

**Executive Committee Minutes
Faculty Senate
November 20, 2017**

The Faculty Senate Executive Committee met on Monday, November 20, 2017 at 3:30pm in the Faculty Center in the Keen Johnson Building.

PRESENT: M. Ciocca, D. Corley, R. Day, L. Kay, P. Kopacz, N. Mason, I. Slusher, D. Whitehouse, M. Winslow and special guest Sherry Robinson

ABSENT: T. Spigelman

** Denotes prior notification of absence*

APPROVAL OF MINUTES:

Senator Kay moved approval of the November 13, 2017 minutes, seconded by Senator Ciocca. Motion carried.

UNFINISHED BUSINESS:

- ***Evaluation of President Benson***

Senator Winslow announced that the timeframe should be adjusted slightly to meet the Board of Regents' schedule. The XC report should be forwarded to the Board by March 31st.

Senator Winslow scheduled a special XC meeting on Monday, December 11th at 4:15pm in Coates 100 to finalize the faculty emails and the introduction section on the questionnaire.

The first reminder email to faculty about the upcoming evaluation will be sent out before winter break.

- ***Faculty-at-large petition template***

The committee members were satisfied with the latest draft and Senator Kay stated that the Rules Committee will work with IT to get the template up and running.

NEW BUSINESS:

- ***Policy Updates***

The following policies will be presented at the December Senate meeting for first read with action anticipated at the February meeting.

- Policy 4.3.15 – Pass-Fail Option
- Policy 4.1.15 – Grade Appeals
- Regulation 4.8.3 – Assignment of Summer Teaching
- Regulation 4.1.2 - Catalog

- **Motions for Consideration**

- *Rules Committee Motion on Part-Time Alternates*
XC agreed to list the motion for action on the December Senate agenda.

- **Discussion Items**

- *Faculty Senate agendas and scheduling guest speakers*
XC agreed to continue to list guest speakers at the beginning of the Senate agenda and specified that all presentations should be limited to 2-3 minutes. All requests to speak to Senate must come through the XC. The committee was in agreement that some requests can often be addressed more efficiently through flyers provided to the Senate.

The Student Government Association is invited to provide a report to Senate as needed and will be listed on the agenda under guest speakers. The SGA president should inform the XC whenever they would like to present to Senate. If needed, the placement of their report can be adjusted to accommodate the student president's schedule. Chair Winslow will share the information with the current SGA president.

- **Guest Requests for December Senate Meeting**

- **Joan Beck** – Ombud Minute
XC agreed to list the Ombud Minute on the agenda for each Senate meeting going forward.
- **Billy Martin** – Aramark Faculty Meal Plan
Mr. Martin had previously been invited by XC to attend the December Senate meeting to provide an update from the November BoR meeting. Instead, Senator Day agreed to contact Mr. Martin and request that he send an email to all faculty about the new faculty meal plan.
- **Abby Poffenberger** – DACA
XC agreed to include Dr. Poffenberger as a guest speaker. Senator Winslow will send a reminder to limit the presentation to 2-3 minutes.
- **Carol Sommer** – Upcoming Education Conference on March 29th
XC determined that this information could be shared in a flyer. Secretary King agreed to relay the information to Dr. Sommer.

COMMITTEE REPORTS:

- *Academic Quality Committee: Senator Ciocca*
Senator Ciocca provided an overview of the AQC report on the student success initiatives.

The XC commended the AQC for their work. However, they requested that AQC Chair Polin and Gill Hunter, Executive Director for Retention and Graduation, be invited to attend the January XC meeting to discuss the report further. It is anticipated that the report will be shared with the full Senate in February.

- Board of Governors: Senator Kopacz
XC agreed that as the Board of Governors does not function the same as other standing committees, they should only report to Senate once or twice a semester.
- Rules Committee: Senator Kay
Several committees are still working on internal procedures. The committee hopes to finalize internal procedures for all committees and present to Senate later in the Spring semester.
- Rights & Responsibilities Committee: Senator Corley
The committee met on November 14 to review their latest charge.

The committee recently sent a letter to President Benson reminding him to use the term winter break in place of Christmas or holiday break in all future communications to avoid unintentionally offending any members of the university community.

R&R continues to review and gather data on class overloads and how the salary is calculated for those.

R&R remains concerned about the upcoming legislative session and the retirement plan. Colonel's Day at the Capitol will be on Tuesday, February 6. Please encourage colleagues to attend so our voices can be heard.

- Ad Hoc Ombud Framework Committee: Senator Winslow
The Ombud Charter will be shared with the Senate as an information item at the December meeting.
- University Compassionate Withdrawals Committee: Senator Corley
The committee recently met and approved one request.
- Provost Search Committee: Senator Winslow
Applications are beginning to trickle in.
- Senate Chair Report: Senator Winslow
There are rumors that there will be a small committee created to look at ways to cut \$21-28M from ECU's budget. While the final makeup of the committee is unknown at this time, it is anticipated that there will be members from academic affairs, student success, and the budget/finance group. This committee will make critical recommendations to the President and is expected to begin their work very soon. We must monitor these developments carefully.
- Faculty Regent Report: Senator Day
With the upcoming anticipated budget cuts, there will undoubtedly be a reduction in personnel. No word yet on what areas might be affected.

The committee working on the free speech policy continues to tweak the language. In the meantime, the president may institute an interim policy.

There's a chance the Board of Regents may hold a special meeting in Frankfort possibly on the same day as the Colonel's Day at the Capitol.

○ *Provost Report: Senator Whitehouse*

There is some new money available from CPE to help with students in gateway courses such as math and English reading and each regional institution will have the opportunity to apply for up to \$50,000.

ADJOURNMENT:

The meeting adjourned at approximately 6pm.