

Rule Committee Meeting Minutes March 24, 2017

Called to order: 9:00 a.m. in Dizney Building, Room 142

In attendance: Lisa Kay, Karen Martin, Camille Skubik-Peplaski and Ralph Turner

Guests: None Present

Committee Co-Chairs: Ralph Turner and Camille Skubik-Peplaski

Committee Secretary: Karen Martin

Minutes for 2-24-17 read and approved

Pending Charges and actions:

1. Ralph presented internal procedures process at last faculty senate meeting. Camille followed up with an email to all committee chairs with process.

Action Item: The committee will send out a second email to Committee Chairs reminding them to send in their respective procedures. On April 3, 2017, the Committee will report our progress to Senate Faculty.

2. Ralph presented our motion to give lecturers and clinical faculty vote at faculty senate but it was not approved. Completing a survey was proposed as an alternative to gather feedback.

Action Item: The Committee will present a motion on Faculty Handbook Changes related to Faculty Senate eligibility. The motion will be based on the following changes noted below:

1. All individuals eligible for election to the Faculty Senate as well as **Clinical Faculty and Lecturers** shall be eligible to vote in a Faculty Senate election.

An individual shall be eligible to cast a ballot for Senate members only in that election unit in which the individual holds the academic rank of Professor, Associate Professor, Assistant Professor, Instructor, Visiting Professor, Visiting Associate Professor, Visiting Assistant Professor, University Librarian, Associate University Librarian, Assistant University Librarian, Library Instructor, **Clinical Faculty or Lecturer.**

1. Determination of Delegate Representation

Determination of delegate representation will include Faculty Members, Clinical Faculty and Lecturers

1. (1) An election unit with 1-14 faculty members during the Fall semester shall be entitled to one delegate for the academic year, and an election unit with 15-29 faculty members during the fall semester shall be entitled to two delegates for the academic year.
2. (2) An election unit with 30-39 faculty members during the Fall semester shall be entitled to three delegates for the academic year; an election unit with 40-49 faculty members during the Fall semester shall be entitled to four delegates for the academic year; an election unit with 50-59 faculty members during the Fall semester shall be entitled to five delegates for the academic year, and so on.

3. Faculty handbook

Action Item: Jeff reported that the Faculty Handbook is up-to-date with all revisions made with in the last year.

4. Who does and does not have voting privileges in Faculty Senate?

Action Item: The Committee will present a motion on Faculty Handbook Changes related to non-voting members of Faculty Senate. The motion will be based on the following changes noted below:

Membership of the Senate

- 1. The membership of the Senate shall consist of administrative faculty members and elected faculty members. **The elected faculty members have full voting rights while the administrative faculty members are non-voting members.**
- The administrative members shall be:
 - a) President of the University
 - b) Provost
 - c) One Academic Dean to be elected by the Deans of the Academic Colleges, Dean of Graduate School and Dean of Libraries.

Meeting Adjourned

The committee's next meeting is scheduled for April, 28, 2017.