

Faculty Senate Budget Committee

27 November 2023

- 1.) In attendance:
 - a. Matthew Howell
 - b. Raymond Lauk
 - c. Sarah Feltus
 - d. Barry Poynter
 - e. Emily Watters
 - f. Jason Marion
 - g. Thomas Couvillon
 - h. Lisa Kay
 - i. Sherri Mcguffin
- 2.) Presentation of the Budget by Barry Poynter
 - a. What is a Budget
 - i. A Guide
 - ii. A tool for allocating expected resources
 - iii. An authorization for actions
 - iv. A method for management
 - b. Effective Process
 - i. Supports strategic plan
 - ii. Invests in new initiatives
 - iii. Is nimble
 - iv. Ensures financial strength
 - v. Guides the future
 - c. Budgeting, Accounting, and Finance
 - i. Financing, Investments, and Operations
 - ii. Accounting is a look at what has been spent, budgeting is looking forward
 - iii. Relies on NACUBO and SACUBO for Financial and Accounting and Reporting Manuals (FARM)
 - iv. We also use GASB and FASB standards
 - d. Key Lexicon
 - i. Fund Types
 1. Education/General Fund (athletics fits in here)
 2. Auxiliary Funds (usually self-sustaining organs, like Housing)
 3. Public/Private/Foundation Funds
 4. Base/Non-Base (all in E&G, but non-base is usually one-time funds)
 - ii. Expense Types
 1. Fixed/Unavoidable
 2. Discretionary/Non-Discretionary (about \$17 million is discretionary)
 - iii. Frequency
 1. Recurring/Non-recurring (both funds and expenses)

- e. Revenue Sources
 - i. Unrestricted
 - 1. Tuition
 - 2. State Appropriation
 - 3. Government Grants/Contracts
 - 4. Private Grants
 - 5. Educational Sales/Services (Model Lab School, Ticket Sales)
 - 6. Other Sources (Rents from B&N or Aramark)
 - ii. Restricted
 - 1. Fees (Special Use fees -flat 150/semester, Asset Preservation Fee -per hour fee)
 - 2. Sponsored Programs
- f. Expenses
 - i. Functional Classification
 - 1. Instruction
 - 2. Research
 - 3. Public Service
 - 4. Support
 - 5. Etc
 - ii. Natural Classification
 - 1. Salaries/Wages
 - 2. Benefits
 - 3. Operations
 - 4. Capital
- g. Building the Budget
 - i. Budget Forecast
 - 1. Goals of the administration
 - 2. Student pipeline and strategic analysis
 - 3. Governance and state budgeting process
 - 4. Note: we are pretty close to 100% occupancy in the residence halls -we require those under 60 hours to live on campus.
 - ii. Tuition exceeded state appropriation in 2005. At this time, tuition is 60% of the revenue. State appropriation is 23%. Balance is from other sources (currently it is primarily CARES funds)
 - iii. State appropriations began nominal decline around 2010/11
 - iv. Revenue Model
 - 1. It's an Excel sheet
 - 2. Enrollment, Retention, Graduation
 - 3. Merit scholarships are budgeted under expenses -the current model is fairly stable as of three years ago
 - v. Expenditure Modeling
 - 1. University level costs (things like utilities)
 - a. Incidentally, we buy natural gas in bulk, which lets us hedge against costs.

2. Area Budget Submission (areas submit budget proposals to their VPs).
3. Composite Fringe Rates (budget calculations for the benefits)
4. Position Budgets (Labor budget -including raises)
- vi. Other Areas
 1. Auxiliary Budget
 2. Restricted Budget
- vii. Overall Budget: \$378.6 million
- viii. Summary of Data available on the website
- h. Final Step: Submission and Approval
 - i. Board of Regents approves in May
 - ii. Approval leads to implementation starting July 1.

Matthew Howell left meeting at this point: Minutes continued by Thomas Couvillon

Minutes

Budget reports are available online at ECU Budget site

Explained location of budget items

Asked when the Budget committee can provide feedback

Response- work through the Provost

-discussion of timing of Budget Committee report

-response used to have representation on administration council

-Marion outlined possible types of feedback/recommendations from faculty on budget issues

-question can the slides be shared

Comment- international students issue with financial declaration vs. admissions solved

Comment - Excess of academic and office space (is it usable) answer - No

Question - enrollment vs. faculty salaries (insurance increase for fire and tornado)

Response ECU will ask for state aid for assistance with insurance increase

Question - clarification for public vs. Private universities in government relations

Question - detail of budget. Why are individual salaries not listed in the public budget?

Answer - Salary issues are complex — changes too quickly to have accurate information & not enough staff to provide so much detail. Departments should be allowed to list salaries for open position

Salaries are public information and is available from other sources

Comment- part time faculty is approx. 36-40% PT faculty ask about pay increases don't feel included in budget process.

Answer - we will be happy to provide any information that you need for PT faculty

Question- what part of budget is cash reserves Answer \$30-40 Million

Question- What is ECU lobbying for in the legislature?

Answer- President is involved (asset preservation, funds for insurance, Aviation,) governmental update should be available online. Barry believes that the state will not consider appropriation increases, more receptive to individual items.

Approval of minutes motion Thomas second by

Discussion of Bloomboard project

Suggestion on the wording of meeting request

Suggestion that the budget committee meet regularly with Barry and Emily to get timely information to share with faculty senate

Jason — FT increase 325,000 , PT and Graduate only increased \$40,000 and other areas had much larger salary increases. Provost is only academically oriented person

Withdraw of petition

Suggestion to meet with Budget (Barry/Emily) Jan & March and Provost Feb & April

Good the Order-

Motion to Adjourn Sarah, moved Lisa Seconded