

**Academic Quality Committee**  
**November 6, 2017**

- I. Call to Order
- II. In Attendance (all present)
  - a. Marco Ciocca
  - b. Donna Corley
  - c. Victoria Koger
  - d. Erik Liddell
  - e. Beth Polin
  - f. Brent Shannon
- III. First Draft Review of “Map”
  - a. The Committee collectively reviewed missing items on the “map.”
- IV. Next Steps
  - a. Beth will re-draft the map and share it via email with the Committee.
  - b. Each Committee member will reach out to their assigned initiatives and have “still missing” data to Beth no later than Monday, November 13.
  - c. Beth will then email the full “map” to the Committee, Provost Whitehouse, Matthew Winslow, Gill Hunter, Lara Vance, Kathy Williams, and each person listed on the “map” as a “Point of Contact.”
  - d. The review of Internal Procedures for the Committee will be conducted at the December meeting.
- V. Adjourn