

Rules Committee Meeting Minutes from October 12, 2020

Called to order: Zoom

In attendance: Lisa Kay, Renee Causey-Upton, Todd Gooch, Michelle Grempe, and Rachel Bishop-Ross

Absent: None

Committee Chair: Lisa Kay

Committee Secretary: Renee Causey-Upton

Minutes for 10-12-20: Approved 11/9/2020

Discussion Items:

1. Meeting called to order. February minutes approved.
2. Voted for new committee chair and secretary
 - a. Lisa Kay voted as chair
 - b. Renee Causey-Upton voted as secretary
3. Reviewed charges for 2020-2021 academic year:
 - a. Review Faculty Handbook, senate rules and internal practices (with Pauletta) and report on that.
 - b. Faculty-at-large report: who we defined this to be and parts that need to be fixed because they reference a point that is renamed. Make sure E&N know these new definitions.
 - c. How can we capture votes besides clickers
 - d. Update Internal Procedures as needed
4. Discussed continued use of Google Forms for voting, even when Faculty Senate returns in person
 - a. Faculty could use either laptop, iPad, phone, or other device as long as they can access Google Forms and ECU sign-in for voting
 - b. Could use Zoom or Google Docs as another way for senators to access the Google Forms for voting
5. Discussed major changes from the Faculty Handbook, Part Seven updates from the 2019-2020 academic year through the Rules Committee
 - a. Membership of the Senate and elected members discussed due to an error regarding eligibility of elected members- faculty members as defined in Article II, Section B is no longer accurate. Need to update this statement to reflect teaching and/or research faculty- Article II, Section A, part 1 and 2.
 - b. Discussed role of lecturers and whether or not they should serve as a Faculty Senator due to vulnerability being in a non-tenure track position as well as the right to serve if desired.
 - c. Discussed need for updated handbook that was voted on and approved in Fall 2019 to be posted on the website. The current Faculty Handbook that is posted for faculty is an older version prior to multiple rounds of revisions.
6. Discussed need to review Faculty Welfare Committee internal procedures (i.e. need for representative from Human Resources to attend meetings, etc.)
7. Discussed need to explore committee membership for General Education Committee and other committees at large (department level and college, etc.).

Pending Charges and Actions:

1. Senator Kay will reach out to other educators to explore additional potential options for online voting/in-person voting.
2. Senator Gooch will contact IT Committee Chair to determine if Google forms may continue to be a viable voting option when we return to in person meetings.

3. Senator Gooch will contact Elections Committee regarding committee membership for General Education Committee and other committees at large and members who should be eligible for various roles.
4. Senator Causey-Upton will contact Pauletta regarding where updated version went after approval process for getting Assistant Provost Jennifer Wies regarding process for getting newest, Faculty Senate approved version of the handbook posted to the ECU website.

Meeting Adjourned