

**Executive Committee Minutes
Faculty Senate
April 22, 2024**

The Faculty Senate Executive Committee met remotely on Monday, April 22, 2024 at approximately 4pm via Zoom.

PRESENT: J. Blair, T. Couvillon, V. Grabeel, L. Jones, L. Kay, R. Lauk, J. Marion, S. McGuffin, and G. Spira

ABSENT: S. Zeigler*

** Indicates prior notification of absence*

APPROVAL OF MINUTES:

Senator Lauk moved approval of the March 18, 2024 minutes as written, seconded by Senator McGuffin. **Motion carried unanimously.**

GUEST SPEAKER:

Senator Ginn was in attendance to discuss the Rights & Responsibilities Committee presentation which will be shared at the May Senate meeting. The Executive Committee provided feedback and recommended including additional information in the final report.

Senator Ginn will send an updated copy to the chair and secretary for inclusion in the Senate packets.

UNFINISHED BUSINESS:

Chair Kay announced that the information for the Faculty Handbook is still under development. She hopes to have a draft available to share with faculty for their feedback before the end of the semester. She will continue to work on the handbook over the summer and hopefully finalize it in the fall semester.

NEW BUSINESS:

Announcements

- *Guest Speakers for Senate*
 - SGA President Camden Ritchie and Board of Regents Chair Michael Eaves were approved as guest speakers for the May Senate meeting.

REPORTS:

- *Academic Quality Committee – Senator Blair*

The committee has cancelled the last three or four meetings as they are still waiting to receive the data analysis from the Stats class.

- *Budget Committee – Senator Lauk*

The committee will meet next Monday with Barry Poynter. The committee's final report will be presented at the May Senate meeting.

- *Elections & University Nominations Committee – Senator Spira*

The committee met on April 15th. Sheri McGuffin was announced as the newly elected adjunct representative for the next two years. Bionca Fisher will serve as the alternate.

The committee's year-end report has already been submitted for the May Senate meeting.

- *Faculty Welfare – Senator Jones*

The committee met on April 17 for the last meeting of the year. As most members will be rotating off the committee in May, the chair used most of the meeting to prep the remaining two members on the charges that still need to be completed.

The Jaggaer survey has been postponed until the fall semester.

- *Information Technology – Senator McGuffin*

The committee met on April 18.

Senator Fry gave an update on the RFP Committee's work. The committee had three one-hour meetings with the top three vendors, and then unanimously voted on a vendor to perform the consulting services. The work contract most likely will not start until May so it will be split across the fiscal year. More information will be shared as it becomes available.

- *Rules – Senator Grabeel*

The committee has finished their work for the year and submitted their year-end report for the May Senate meeting.

University Committees

- *University General Education Committee – Vice Chair Blair*

The last meeting was fairly short. There were some quick updates on the assessment work which is being gathered from the departments. There was also some discussion about integrating employability skills with general education.

Other Reports

- *Senate Chair Report – Senator Kay*

Barry Poynter gave a Budget 101-type presentation at the last Lunch and Learn. While the presentation was nice for some context, some of the faculty would have much preferred to have just asked budget-type questions of the president.

No news yet from the committee working on the policy on curriculum. Hopefully they have been able to get lots of feedback from faculty. This is a big issue that needs to be addressed. Faculty need to know what their role is in the curriculum process.

Chair Kay, Vice Chair Blair, and Regent Marion met with Gus Benson and Lisa Royalty to discuss the possibility of offering a session or two in the fall on the IRB process and when IRB approval is needed. Rusty Carpenter is willing to co-host the event(s) with Faculty Senate.

- *Faculty Regent Report - Senator Marion*

The next Board of Regents meeting is scheduled for Wednesday, May 15. There is a possibility that there may be another Finance Committee meeting prior to the BoR meeting, but nothing has been announced yet.

ADJOURNMENT:

The meeting was adjourned at approximately 5:15pm.