

Academic Quality Committee
February 5, 2018

- I. Call to Order
- II. In Attendance
 - a. Marco Ciocca
 - b. Victoria Koger
 - c. Erik Liddell
 - d. Beth Polin
 - e. Brent Shannon
- III. Additional Review of Final Version of Map after Executive Council Meeting
 - a. Beth, Donna, and Marco were in attendance at the January Executive Council meeting to present and answer questions regarding the Map. Per the Council's request, we discussed where the Map should be "housed" and who should be placed in charge of keeping this "living" document up-to-date. We decided to reach out to Lara Vance and work with her to see if the Map could be kept and updated by the Student Success Center. We also suggested having an aqc@eku.edu email address created to receive feedback on the Map once it is posted online. We then discussed any other changes we want to make to the document currently (e.g. FAQ page in the PDF document; printing a copy for all faculty/staff), and it was decided to not suggest changes until the budget is decided for the university.
- IV. "No-Prob" Committee Established by Gill Hunter
 - a. Gill Hunter reached out to the AQC for a representative on his newly designed No-Prob Committee. Thank you to Victoria for representing us in that capacity.
- V. Second Review of Internal Procedures
 - a. The Committee made further edits to the Internal Procedures as requested by Lisa Kay. We added a timeline to the document.
- VI. Next Steps
 - a. Beth will contact IT about having the aqc@eku.edu email account established.
 - b. Beth will reach out to Lara Vance and ask her if she and the Student Success Center would be willing to post and keep the Map updated. Erik offered to help with the IT issues of posting and linking the Map on the website, and Victoria offered to help update the Map over the summer.
 - c. Beth will edit the Internal Procedures and submit to Lisa Kay.
- VII. Adjourn