

**Executive Committee Minutes**  
**Faculty Senate**  
**April 23, 2018**

The Faculty Senate Executive Committee met on Monday, April 23, 2018 at 3:30pm in Breakout Room 3, Noel Studio.

**PRESENT:** M. Ciocca, D. Corley, R. Day, L. Kay, P. Kopacz, N. Mason, I. Slusher, T. Spigelman, D. Whitehouse, and M. Winslow.

**APPROVAL OF MINUTES:**

Senator Slusher moved approval of the March 19, 2018 minutes as written, seconded by Senator Mason. Motion carried.

**NEW BUSINESS:**

- ***Policy Updates***

Vice Provost Robinson reminded that the following policies will be on the May Senate agenda for action.

- Policy 4.1.3 – Academic Integrity
- Policy 4.7.2 - Sabbaticals

- ***Motions to Consider***

- *Faculty Senate Internal Procedures*

XC agreed to add the internal procedures to the May agenda under the Rules Committee report for Senate approval. Rules Committee Chair and the secretary will work together to finish minor updates prior to the Senate mailing.

- *Proposed Changes in Part 7 of Faculty Handbook*

XC agreed to add the proposed changes to the May agenda under the Rules Committee report for Senate approval. If Senate approves, the information will be distributed to faculty-at-large for consideration via email in the fall semester.

Senator Kay noted that next year the Rules Committee needs to review the definition of faculty-at-large. It appears to be interpreted differently throughout part 7 of the Faculty Handbook.

- ***Discussion Items***

- *Part-Time Faculty Election*

Senator Mason announced that the current part-time faculty representative will be leaving Eastern after May and has resigned her position effective after the May meeting.

XC agreed that an election should wait until August so there is a larger pool of candidates. The election should be for a full 2-year term instead of a 1-year replacement to finish the current senator's term.

- *Tentative 2018-2019 Faculty Senate Schedule*

All Faculty Senate meetings next year have been scheduled at 3:30pm in the South Ballroom in Keen Johnson.

The Executive Committee meetings for the fall semester have been scheduled in the Noel Conference Center. The location for the spring semester may change and will be posted on the website when available.

- *Tentative List of New Senators.*  
The tentative list of new senators was shared. Several positions are still listed as vacant.
- *Quarterly Report for Ombud*  
Senator Kopacz suggested suspending the Ombud Minute for the May meeting only in favor of an Ombud Quarterly Report listed on the agenda under the reports section. Chair Winslow agreed to notify Ombud Beck of the change and to ask if she wants to include a written quarterly report with the Senate agenda packets.

- **Announcements:**

- Chair Winslow reminded that current SGA President Laura Jackson will speak briefly at the May meeting to introduce president elect Ryan Wiggins.

**REPORTS:**

- *Academic Quality Committee: Senator Ciocca*  
The committee recently finished their internal procedures.
- *Budget Committee: Senator Ciocca*  
The committee will meet on Wednesday.
- *Elections & University Nominations Committee: Senator Mason*  
The results are now available from the University Standing Committees election. This time, there were two areas that had a tie vote so there was a run-off election for those this week. The final results will be sent to Vice Provost Robinson who will then share them with President Benson. Senator Mason will announce the results of the election at the May Senate meeting as part of the committee report.

This year, nominations were sought for university standing committees even if there were no current vacancies. Senator Mason developed a spreadsheet with that information which may assist the chair in filling positions if there are mid-year vacancies.

Senator Mason announced that the Elections & University Nominations Committee will not have any returning members next year but she will be happy to work with the new committee to provide guidance.

- *Faculty Welfare Committee: Senator Spigelman*  
The committee will meet on Thursday.
- *Information Technology Committee: Senator Slusher*  
Chair Winslow announced that the committee has the results available from the technology survey and will provide an overview of the results under their report at the May meeting.

- *Rules Committee: Senator Kay*  
Institutional Research is working on the letter and petition form to send out to the faculty-at-large on 7 items previously approved by Senate. That information should be distributed soon.
- *Rights & Responsibilities Committee: Senator Corley*  
The committee is working on revisions to the Dismissal of Faculty policy and hope to have something to share with the Senate by the May meeting.
- *Compassionate Withdrawals Committee: Senator Corley*  
The committee has been meeting and will meet again next week to review appeals.
- *General Education Committee: Senator Kay*  
Numerous courses are being submitted for consideration to Gen Ed Element 2.  
  
The committee approved assessment guidelines for general education.
- *Faculty Senate Chair Report: Chair Winslow*  
As this is the last XC meeting of the year and the last meeting for several members whose terms are finished in May, Chair Winslow thanked Senators Kay, Kopacz, Mason, and Slusher for their service on the Executive Committee.

**ADJOURNMENT:**

The meeting adjourned at approximately 4:45pm.