

Rules Committee Meeting Minutes from November 13, 2017

Called to order: Wallace Building, Room 111

In attendance: Rachel Bishop-Ross, Lisa Kay, Karen Martin

Guests: None

Committee Co-Chairs: Lisa Kay and Karen Martin

Committee Secretary: Rachel Bishop-Ross

Minutes for 10-9-17 APPROVED

Pending Charges and Actions:

1. **Re: Respond to Faculty-at-Large concerns about revisions in the Faculty Handbook, Part VII, Section IX Amendments to provide a more efficient process for faculty-at-large approval on motions but still provides opportunity for a group meeting if 10% of faculty petition against proposed motion(s). Suggest clarity in the process. (leftover from spring 2018)**

After taking the petition to the Executive Committee meeting for a second time, it was suggested to Senator Kay that Rules continue to clarify some of the language (that the petition explicitly say it is to be signed by folks who either object or want more discussion). Senators Kay and Bishop-Ross worked on that and have made a new draft to be sent back to the Executive Committee for approval.

2. **Internal Procedures: Academic Quality responded that they will be working on their internal procedures at their December meeting. IT sent updated procedures. Senate Secretary Pauletta King indicated to Senator Kay that there would need to be some adjustments in the procedures for Chair, Vice Chair, and Secretary, so Rules is waiting on those updates. We are still awaiting the Faculty Regent election procedures from Elections and Nominations. In the meantime, Senator Bishop-Ross formatted the existing document, along with the new procedures from IT, to make it as uniform as possible in appearance.**
3. **Merit Pay: The Executive Committee asked President Benson about merit pay, and he (or perhaps someone he has selected) is going to contact Human Resources to determine if it should be removed from the Faculty Handbook. It appears that merit pay will not be coming back anytime soon, and hence, wording associated with it in the handbook should be removed so as not to give existing faculty and new hires the false assumption that they might earn merit pay.**
4. **Part-Time Faculty Senator and Alternates: Senators Kay and Bishop-Ross worked on correcting and updating the wording on this part of the Faculty Handbook to make it clearer how alternates are to be chosen. This motion has been forwarded to the Executive Committee.**

Meeting Adjourned

The committee's next meeting is scheduled for Monday, January 22, 2018.

