

Rules Committee Meeting Minutes from October 9, 2017

Called to order: Wallace Building, Room 429*

*Approximately twenty minutes before our meeting was to begin, our usual meeting room of 111 was taken from us. At that time, Senator Bishop-Ross posted a sign on room 111 stating that Rules had moved to 429.

In attendance: Rachel Bishop-Ross, Lisa Kay, Karen Martin, Ralph Turner

Guests: None

Committee Co-Chairs: Lisa Kay and Karen Martin

Committee Secretary: Rachel Bishop-Ross

Minutes for 9-18-17 APPROVED

Pending Charges and Actions:

1. In an Executive Committee meeting, it was determined that Charge 1 for the Rules Committee was an old charge that had already been completed.
2. [Re: Respond to Faculty-at-Large concerns about revisions in the Faculty Handbook, Part VII, Section IX Amendments to provide a more efficient process for faculty-at-large approval on motions but still provides opportunity for a group meeting if 10% of faculty petition against proposed motion\(s\). Suggest clarity in the process. \(leftover from spring 2018\)](#)

Senator Bishop-Ross drafted a generic petition. Senator Kay took this petition to the Executive Committee meeting where some rewording was suggested. Senator Kay edited the wording to accommodate the suggestions. In the process, she was unsure if the petition is just for motions in regards to handbook amendments or if other options should be included. She will forward the reworded petition to the Executive Committee and ask Pauletta King about the types of motions this document should encompass.

3. Internal Procedures: Senator Kay emailed the committee chairs. Academic Quality never supplied their information, so they were given a deadline of November 6, 2017 (the next Faculty Senate meeting date). Senator Bishop-Ross will take the existing combined report and make it uniform in appearance.
4. Faculty Handbook:
 - a. Clarification was needed on some language regarding voting/non-voting Senate members, specifically which administrative Senate members are allowed to vote/not vote. Senator Kay raised the question of whether non-voting members could bring forward motions. We recall former Provost Jana Vice bringing motions forward, but we are not sure that she was

technically eligible to do so. This rewording will be sent to the Executive Committee for approval and/or more clarification.

- b. We are holding for any specific instructions regarding updating the handbook but think that in the spring of 2018, we may be able to work on unifying the formatting and cleaning up the grammar and punctuation.
5. Merit Pay: Senator Turner emailed Provost Whitehouse regarding merit pay and whether those guidelines need to be revised or removed from the handbook. The Provost suggested we ask Vice Provost Sherry Robinson, whom Senator Kay had already contacted and been referred to the Provost. Since Rules is unable to get any answers regarding this issue, we are turning it over to the Executive Committee to ask President Benson at their next meeting.

Meeting Adjourned

The committee's next meeting is scheduled for Monday, November 13, 2018.