

## Faculty Senate Budget Committee

20 October 2023

- 1.) In attendance:
  - a. Matthew Howell
  - b. Raymond Lauk
  - c. Lisa Kay
  - d. Vonia Grabeel
  - e. Sarah Feltus
  - f. Mercy Canon
- 2.) Selection of Chair
  - a. Raymond Lauk
    - i. Self-nominate
    - ii. Howell Seconds
    - iii. Approved
- 3.) Selection of Secretary
  - a. Matthew Howell
    - i. Self-Nominate
    - ii. Lauk Seconds
    - iii. Approved
- 4.) Budget Committee Updates
  - a. Vonia is a returning member, Chair Lauk asked her to brief the committee
    - i. The largest task for the committee is going through the budget itself
    - ii. There is a google doc that the committee uses for keeping track of the numbers
    - iii. Becoming acquainted with the line items and where everything is located in the budget will be the first thing to do.
    - iv. The google doc also has draft budget materials for the committee's reference.
  - b. Lisa reports
    - i. Barry Poynter wants to do a Budgeting 101 for Budget and Executive Committee
    - ii. Last meeting is in May -budget committee usually reports then. If we can go earlier, that would be nice, but Budget is a very large task.
- 5.) Action Items
  - a. Vonia will send what materials she has from last year to Chair Lauk
  - b. Raymond will contact Sheila Adams to schedule a meeting for Executive Board/Budget to discuss Budget 101 -looking for a Monday at 3:00. Probably not on a day that Exec Board meets at 3:30.
  - c. Meeting schedule: Mondays at 3:30 when Exec and Senate do not meet.
    - i. Next meeting is Monday, November 13 at 3:30
- 6.) Motion to Adjourn
  - a. Vonia
  - b. Mercy Canon Seconds
  - c. Adjourned