investigate if Dean's representative should have vote/voice.

Action Item: It was determined that Deans have representation in various venues throughout ECU University whenever discussing university-level policy. Therefore, the Rules Committee recommends that Deans have voice during Faculty Senate meetings. This recommendation is in alignment with the 2016-17 Faculty Handbook.

3. Review policy on Clinical Faculty and Lecturers for role in Faculty Senate. Check language to see if it states 'up to department'. Write rationale if we consider it possible

Action Item: The committee discussed concerns regarding the faculty handbook and Clinical Faculty and Lecturer policies and their role in Faculty Senate and count for representation in Faculty Senate. It was decided the Rules Committee should submit a motion to address concerns. The committee drafted a motion to introduce representation at faculty senate for lecturer and clinical faculty. The motion will be submitted at the next Faculty Senate meeting on March 6, 2017. Motion is attached.

4. Election Committee Changes- N. Mason motion: Please include the following attached passed motion for editing for the internal procedures for the Elections and University Nominations Committee. Refer to #1 where this issue was addressed.

Action Item: See Action Item #1

5. Respond to Faculty-at-Large concerns about revisions in the Faculty Handbook, Part VII, Section IX Amendments to provide a more efficient process for faculty-at-large approval on motions but still provides opportunity for a group meeting if 10% of faculty petition against proposed motion(s).

Action Item: This issue was resolved previously but the committee also discussed that previously approved recommendations to the faculty handbook in 2016 had not been updated. Information will be sent the Faculty Senate chair to rectify. The committee will address the policy in 2016-2017 Faculty Handbook: Section 7 E (3)(e) at it's next meeting: "It is the responsibility of the Committee on Rules to distribute an updated, codified copy of the Rules to the Senate along with its annual report at the May meeting".

Meeting Adjourned

The committee's next meeting is scheduled for Friday, March 24, 2017.