

Executive Committee Minutes
Faculty Senate
November 8, 2017
Special Called Meeting

The Faculty Senate Executive Committee met on Wednesday, November 8, 2017 at 3:30pm in the Faculty Center in the Keen Johnson Building.

PRESENT: M. Ciocca, D. Corley, L. Kay, P. Kopacz, I. Slusher, T. Spigelman, M. Winslow and special guests Chad Adkins, Meagan Murray, and Tanlee Wasson

ABSENT: R. Day*, D. Whitehouse*

** Denotes prior notification of absence*

APPROVAL OF MINUTES:

Senator Ciocca moved approval of the October 30, 2017 minutes, seconded by Senator Mason. Motion carried.

UNFINISHED BUSINESS:

- ***Evaluation of President Benson***

The committee reviewed the guidelines set forth in Policy 4.8.1 – Annual Evaluation of Academic Administrators. The criteria states that the areas to use in all reviews include leadership, communication, administration, development, and relationships.

Chair Winslow stated that as long as those five categories are included, additional areas could be added, if needed.

Senator Kopacz suggested including questions that ask how the President assists or supports the faculty in its mission. Those questions could be developed by reviewing the values and goals sections in the 2020 strategic plan. The XC decided that those additional questions could be added as another section within the leadership category.

The committee discussed the survey design with the attending staff from Institutional Effectiveness and Research and decided on a format. (See: [Sample](#))

Chair Winslow uploaded a working document of the survey measures into google docs and asked the members to make editorial changes between now and Monday for discussion at the next meeting.

Chair Winslow stated that he will ask Board Chair Turner at the next BoR meeting when the Board would need to receive the XC's report. The timeline for the process can then be adjusted accordingly.

The committee will meet again in special session on Monday, November 13 @ 4:30pm in the Faculty Center.

ADJOURNMENT:

The meeting adjourned at approximately 5:30pm.