

**Executive Committee Minutes**  
**Faculty Senate**  
**February 19, 2018**

The Faculty Senate Executive Committee met on Monday, February 19, 2018 at 3:30pm in Breakout Room 3, Noel Studio.

**PRESENT:** M. Ciocca, D. Corley, R. Day, L. Kay, P. Kopacz, N. Mason, I. Slusher, T. Spigelman, D. Whitehouse, M. Winslow and special guest Sherry Robinson.

**APPROVAL OF MINUTES:**

Senator Kopacz moved approval of the January 29, 2018 minutes as written, seconded by Senator Slusher. Motion carried.

**UNFINISHED BUSINESS:**

- *Evaluation of President Benson*

- *Analyzing the Survey Results & Discussing the Division of Labor*

- Chair Winslow announced that the data is now available to review from the survey. Senators Kay and Ciocca volunteered to work on the quantitative portion of the data.

- Senator Ciocca moved to wait on further discussion until the end of the agenda, seconded by Senator Mason. Motion carried. Further discussion continued after 5pm.

- Senator Kopacz reminded that complaints from faculty last time were largely due to the overall comments, not about the actual survey.

- Chair Winslow stated that there are six areas that produce qualitative responses. No one person should look at all six question responses because it is way too much for one person to deal with.

- Senator Slusher suggested that two sub-groups of three could each review three question responses. Chair Winslow stated that Sub-Group 1 will review leadership, management, and communication effectiveness. Sub-Group 2 will review personal relations, fairness, and overall performance. The sub-group work should be completed prior to March 19.

- The 8-member group will meet on March 19 to review the sub-groups work. (*As this is working with the raw survey data, minutes will not be taken at this meeting.*) Senator Mason agreed to check on reservations for the faculty dining room in the new Case Dining Hall for March 19 from 2pm – 3:30pm and for later in the evening after the 3:30pm XC meeting concludes. Senator Slusher suggested seeing if additional free lunch vouchers could be obtained for the members.

- NOTE: The regularly scheduled 3:30pm XC meeting will meet in Breakout Room 3, Noel Studio.***

**NEW BUSINESS:**

- ***Policy Updates – Vice Provost Robinson***

Drafting teams are working on revisions for Policy 4.1.3 - Academic Integrity Policy and Policy 4.7.2 - Sabbaticals. Both should be ready for vetting by the March XC meeting.

The Posthumous Degree which was recently approved by the Senate has been reviewed by the Provost Council. The question was raised whether it was necessary for paperwork requesting posthumous degrees to come before Faculty Senate. The XC was adamant that it should continue to come before Senate for approval. Vice Provost Robinson said that she will convey the XC's decision to Provost Council; and if any changes are made to the policy it will be brought back to Senate for review.

Vice Provost Robinson introduced Policy 4.7.7 – Outside Activities. The XC was in agreement to send the policy back to the drafting team for further review. Vice Provost Robinson asked that those with suggestions should forward those to her ASAP so she can share with the drafting team.

- ***Budget Cut Issues – Chair Winslow***

Chair Winslow announced that at the present time no decisions have been made on the budget cuts and the proposal isn't due to the President's Council until March 1<sup>st</sup>. However, it is likely that the proposal will include some program suspensions. If the president approves the recommendations, those will need to come through CAA and Faculty Senate for approval before going to the Board of Regents on April 6. CAA has a regularly scheduled meeting on March 22 and could possibly review recommendations at that meeting. So it may be necessary to schedule a special Senate meeting--possibly March 26<sup>th</sup>--to consider those recommendations prior to our regularly scheduled meeting on April 2. The XC will determine if a special meeting is called for at the March 19<sup>th</sup> meeting.

- ***Announcements***

Chair Winslow reminded that the March and April XC meetings are scheduled in Breakout Room 3, Noel Studio.

Nominations for Senator Chair will be called for at the April Senate meeting.

The XC was in agreement to invite David McFaddin to the March Senate meeting to discuss two issues: 1) Budget Issues and 2) Recent Hires for New Positions

Senator Slusher reminded Chair Winslow that the XC recently approved a motion that all guest speakers must be approved by committee before adding to the Senate agenda; but at the last Senate meeting a guest speaker was included which was not previously approved. Chair Winslow stated that in future all guest speaker requests will be brought before XC.

**REPORTS:**

- *Academic Quality Committee: Senator Ciocca*

The committee plans to meet next week. They are working on their internal procedures and continuing to refine the student success initiatives map.

- *Budget Committee: Senator Ciocca*

The Budget Committee will meet this Wednesday.

- *Elections & University Nominations Committee: Senator Mason*  
The committee met on Tuesday. The survey for self-nomination to university committees is expected to be disseminated sometime in the next two weeks.
- *Faculty Welfare Committee: Senator Spigelman*  
The committee will meet on Thursday.
- *Information Technology Committee: Senator Slusher*  
The XC asked that the committee check with university IT on the status of computer upgrades for faculty and report their findings to the full Senate. The current computer contract ends in May.
- *Rights & Responsibilities Committee: Senator Corley*  
The committee met today. They continue to review overload pay rates and are working on recommendations to send forward to the Vice Provost.
- *Rules Committee: Senator Kay*  
The committee is still collecting changes to the Senate internal procedures and hopes to present to XC in March.

Senator Kay stated that if time permits, the committee may proofread some of the faculty handbook.

With the assistance of Meagan Murray in Institutional Research, the online petition form for faculty-at-large is now ready for use. Senator Kay asked for guidance on determining who is considered part of the faculty-at-large so the correct email list can be used. The XC was in agreement to follow Vice Provost Robinson's interpretation of "faculty-at-large" for the present time. Next year, the Rules Committee can review and determine if the language should be revised.

The Rules Committee plans to send a link to the petition to the faculty-at-large before the end of the semester on several items previously approved by Senate. Chair Winslow suggested waiting until the next XC meeting to decide when to send out the petition to faculty-at-large.

- *Faculty Regent Report: Senator Day*  
Pension announcement comes out tomorrow and Senator Day has a letter drafted to send out to faculty soon.

The [agenda](#) is now available for the next Board of Regents meeting on February 26.

- *Provost Report: Senator Whitehouse*  
Senator Whitehouse announced that CPE shared a draft of the new program review criteria for the state. All of the provosts are gathering feedback on the draft to send back to CPE.

#### **ADJOURNMENT:**

The meeting adjourned at approximately 5:45pm.