

**Executive Committee Minutes
Faculty Senate
October 30, 2017**

The Faculty Senate Executive Committee met on Monday, October 30, 2017 at 3:30pm in the Faculty Center in the Keen Johnson Building.

PRESENT: M. Ciocca, D. Corley, R. Day, L. Kay, P. Kopacz, I. Slusher, T. Spigelman, D. Whitehouse, M. Winslow and special guests Ann Cotton, Rick Mott, Diane Vance and Sara Zeigler.

ABSENT: N. Mason*

** Denotes prior notification of absence*

APPROVAL OF MINUTES:

Senator Ciocca moved approval of the September 25, 2017 minutes, seconded by Senator Spigelman. Motion carried.

GUESTS SPEAKERS:

- ***Sara Zeigler – Policy 4.7.12 Faculty/Staff Academic Travel with Students***
Senator Zeigler shared that the driving purpose for the policy was to ensure that faculty were well prepared to lead field experiences and student travel and to ensure that control of the academic experience remained with the academic unit. Senator Winslow invited her to share comments with the full Senate when the policy is discussed at the November Senate meeting.
- ***Diane Vance – Policy 4.4.2 – Intellectual Property***
According to Dr. Vance, AAUP suggests that the professor traditionally owns traditional academic course materials. She pointed out that the current intellectual property policy “excludes traditional academic scholarly works” under the background section. So where does ECU actually stand on intellectual property as far as ownership of traditional academic course materials?

Senator Winslow suggested adding a new charge to the Rights and Responsibilities Committee to address this issue.

R&R Charge: Work with Vice Provost Robinson, University Counsel, as well as any other relevant offices on campus to clarify the university’s stance on intellectual property as it pertains to traditional course materials. Report due to Senate by February 5, 2018.

UNFINISHED BUSINESS:

- ***President Benson’s Evaluation***
Senator Winslow still has not received any communication back from Board Chairman Turner on possible firms to assist with the evaluation. He expressed concerns about meeting the projected timeline if the process doesn’t move forward soon. Therefore, Senator Kopacz moved that the XC conduct the faculty review of the president internally, seconded by Senator Ciocca. With a vote of 3-2 and 1 abstention, the motion carried with the understanding that things may change depending on BoR response to Senator Winslow’s original request.

Senator Winslow shared a tentative [timeline](#) for the evaluation process.

Senators Winslow, Ciocca and Kay volunteered to begin working on the first step of the proposed timeline.

- ***Senate Internal Procedures***

Secretary King shared several recommended changes for the chair's section in the internal procedures. The XC requested that those changes be shared with the chair and vice chair. Upon their approval, the changes should be forwarded on to the Rules Committee for inclusion in the revised internal procedures. The revision will be reviewed at the November XC meeting.

NEW BUSINESS:

- ***Policy Updates:***

- *Policy 4.3.8 – Posthumous Degrees*

- The XC was in agreement to add the revised policy to the November agenda as a first read.

- *Policy 4.2.10 – College Level Examination Program*

- The drafting team is recommending repealing the policy because it is now covered in Policy 4.2.11 – Non-EKU Academic Credit. The XC was in agreement to add the policy to the November agenda as a first read.

- *Policy 4.7.11 – Faculty Responsibility for English Composition*

- The drafting team is recommending repealing the policy because as written it doesn't mandate an action and the team believes that mandating written assignments or evaluating writing is unenforceable. In place of a policy, a statement would be added to the Faculty Handbook. The XC was in agreement to add the policy to the November agenda as a first read.

- ***Discussion Items:***

- ***Board of Governors***

- Senator Kopacz withdrew the proposed motion to disband the committee. The Board of Governors will continue to function as a Senate standing committee.

Therefore, Part Seven of the Faculty Handbook will be revised to include the new standing committee information, along with any other 2016-2017 senate-approved changes for the handbook; and that information will be posted soon for faculty-at-large approval.

Senator Ciocca asked Secretary King to forward the tentative internal procedures he drafted last year for the Board of Governors to Senator Kopacz for the committee to review and revise as needed. The committee should forward their revised internal procedures to Senator Kay for inclusion in the full internal procedures document.

- ***Ombud Charter***

- Ann Cotton and Rick Mott, Co-chairs for the Ad Hoc Ombud Framework Committee, were in attendance to provide information on the status of the Ombud Charter. The

document was submitted to the president during the summer, and he had an issue with some of the language. The co-chairs, Dean Zeigler and Chair Winslow met with President Benson recently to discuss the issues. One of the issues had to do with the amendment process for the charter. As it was presented, it required two-thirds approval of faculty senate and staff council to make amendments. However, the president wanted a different process. He proposed instead a five member committee comprised of the Staff Council chair, Faculty Senate chair, Provost, President, and HR Director that could propose and ratify amendments to the charter.

The XC agreed to support the president's request to change the amendment process. If he has signed the document by the December Senate meeting, it will be placed on the agenda under new business for information only.

- ***General Petition Template for Faculty-at-Large***
Senator Kay presented a draft petition form to use for the faculty-at-large. The XC was in agreement for Senator Kopacz to assist Senator Kay in crafting the language in order to avoid confusion and to make the process clear.
- ***Rules Committee Motion: Administrative Vote Clarification***
Senator Kay presented the motion and gave a brief explanation. Senator Zeigler stated that the deans are supportive of the motion.

The XC was in favor of adding the motion to the November Senate agenda.

- ***New charge to Rules Committee***
Senator Winslow charged the Rules Committee to craft language for adding an alternate for the part time faculty representative. It was suggested that the second and third runner-ups from the part-time faculty election could be asked to serve as alternates.
- ***Announcements:***
 - Seven guests have been scheduled to speak at the November Senate meeting. The XC reviewed the guest list and suggested that an LMS update was not necessary at this time.

The XC was in agreement that all requests to speak at Senate should be brought before the committee for discussion before inclusion on the agenda.

- ***Reports:***
 - ***Academic Quality Committee: Senator Ciocca***
The committee is still working on the development of a map of campus resources available for students.
 - ***Budget Committee: Senator Ciocca***
One of the committee's charges was to review the athletic budget. Senator Ciocca looked at the budget org numbers associated with Athletics and compared their operating M&O versus the actual M&O and there seems to be a large discrepancy. The 2008-2016 data indicates that Athletics overspends their M&O by about 15% on average.

Another charge was to review ECU salaries. The committee reviewed benchmark institutions and created a chart to show the comparison between ECU salaries and our benchmarks.

He will submit a written report to Senate along with the charts compiled of all the data reviewed.

- *Faculty Welfare Committee: Senator Spigelman*
The committee started reviewing IPEP and learned that phase I and II have been completed but phase III is on hold due to lack of funds.

Senator Spigelman announced that a member of the committee will ask Tim Gognat about the 10% employee discount for textbooks whenever he speaks to the Senate on Monday.

- *Provost Search Committee: Senator Winslow*
The provost search [website](#) is now available.

- *Faculty Regent Report: Senator Day*
It does not appear at this time that there will be a mid-year budget cut to universities.

However by June, that will probably be a different story. It is anticipated that the Governor may cut budgets substantially—possibly as much as \$13B or 16B for the biennium. The Governor has had some conversations about declaring a statewide financial emergency and there has been talk about suspending merit employees' protections at the state level and tenure protections at the universities which could potentially allow for dismissals.

Senator Winslow suggested that the Faculty Welfare Committee include something in their report to encourage faculty to contact legislators to voice their concerns on the pension reform.

ADJOURNMENT:

The meeting adjourned at approximately 6:45pm.