

**Academic Quality Committee**  
**September 11, 2017**

- I. Call to Order
- II. In Attendance (all present)
  - a. Marco Ciocca
  - b. Donna Corley
  - c. Victoria Koger
  - d. Erik Liddell
  - e. Beth Polin
  - f. Brent Shannon
- III. Election of Chair
  - a. Beth Polin elected to Chair.
- IV. Charge
  - a. The Committee on Academic Quality shall provide a channel of communication among the Faculty Senate, the faculty-at-large, and the Administration on academic matters and the formulation of academic policy.
  - b. The Committee shall be available as an advisory agency to the President of the University, and to the Provost on academic matters. The Committee shall meet with the Provost at least once each semester to share information about academic affairs and policies.
  - c. The Committee shall serve as a channel of communication with the Student Government Association on matters concerning student academic responsibility and students' role within the academic community.
  - d. Identify all the "Support" programs, units, advisors, mentors, labs, etc. available to undergraduate students. Distinguish between those considered "academic" and those considered "non-academic" (Student Success). For each unit on both lists: report the statistics they give on the number of students they helped last year and their mission statements. Report due November 20.
- V. Discussion of Charge
  - a. We will design a "map" of resources offered throughout the University that relate to Student Success. We see these resources divided into three categories: Faculty Development, Academic Student Success, and Non-Academic Student Success.
  - b. To help us design this "Resource Repository," we will first meet with Provost Whitehouse and Lara Vance (Director of Student Success Center). Subsequently, we will meet—in smaller teams if necessary—with Rusty Carpenter (Executive Director of Noel Studio for Academic Creativity), Gill Hunter (Executive Director of Retention and Graduation), and Kelly Smith (PLC Student Success Conference Coordinator).
- VI. Other Business
  - a. Last year, the AQC recommended increased presence in AOL Day. To meet this recommendation, we will send an email (via Lynnette Noblitt, Chair of Chairs) to all Chairs about our plans for the design of the Resource Repository and ask them to share the information with their departments. This will act as advertisement for the product we will produce later in the semester.
  - b. If time remains, we will investigate mentoring across campus.
- VII. Next Steps
  - a. Draft email to send to Chairs for AOL Day. Send email the week of AOL Day.
  - b. Schedule a meeting with Provost Whitehouse or Lara Vance on September 27.
  - c. Schedule a meeting with Provost Whitehouse or Lara Vance on October 2.
- VIII. Adjourn