

Rules Committee Meeting Minutes

11/18/16

9am in Dizney 135

Called to order at 9:10 am

In attendance: Lisa Kay, Jeff Neugebauer and Camille Skubik-Peplaski

Guest: none

Committee Co-Chairs: Ralph Turner and Camille Skubik-Peplaski

Committee Secretary: Karen Martin

Committee discussed the following charges from Executive Committee.

Charges for Rules Committee 2016-2017

1. Conduct a review of each Faculty Senate committee and report any recommendations to the Faculty Senate Executive Committee for possible action. Is our present structure serving the Senate well? The Committee postponed this till after completing charges below, so will address on 11/18. Lisa Kay requested that the Executive committee draft a SOP for their committee process and then Rules committee will follow writing one and then requesting all committees do the same.
2. Should admin be able to voice\vote on faculty senate? Provost, Faculty Regent, President, Dean rep? Committee members contacted from the list of benchmark institutions on EKU's website to identify the role of the Provost, Faculty Regent, President, and Dean representatives at Faculty Senate by next committee meeting. Each member will chose 2-3 institutions following this process; Jeff chose from schools A-D, Ralph from E-H, Karen- I-M, Lisa- N-S and Camille- U-Z. Discussion on 11/18 to follow up on contact with other colleges. The colleges have different processes for attendance to faculty senate, most have voice but only 1 had vote. In 2016-2017 faculty handbook part 7 states that all full time faculty can vote for their faculty senate representative. Lectures or clinical faculty are not listed and will be added to a new motion that we are bringing forward. As per the faculty handbook; [VII The Faculty Senate, B 2(f)] All voting members of the Senate are elected to represent the faculty in their departments. Therefore, as per current handbook only faculty senate members representing a department have a vote. **Committee developed and passed motion including instructor and clinical faculty to have vote in faculty senate. A motion will be presented to the December Faculty Senate to add Lecturer and Clinical Faculty.**
3. Recommend a procedure for reminding departments/units about the need for an elected alternate. **Motion approved at last Faculty Senate meeting, issue resolved.**
4. Respond to Faculty-at-Large concerns about revisions in the Faculty Handbook, Part VII, Section IX Amendments to provide a more efficient process for faculty-at-large approval on motions but still provides opportunity for a group meeting if 10% of faculty petition against proposed motion(s). **Motion approved at last Faculty Senate meeting, issue resolved**
5. Up next as a focus for our committee is to review Faculty Senate Internal Procedures as requested last year. These can be found at <http://facultysenate.eku.edu/internal>. Jeff will bring all needed documents to next meeting for discussion.

Next committee meeting is January 20th at 9am in Dizney 135.